

# For Released Offenders

Signature on file  
Dan Pacholke, Secretary

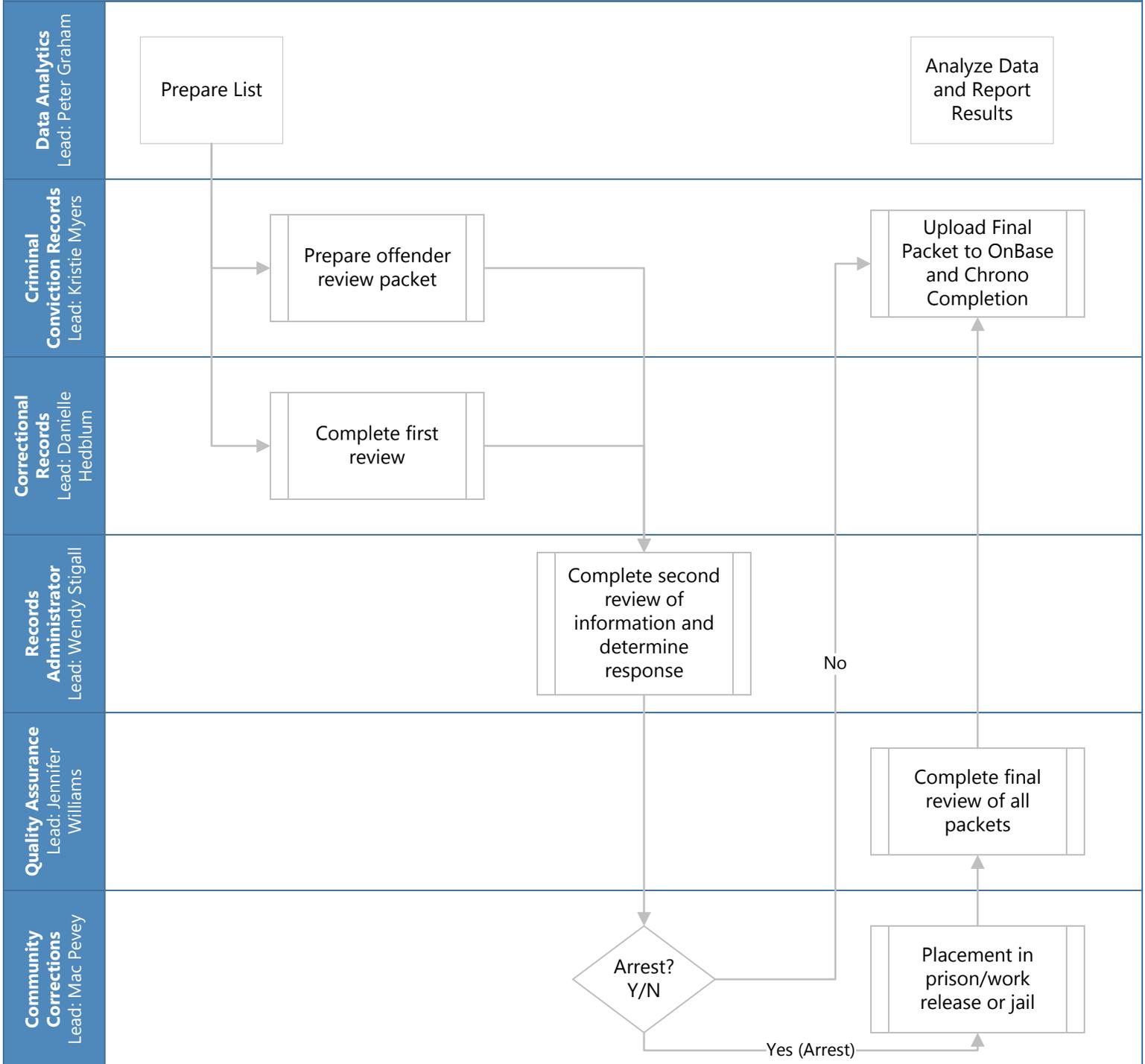
January 25, 2016  
Date

## Functional Process and Roles Map

Process Owner: Bryan Irwin  
Lead: Dan King

High Level View

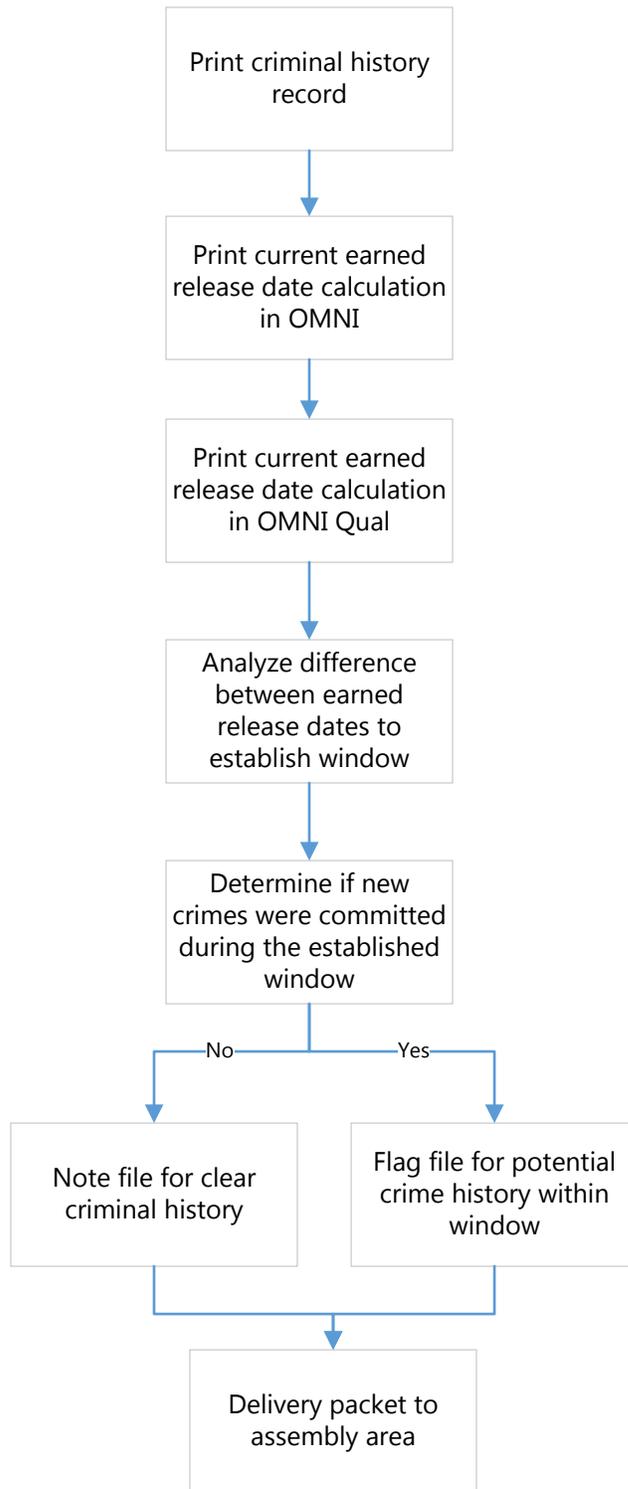
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# Prepare Offender Review Packet

