



FAMILY COUNCIL MEETING MINUTES

Date/Time/Location: August 19, 2016 / 1300-1415 / MCC JEPC

Teleconference Details: _____

MEETING ATTENDEES

Department Co-chair: Anne Williams

Family Co-Chair: Stephanie Meadows

Members: STEPHANIE MEADOWS, JULIE TACKETT, ANGELA HINTON, APRIL STOWE, HARRIET MYLAN, DIANE DURALL, GARY SHIRLEY, SUSAN SHIRLEY, KENNY FIELDS, ANGELIQUE FIELDS, ALLISON LAMB, ROSIE BITTNER, CHRISTINE MATTHISON, KARA MCKIEARNAN, MICHELLE FOXX, KIM DAY, BERYL GORBMAN, LORETTA FISHER, JOSEPHINE JOHNSON, HEATHER JOHNSON

Participants: DESIREE STUTHEIT, DAVE BUSTANOBY, KRISTI WEBB, K HELLMAN, CHRISTINE MATHISON, ANNIE WILLIAMS, ANGELA HINTON, MARK MILLER, MVANNEY, RANKRUM, JDEVINE, APRIL STOWE, LORETTA FISHER, MARJORIE PETERSEN, DIANE DURALL, DAN WHITE, STEPHANIE MEADOWS, RINGRAM, JUSTIN WEST, DAVE SHERMAN

Family/Council secretary: Angela Hinton

Facility secretary (LFCs only): Desiree Stutheit

Welcome

AGENDA

Old Business

Topic	Discussion/Key Points	Next Steps

New Business

Topic	Discussion/Key Points	Next Steps
Purpose of LFC	Help open lines of communication between DOC and families, help dispel rumors.	Special Meeting called for 08-26-16 for elections of open LFC positions.
EFV Update	EFV remodel has been completed, families that participate can let D Bustanoby know if there are items needed for the trailers. OBF funded through the vending machines. ICE detainer offenders are now eligible to apply for EFV's.	
A) Visiting B) Programs/Budget	A) August 22 is the last day for paper visit applications at MCC. Starting September 1, 2016 all visit applications including minor apps. will be online processed at head quarters. Questions/help, or updates contact headquarters. B) Holiday events are rotated between units. TRU & SOU will have Thanksgiving event. WSRU & MSU will have Christmas event. Schedule of events are posted 30 to 45 days prior. Religious events are paid for by families. Religious calendar is posted in January with events/programs for the year.	A) MCC has a drug issue and DOC staff are asking if you see something say something. There is a confidentially reporting system. B) Families have requested that events/religious programs information can be posted in advance to ensure that families that need to pay are able to do so by the due date.
Evergreen Vending	Lt. Hellman is the contact person for Evergreen Vending. Refund slips have not been complete. Info need to include issue, what machine, contact info; name & mailing address. Forms	Evergreen Vending Concerns/complaints can be sent to Stephanie Meadows.

	can be found by the microwaves at each facility for visitors to fill out if needed. WSRU cooler waiting to be fixed to store extra cold food. Machines are stocked on each visit day.	
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Round Table Open Discussion

Next Meeting Date: November 18, 2016

Location: JEPC

- List of Acronyms: LFC=Local Family Council
- DOC=Department of Corrections
- MCC=Monroe Correctional Complex
- EFV=Extended Family Visiting
- OBF=Offender Betterment Fund
- ICE=Immigration Customs Enforcement
- TRU=Twin Rivers Unit
- SOU=Special Offender Unit
- WSRU=WA State Reformatory Unit
- MSU=Minimum Security Unit
- JEPC=Jimmie Evans Performance Center

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