



State of Washington
DEPARTMENT OF CORRECTIONS
PRISONS DIVISION
Monroe Correctional Complex
P. O. Box 777 Monroe, WA 98272 360-794-2600

September 9, 2009

TO: WSRU and TRU Offenders and Visitors

FROM: Scott Frakes, Superintendent

SUBJECT: *CPM N. Bustanoby for Superintendent*
MODIFICATION TO VISITING HOURS

The visiting programs at TRU and WSRU consistently operate at or above capacity. The demand for access has resulted in lengthy processing times, parking problems, and conflicts between visitors. We have discussed a number of solutions and have decided to implement a small modification that should improve the program without significantly reducing access to visiting.

Effective Saturday, September 19, 2009 visitor processing will be staggered by one hour. Processing for visitors of offenders living in Units A&B at WSRU/TRU will begin at 12:30 pm. Processing for visitors of offenders living in Units C&D at WSRU/TRU will begin at 1:30 pm. On Sunday, September 20, 2009 the processing times will be reversed. CPM Bustanoby will publish a matrix showing the designated processing times for the remainder of 2009. The staggered processing times will be used on weekends, and holidays that fall on visiting days.

The staggered processing times will not be used for scheduled special events that include offender visitors. Access to those events is controlled through a sign-up process.

Visitors that arrive before their scheduled processing time will be directed to leave the facility grounds. Visitors scheduled for the 1:30 pm processing time are encouraged to arrive at the off-site parking areas just after 12:30 pm, reducing the congestion on the city streets.

I understand that this change does slightly reduce the total number of hours available for visiting. We believe the change will improve access, reduce processing times, and ultimately improve the quality of the visit program. We will review the process in January to determine if it is working. All alternative solutions involve a rotating access schedule that will significantly reduce the number of hours that offenders and their visitors can spend together. I want to avoid those options if possible.

Please contact CPM Bustanoby if you have questions about these changes, or other issues related to the MCC Visiting Program.

/srf
cc: All Staff