

Stafford Creek Corrections Center (SCCC)
Facility Advisory Council
Meeting Minutes
April 10, 2015

Staff Representatives:

Superintendent Pat Glebe
Associate Superintendent Eric Jackson
Associate Superintendent Dan Van Ogle
Family Friendly Coordinator Dawn Taylor

Correctional Program Manager Gary Bohon
Correctional Program Manager Charles Jones
Investigator 3 Mike Gleason
Administrative Assistant 3 Leanna Weidman
Administrative Assistant 3 Tori Ralkey

Family Representatives:

Diane Sifres
Verna Westman

Christy Mitchell
Monica Hofstetter

Offender Representatives:

Hasan Clay #768949
Adrian Garcia #795528

Welcome:

- Superintendent Glebe welcomed everyone to the meeting and asked everyone to introduce themselves.

Fiesta Vendor

- Superintendent Glebe contacted Fiesta and refunds will be given, they removed the signs that stated otherwise.

Marriage Process

- CPM Bohon went over the marriage packet process with everyone. He stated that there is a checklist on the DOC website. He also included where to get the wedding rings and who is allowed to attend the ceremony.
 - Diane Sifres asked, “Does the length of time you know your intended spouse have any influence on the decision”? The answer was no it does not.
 - Ms. Mitchell stated that she was having problems locating her fiancé's birth certificate due to the fact that he was born on a military base in Germany. CPM Jones told her to contact the Veterans Administration.
 - CPM Bohon stated that if there is something the counselor can't answer they are welcome to contact him.

Dropped Calls

- Diane Sifres has received several complaints concerning dropped calls. After a couple minutes the call is dropped and the families are still being charged for the call. Investigator Gleason stated that we don't have anything to do with the dropped calls. There is a number located near the phone for the offender to call in any issues or concerns. HQ sends a report to Investigator Gleason about every two weeks.
 - Investigator Gleason informed everyone that the phone services are under review at this time.

State Family Advisory Council

- There are changes being made to the policy.
 - They are asking for 6 meetings annually.
 - Everyone agreed they like meeting quarterly.
 - They are asking for a DOC chair and a Family chair.
 - This would include a DOC Secretary and Family Secretary as well as a new format for the meetings minutes. The family group did not like the formal structure that the policy was dictating and did not think a separate person was needed for keeping minutes as the SCCC ones were enough.
 - A new voting process when recruiting new family members.
 - The family representatives are not happy with this, they feel everyone who wants to attend should be able to.
 - Limit to the number of staff that attend.
 - The family representatives don't feel we need to limit the staff attendance at SCCC they like the way are meetings are held here.
 - Family meeting on weekend. The family group said they would prefer to meet on weekdays.
- Superintendent Glebe stated that we will follow the policy when it comes out and work our way through the changes.

United by Incarceration

- This camp will be for children ages 9-12. There will be posters out next week with details on how to get involved.

Family Friendly Budget

- Dawn Taylor stated that the requests for the budget have been submitted. We will be told in July the amount we are granted.

Round Table

- Offender Clay: stated that some religious items have changed with the approved vendor and wanted to know if there were another other vendors they could get those items from. The answer was Access is the only vendor they can order from at this time.
- Christy Mitchell: She has a son with autism and headphones are one of the only things that can calm him down. Is there a way to get approval for him to bring them in? Superintendent Glebe suggested to get a Dr.'s note and they will look into it.
- JPay: They are working on a greeting card.
- Dawn Taylor: Significant Women's event is May 2nd and 3rd. All applications are due Wednesday April 15th.
- Superintendent Glebe: Legislature is in session, we are not sure what the impact will be yet.
- Diane Sifres: She wanted to share how impressed she was with our facility.

Submitted by: Tori Ralkey, AA3

Approved by: Pat Glebe, Superintendent

Cc: All Staff
File