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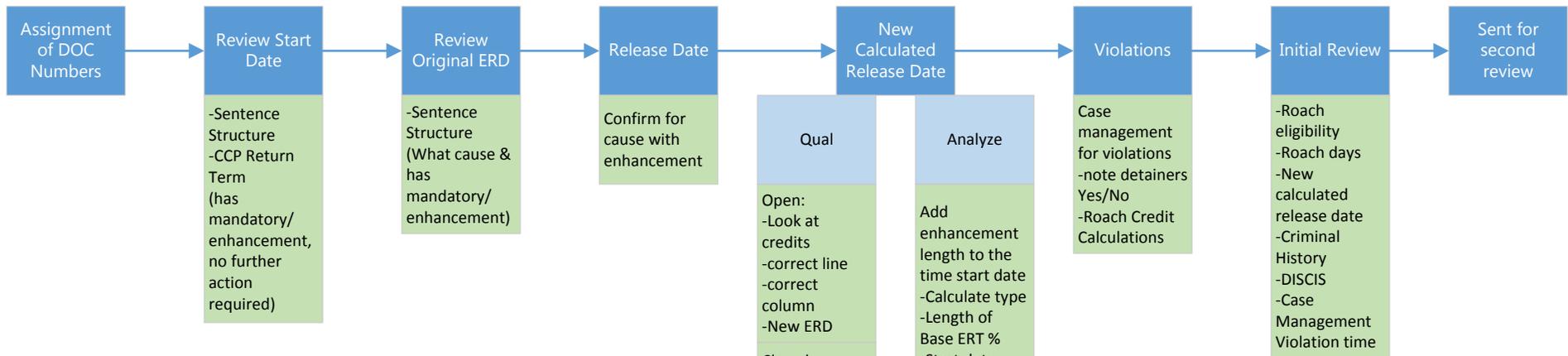
Criminal Conviction Records  
Lead: Kristie Myers



# Complete first review (ERD/Roach Credits)

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Correctional Records  
Lead: Danielle Hedblum



