

INDETERMINATE SENTENCE REVIEW BOARD
BOARD MEETING
SUMMARY MINUTES

Monday, June 13, 2022

A regular meeting of the Indeterminate Sentence Review Board was held via Microsoft Teams by the Indeterminate Sentence Review Board (ISRB) whose office is located at 637 Woodland Square Loop SE, Lacey, WA 98504. The meeting started at 9:00 a.m.

Board Members:

Kecia Rongen
Lori Ramsdell-Gilkey - Absent
Jeff Patnode
Elyse Balmert
TaTeasha Davis - Absent

Staff:

Jill Getty, Executive Director	Robin Riley, Executive Assistant
Kerri McNeil, Victim Liaison	Ronda DeBower, Records Supervisor
Monika Fields, Hearing Investigator III	Christine Hunter, Correctional Records Technician
Kristi Busch, Hearing Investigator III	Teresa Schmidt, Correctional Records Technician
Ron Frederick, Hearing Investigator III	Fawneil Opp, Correctional Records Technician
Matt Frank Hearing Investigator III	Nadine Tucker, Correctional Records Technician
Heather Duell, Admin Assistant III	Sachika Hiraide, Administrative Assistant I
Kathleen Trombley, Program Assistant	

- A. **Association of Paroling Authorities International (APAI) Presentation on Resilience –** Board Members and staff watched a TED Talk that was filmed at the Washington Corrections Center for Women on March 14, 2015, by Laura van Dernoot Lipsky who is the founder and director of the Trauma Stewardship Institute and author of Trauma Stewardship – An Everyday Guide to Caring for Self While Caring for Others. This talk included how the cumulative trauma we experience in our personal lives and at work affect us and how self-care is so important.

Ms. Rongen also asked staff to share something they were proud of and/or a win they experienced on the job recently.

B. Board and Staff Discussion

- **Hearing Calendar** - The Hearing Calendar for June 2022 through September 2022 was reviewed by Board and Staff.

- **Monthly Data Report**

ISRB MONTHLY DATA REPORT

	22- Mar	22- Apr	May- 22
RELEASE HEARINGS	77	49	57
VIOLATION HEARINGS IN-PERSON:	19	11	7
VIOLATION HEARINGS OUT OF CUSTODY:	2	1	2
TOTAL	21	12	9
REVOKED:	14	4	3
REINSTATED:	6	8	2
CONTINUED ON ACTIVE STATUS:	1	0	1
PENDING:	0	0	1
CONTINUED:	0	0	2
SUSPENDED @ HEARING	0	0	0
Sched New Hearing - New Info:	0	0	0
ADMINISTRATIVE REINSTATEMENTS:	3	1	0
LETTERS TO VICTIMS/SURVIVORS:	100	148	141
EMAILS TO VICITMS/SURVIVORS:	18	24	12
MAIL RETURN:	24	21	48
SUMMARIES PROVIDED	10	6	11
PRISON VISITS/TEAMS HEARINGS:	3	0	0
VICTIM SURVIVOR MEETINGS:	6	4	5
EXCLUSION ZONE CONDITION REQUESTS:	2	5	7
EXCLUSION ZONE RE-VERIFICATIONS:	4	0	2
REFRAIN FROM CONTACT REQUESTS:	0	3	2
ORP' APPROVED:	32	12	12
ORPs DENIED	6	8	7
ICOTS	2	0	
FINALS ISSUED:	1	0	0
STIPULATED AGREEMENTS:	37	33	22

- **Violation Hearing Waiver Process – ISRB Process Decision – Draft**

Ms. Getty went over the Draft Violation Hearing Waiver process.

- This form can be used to address those cases where the Board wants to address the violations, but a hearing is not warranted.
- This form can be used when the Board is holding an individual in custody pending an inpatient substance abuse treatment. If the bed date is after 45 days of the individual's arrest, the Board would need to schedule an in-person hearing or consider conditional release if the bed date closely follows the 45 days. These will be determined on a case-by-case basis.
- If the Hearing Investigator recommends a waiver, they will do so by the date the probable cause review is due for Board Member consideration.
- Between the waiver and signed Probable Cause Review sheet any conditions can be added by the Onsite Desk at the direction of the Board.

- **Data on Life-time Supervision**

Mrs. Ramsdell-Gilkey and Ms. Getty attended the Sex Offender Policy Board (SOPB). They asked for data around lifetime supervision.

- Data was requested and received by the Department of Corrections Data Analytics.
 - We received data around violations for individuals on supervision who have been on supervision for three, five and ten years.

- **Chair's Report**

- **Recognition**
 - Ms. Rongen recognized Ms. Fields for her work with a convicted individual and talking with him to make sure we had the correct file material.
 - Ms. Rongen recognized Ms. Schmidt for her work on the revised Decision and Reasons form. Ms. Schmidt's work and patience with the revisions on the form are appreciated.
- **Staffing** - Due to increased staffing needs, the ISRB is getting a new Hearing Investigator III; a Program Specialist III and an Office Assistant III. These positions will be temporary until the Board requests permanent funding in the next legislative session.
- Board Members are working on training for facility staff which they hope to present this fall.

- **In-Person Community Concerns Meetings** – Starting July 1, 2022, there will be an option for victims/survivors to meet with the Board in person for the Community Concerns Meetings. The victims/survivors must provide proof they are fully vaccinated. Ms. McNeil, Ms. Trombley and Ms. Riley will work on this process.

C. **Board Member Reports** – None

D. **Board Meeting Minutes** – Ms. Rongen asked if there were any corrections or amendments to the minutes dated May 9, 2022, and May 23, 2022. Hearing none, they were adopted as written.

E. **Closed Session**

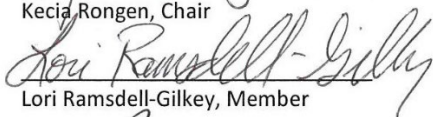
- Cases

F. **Community Concerns Meetings (Closed to the Public)** - Victims/Survivors met via Microsoft Teams with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding an individual's release.

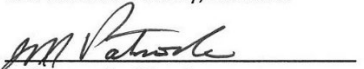
G. **Adjourn – 3:40 p.m.**



Kecia Rongen, Chair



Lori Ramsdell-Gilkey, Member



Jeff Patnode, Member



Elyse Balmert, Member



TaTeasha Davis, Member