



STATE OF WASHINGTON
DEPARTMENT OF CORRECTIONS

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November 20, 2018

TO: All Superintendents
All Facility Captains
All Facility Chaplains

FROM: Rob Herzog, Assistant Secretary Prisons

SUBJECT: Approved Religious Items – Union Supply

A handwritten signature in black ink, appearing to read "Scott Russell" followed by "Rob Herzog".

In 2017, Union Supply became the sole source vendor for religious property with the exception of beads. Since that time, Correctional Program Administrator Belinda D. Stewart and Correctional Industries Specialist Sue Newton have worked with Union Supply to outsource items as appropriate.

Through this process, we have found that some of the newly identified items do not meet the current measurements specified on the Allowable Individual Religious Items Matrix (attached) referenced in DOC 560.200, Religious Program.

Please note that these items *are authorized and should be approved*. The appropriate dimensions and measurements will be updated with the next policy review.

If you have any questions or concerns, please contact Corrections Program Administrator Belinda D. Stewart.

RH:BDS:dt
Attachment

cc: Belinda D. Stewart, Correctional Program Administrator
Scott Russell, Deputy Director, Command A
Eleanor Vernell, Deputy Director, Command B
Thomas Fithian, Deputy Director, Command C
Dawn Taylor, Corrections Specialist
File