## Roach Credits

1. Determine the "window" of incarceration. (window is the date of release to adjusted ERD)
2. Case Management:
  - a. Only Failure to Report w/Secretary's Warrant, escape from community custody, or Abscond count. (if any of these are in the "window" = Roach ineligible)
  - b. Any other violations = Roach eligible
3. Check CHRI/DISCIS
  - a. Any misdemeanor, gross misdemeanor or felony within the "window"
    - i. Roach ineligible
    - ii. List – if new criminal activity is outside of the "window" enter as clear. If within the "window" enter Not Clear.
  - b. Offenses outside of the "window"
    - i. Roach eligible = Clear
4. Release in-state, OOS, Federal detainees
  - a. Concurrent Sentences
    - i. Roach eligible
  - b. Consecutive Sentence
    - i. Roach ineligible
5. Release to Early Deportation
  - a. Roach eligible – sentence will adjust when returned
6. Release to ICE Detainer
  - a. Deported
    - i. Roach eligible
  - b. ICE Custody – Check Case Management/Chronos
    - i. Roach eligible in continuous custody/CHRI clear
    - ii. Release from ICE to community, follow all previous rules

All offenders with released prior to 12/17/11 will be reviewed for Class A Sex Offenses only. Secretary will review on a case to case basis.

### Qual

Open:  
-Look at credits  
-correct line  
-correct column  
-New ERD

Closed:  
-Open the cause (before last closure)  
--Look at credits  
-correct line  
-correct column  
-New ERD

Why didn't it change? Could be:  
-CCB  
-MAX  
-Credits  
-Loss of good time

### Analyze

Add enhancement length to the time start date  
-Calculate type  
-Length of Base ERT %  
-Start date (including enhancement)  
-Jail/cause credits, good time, earned, loss of good time

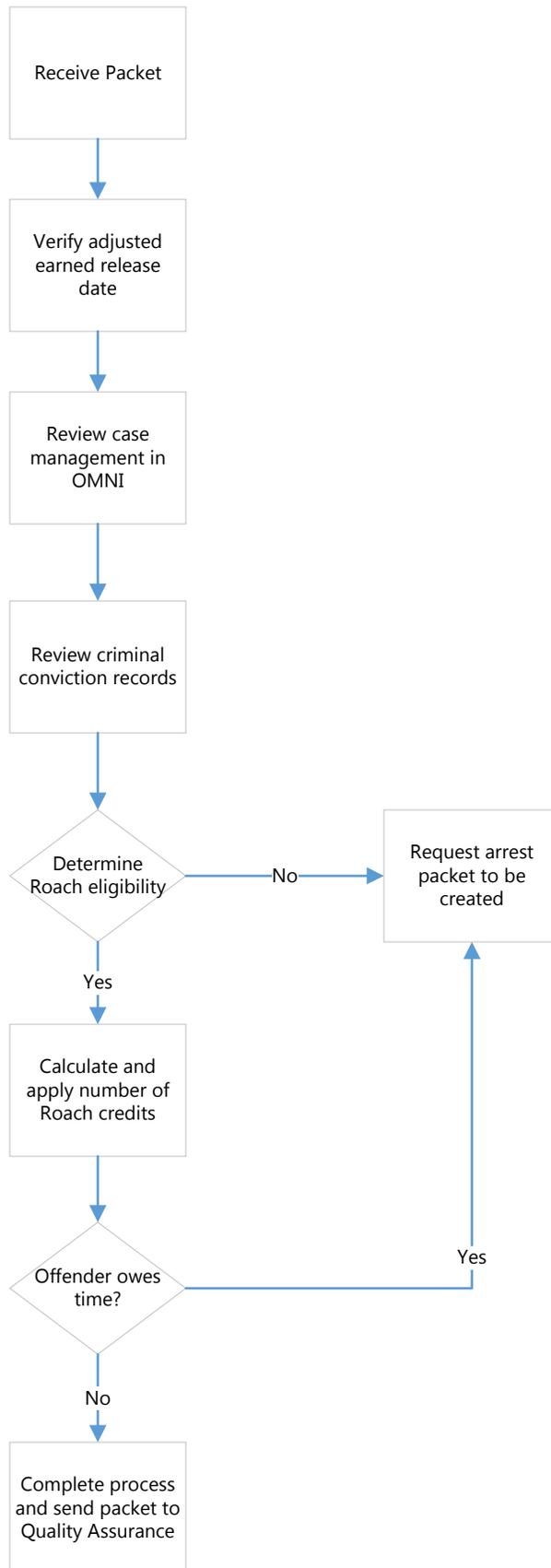
Case management for violations  
-note detainers Yes/No  
-Roach Credit Calculations

