



FAMILY COUNCIL MEETING MINUTES

Date/Time/Location: 4/16/2016 – 9:45 to 12:00

Teleconference Details: n/a

MEETING ATTENDEES

Department Co-chair: Associates Kay Heinrich
 Family Co-Chair: Jan Miller (absent)
 Members Present: Debra Comeslast, Diane Hansen, Sharon Ward, and Ellen Woods, Kay Evans, Amanda Williams
 Members Absent: Katherine Schneider, Maureen Foley-Bensen and Francis Piscopo Megan Segerman, Jan Miller,
 In attendance: Veronica Gann
 Participants: Gheorghe Turcin
 Family/Council secretary: Debra Comeslast
 Facility secretary (LFC only): Diane Folland

Welcome

AGENDA

Old Business

Topic	Discussion/Key Points	Next Steps
Offender mail	<p>Process for mail (letters) AFTER arrive at AHCC? How long before inmate receives? <i>(from Mailroom Sergeant) The process for incoming mail is that once the mailroom receives the mail it is date stamped, contents of correspondence is scanned by mailroom staff then it is sent into the offender within 48 hours of receipt.</i></p> <p><i>Also provided 2015 statistics Attached to these minutes is a flier created by the Mailroom with information on sending mail to offenders.</i></p>	<p>By the number ... Here are the mailroom statistics for year ending 2015:</p> <ul style="list-style-type: none"> 234,727 Visually scanned JPay messages incoming and outgoing 88,795 Incoming offender mail via USPS 7,770 Incoming Legal Mail envelopes processed 7,782 Incoming Money orders processed 5,204 The Mailroom also x-rays all incoming offender property boxes and packages <p>The above processed items do not include the multitude of offender books, magazines and newspapers which are processed as they arrive at the facility. This is an overview of what we do and does not include written rejections, electronic filing of all offender mail/property files and telephonic communication with the public on a daily basis.</p>

New Business

Topic	Discussion/Key Points	Next Steps
Speakers	Redemption program Offenders Satterfield and Wood gave a presentation on the Redemption program.	Booklets similar to the offender workbooks will be going out to LFC members

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Statewide meeting notes	Ellen Wood and Diane Hansen participate in Local Family Council on a statewide level. Gheorghe Turcin, Community Corrections Specialist: <ul style="list-style-type: none"> • Kids United by Incarceration (KUBI) Summer Camp. Presentation given by Gheorghe. Letter from Family Services Unit, to include flier and application distributed. Currently, camps have been held on West side. Looking to find locations on the East side of the state. Noted, though, there is transportation provided for campers. • Parent Teacher Conference/ telephonic conferences facilitated in offender counselor office. Currently have eight offenders participating. • Also mentioned was a Family Support Seminar, sponsored by the Sex Offender Treatment Program staff. This seminar will be 4/25 from 9-noon at the AHFD community room. 	
Round Table	Ellen Woods mentioned a book that had been given to her when her sons were incarcerated: <i>Family Arrested</i> Found one book <i>Family Arrested: How to Survive the Incarceration of a Loved One</i> , on Amazon for \$14.92. There's also a website http://familyarrested.com/ .	

Round Table Open Discussion

Next Meeting Date: June 18, 2016

Location: AHCC Visiting or CORE Classroom

List of Acronyms:

CPPC: Community Partnership Program Coordinator

LFC: Local Family Council

AHCC: Airway Heights Corrections Center

MSU: Minimum Security Units

RAC: Religious Activity Center

OBF: Offender Betterment Fund

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