



FAMILY COUNCIL MEETING MINUTES

Date/Time/Location: Friday, September 18, 2015
330 pm
Washington Corrections Center Visit Room

Teleconference Details: N/A

MEETING ATTENDEES

Department Co-chair: Dean A. Mason - Associate Superintendent/Designee

Family Co-Chair: Patti Tilford

Members: DEAN MASON, ASSOCIATE SUPERINTENDENT/PROGRAMS DEAN.MASON@DOC.WA.GOV
BETH TROSETH, ADMINISTRATIVE ASSISTANT III BETH.TROSETH@DOC.WA.GOV
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KELLY VADERS, EVERGREEN VENDING CONTACT KVADERS@EVERGREENVENDING.COM
KATHY HORNING, FAMILY ADVISOR FATTKATT57@GMAIL.COM
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Participants: DANIEL FITZPATRICK, CORRECTIONAL PROGRAM MANAGER DANIEL.FITZPATRICK@DOC.WA.GOV
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EDWARD WOODS, CORRECTIONAL UNIT SUPERVISOR-IMU EDWARD.WOODS@DOC.WA.GOV
KARIN ARNOLD, CORRECTIONAL UNIT SUPERVISOR - CEDAR HALL KARIN.ARNOLD.DOC.WA.GOV

Family/Council secretary: None at this time / Beth Troseth filling in

Facility secretary (LFCs only): Beth Troseth

Welcome

AGENDA

Old Business

Topic	Discussion/Key Points	Next Steps
NONE		

New Business

Topic	Discussion/Key Points	Next Steps
	Election of Family Council Officers in January 2016 Identified Facility Staff Representatives. Dean Mason will be the Facility Co-chair on behalf of the Superintendent and Beth Troseth will be the facility secretary.	
DOC Policy 530.155 Family Councils	Notified current members that they will need to fill out the appropriate DOC Form (05-312 Local Family Council Application) if they would like to remain on the Council.	Make Flyers announcing voting of officers for Visit Room.
Governors Executive Order	New Executive Order put forth by Governor Inslee regarding placing 50% healthy options in ALL Vending Machines in State Buildings	Evergreen Vending proposes that WCC Will be online before the end of 2015.
Calender of Events	Dates of Events	Currently November 21, 2015 is set for

		Fall Fest in the WCC Visit Room.
Minor/Major Control and Visitation Construction	When will project be completed? Will the Visit Room lose any current tables for visitation?	

Round Table Open Discussion

Next Meeting Date: Friday, November 13, 2015

Location: WCC Visit Room

List of Acronyms:

DOC - Department of Corrections

LFC - Local Family Council

WCC - Washington Corrections Center

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