-Roach eligibility  
-Roach days  
-New calculated release date  
-Criminal History  
-DISCIS  
-Case Management Violation time

# Complete second review of information and determine response

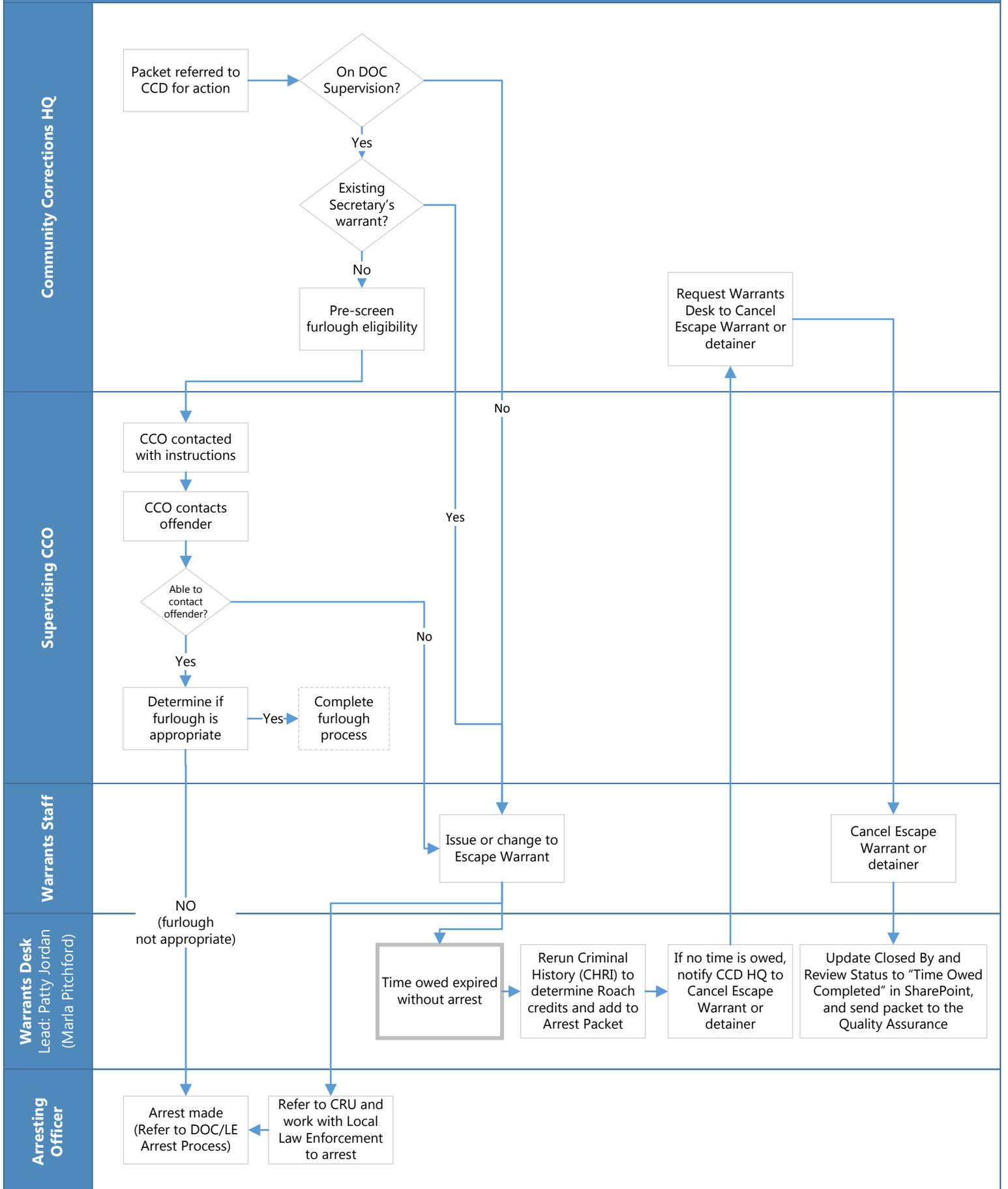
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Records Administrator  
Lead: Wendy Stigall



