



## FAMILY COUNCIL MEETING MINUTES

Date/Time/Location: August 6, 2016 - 0830 - 1000-Superintendent's Conference Room, West Complex

Teleconference Details: There were 4 on conference call.

**MEETING ATTENDEES**

Department Co-chair: Chris Bowmn , Assoc. Supt.

Family Co-Chair: Wendy Dubinsky, Co-Chair

Members: THERE ARE CURRENTLY 14 FAMILY MEMBERS, WHO'S APPLICATIONS ARE ON FILE. AT THE MEETING DONNA, WENDY, DEAN AND SIERRA (DOES NOT HAVE AN APPLICATION ON FILE) WERE PRESENT AT THE MEETING AND ANGELA , SUZANNE, RAELYNN (DOES NOT HAVE AN APPLICATION ON FILE) WERE ON CONFERENCE CALL.

Participants: CHIRS BOWMAN, ASSOC. SUPT., KATRINA SUCKOW, BAR UNIT MANAGER, LONNIE ROBERTS, EC CPM, STEVE BARKER, WC CPM AND WILLIAM COPLAND, FAMILY SERVICES, WAS ON CONFERENCE CALL AND LINDA YOBBAGY-FINN, CPPC.

Family/Council secretary: Dean Dubinsky (wsplocalsecretary@gmail.com)

Facility secretary (LFCs only): Linda Yobbagy-Finn, CPPC

### Welcome

**AGENDA**

**Old Business**

Topic	Discussion/Key Points	Next Steps
1.Commissary- Healthy food items.	Governor mandate of healthy food items will be placed in the vending machines, but probably not until closer to the deadline in December.	Continue tracking

2. Outdoor Visiting	Megan not in attendance to report on this item. An attempt to contact her will be made.	None committed
3. Tier Reps. at Family Council Meetings.	Danita not in attendance to report on this item. An attempt to contact her will be made.	None committed
4. JPay bandwidth	Some improvements have been noted. JPay recently completed updates, they will be at WSP on 8/8/16 to work on bandwidth. JPay was at the State Wide meeting in July. Leon, JPay representative, stated that there were problems and they will try and maximize the bandwidth. There is no timeline on when these issues will be addressed and rectified. Video visits should be encouraged, since the bandwidth has been worked on. If there is a problem with the video visits, JPay needs to be contacted.	Continue to Track

### New Business

Topic	Discussion/Key Points	Next Steps
Visiting Issues	<p>Family member Donna Jaramillo provided an summary of the 2016 Visitation Schedule. Donna pointed out some areas of concern and offered to work with visiting Sgt Beal to discuss and resolve these items. Other areas discussed were adding additional photo backdrop for pictures, the noise level around the TV and DVD player, Extended Family Visits (EFVs), BAR units video visit schedule and TV Monitors in visiting waiting area. Wendy Dubinsky offered to contact Sgt Beal to discuss these items.</p> <ul style="list-style-type: none"> <li>- There is van transportation provided by Western Van Service (360) 724-8775.</li> <li>- On September 1, all visiting applications will be on line only. Monroe facility is the pilot project.</li> </ul>	New Action Item
Phone Accounts	Angela asked why are the phone accounts limited to \$50.00?	




**Round Table Open Discussion**

Next Meeting Date: October 1, 2016

Location: Superintendent Conference Room

List of Acronyms: See attachment.

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