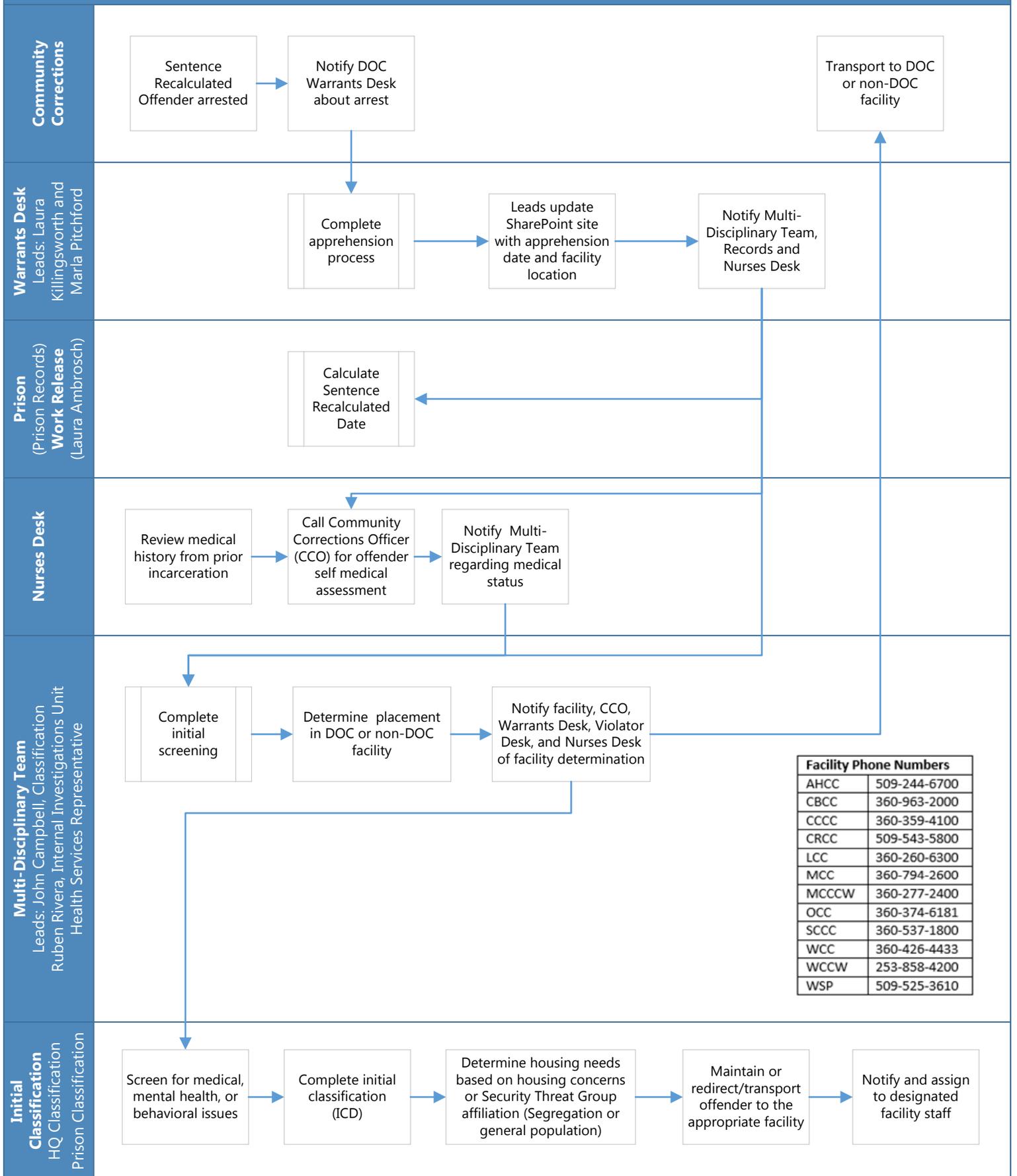
# Community Corrections Apprehension

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# Placement in Prison or Work Release

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Facility Phone Numbers	
AHCC	509-244-6700
CBCC	360-963-2000
CCCC	360-359-4100
CRCC	509-543-5800
LCC	360-260-6300
MCC	360-794-2600
MCCCW	360-277-2400
OCC	360-374-6181
SCCC	360-537-1800
WCC	360-426-4433
WCCW	253-858-4200
WSP	509-525-3610

**Community Corrections**

**Warrants Desk**  
Leads: Laura Killingsworth and Maria Pitchford

**Prison (Prison Records) Work Release**  
(Laura Ambrosch)

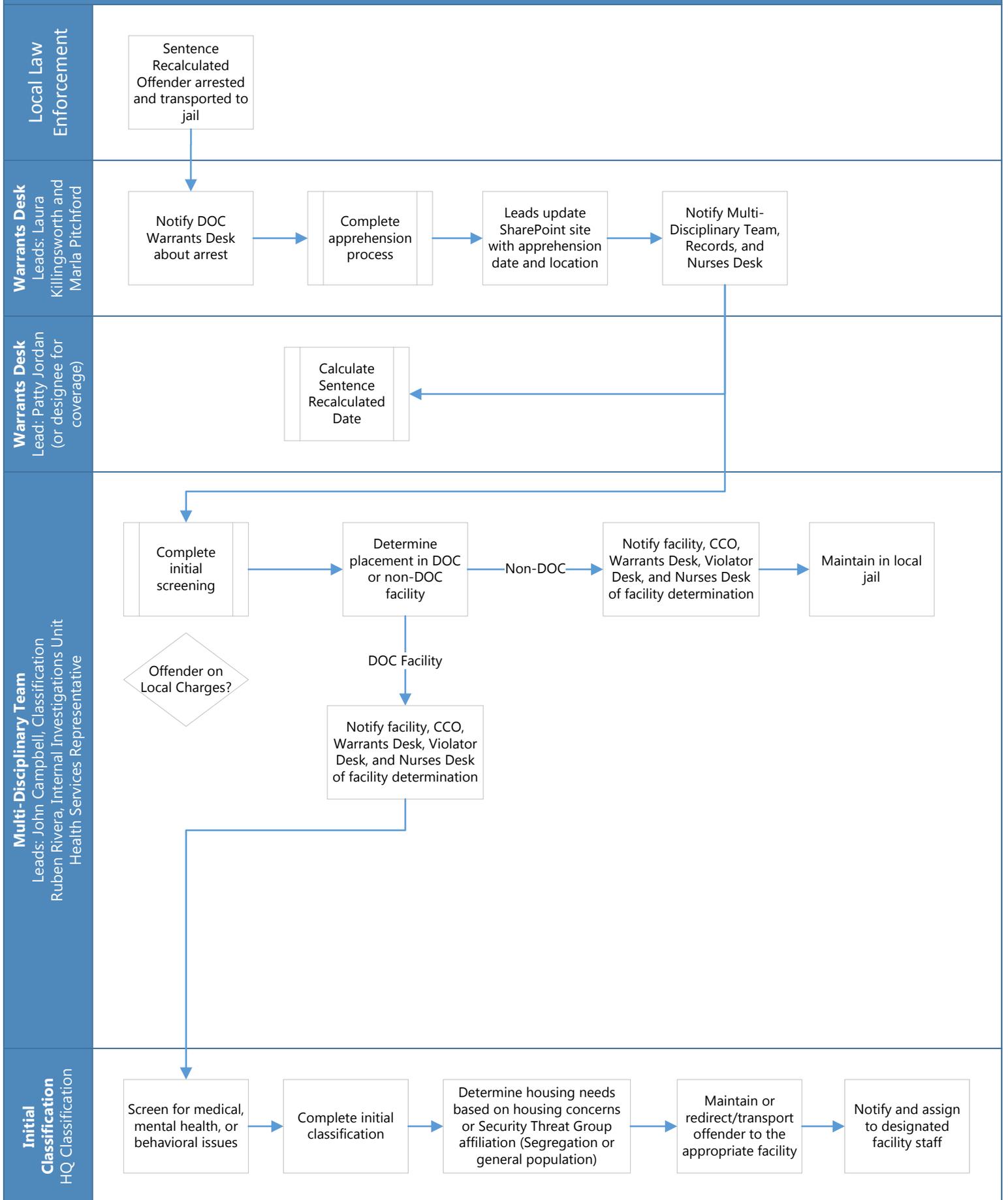
**Nurses Desk**

**Multi-Disciplinary Team**  
Leads: John Campbell, Classification Ruben Rivera, Internal Investigations Unit Health Services Representative

**Initial Classification**  
HQ Classification  
Prison Classification

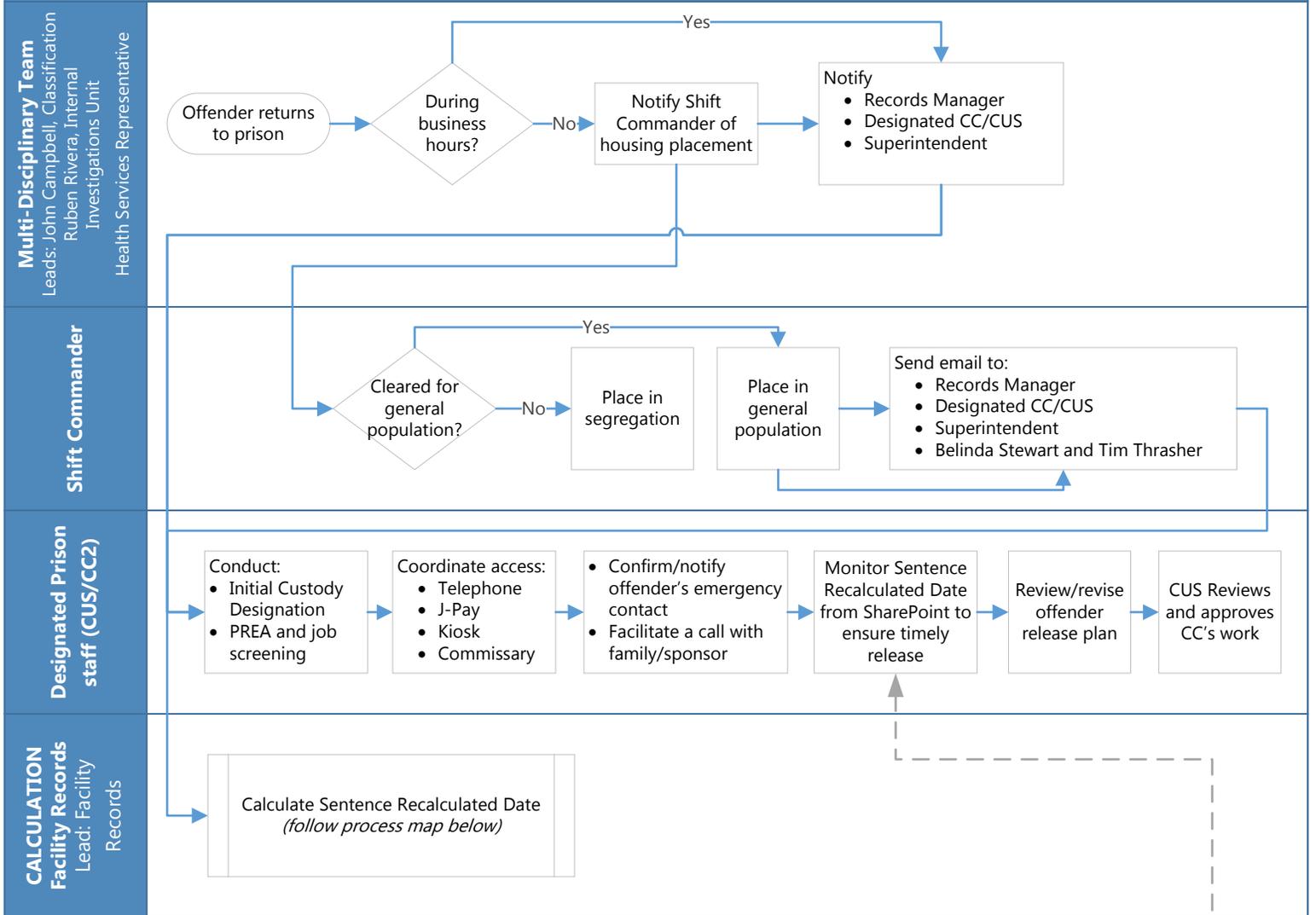
# Placement in Jail

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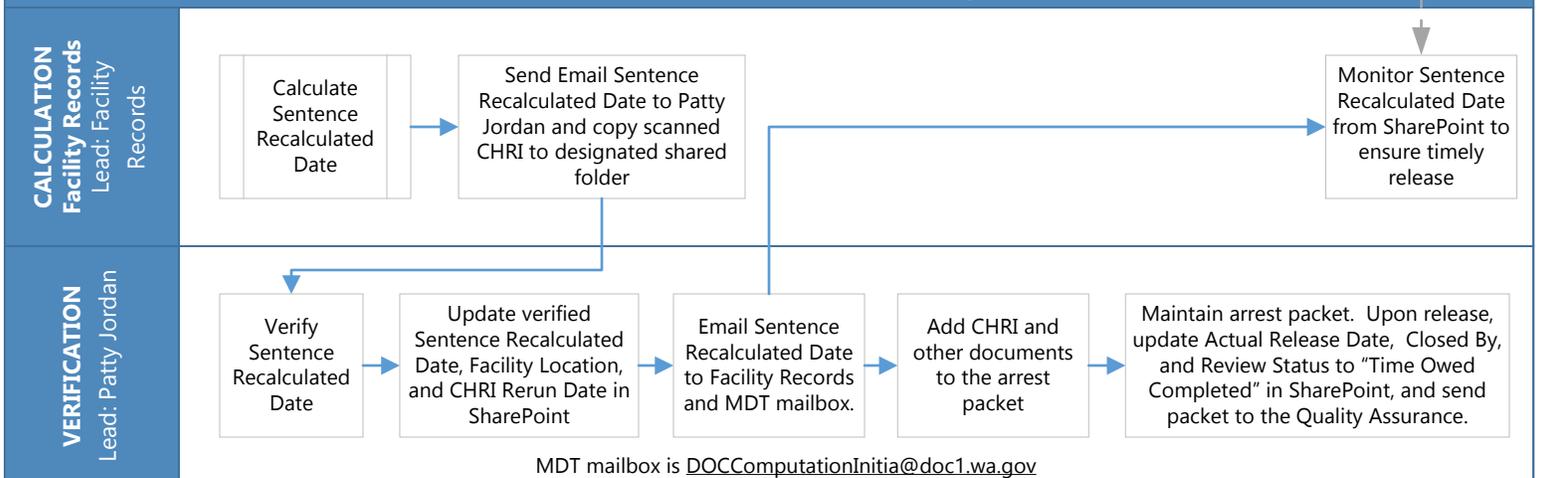
# Sentence Recalculated Offenders – Prison Roles and Responsibilities

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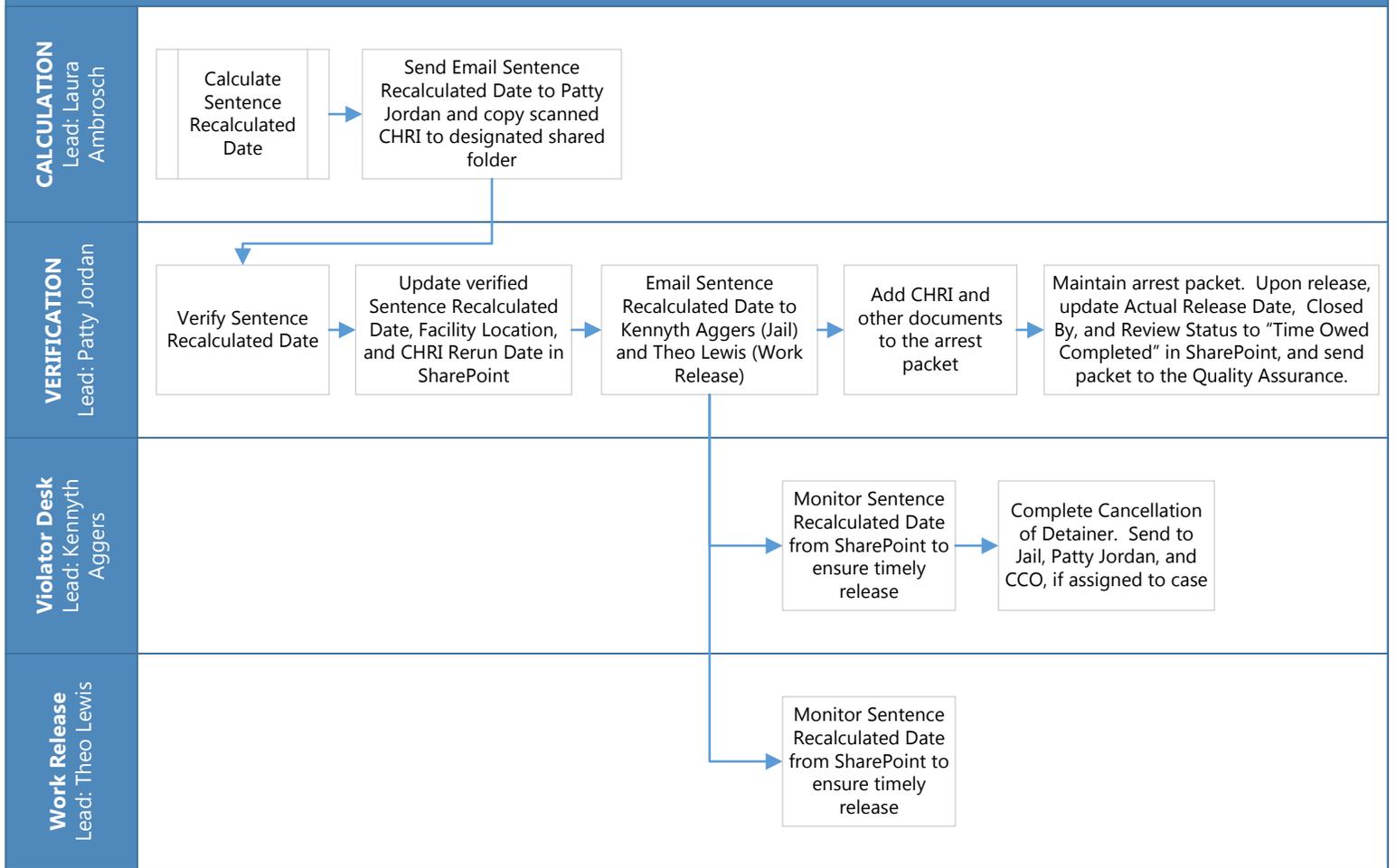
## Calculate Sentence Recalculated Date – Placement in Prison

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# Calculate Sentence Recalculated Date – Placed in Jail or Work Release

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# Calculate Sentence Recalculated Date – Placement in Prison

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