

INDETERMINATE SENTENCE REVIEW BOARD
BOARD MEETING
SUMMARY MINUTES

Monday, July 11, 2022

A regular meeting of the Indeterminate Sentence Review Board was held via Microsoft Teams by the Indeterminate Sentence Review Board (ISRB) whose office is located at 637 Woodland Square Loop SE, Lacey, WA 98504. The meeting started at 9:00 a.m.

Board Members:

Kecia Rongen
Lori Ramsdell-Gilkey
Jeff Patnode - A
Elyse Balmert
TaTeasha Davis

Staff:

Jill Getty, Executive Director	Robin Riley, Executive Assistant - A
Kerri McNeil, Victim Liaison	Ronda DeBower, Records Supervisor
Monika Fields, Hearing Investigator III	Christine Hunter, Correctional Records Technician
Kristi Busch, Hearing Investigator III	Teresa Schmidt, Correctional Records Technician
Ron Frederick, Hearing Investigator III - A	Fawneil Opp, Correctional Records Technician
Matt Frank Hearing Investigator III	Nadine Tucker, Correctional Records Technician
Heather Duell, Admin Assistant III	Sachika Hiraide, Administrative Assistant I
Kathleen Trombley, Program Assistant	

A. Board and Staff Discussion

- **Hearing Calendar** - The Hearing Calendar for July 2022 through October 2022 was reviewed and amendments to the panel member assignments were made.
- **Monthly Data Report**

ISRB MONTHLY DATA REPORT

	22- Apr	22- May	22- Jun
RELEASE HEARINGS	49	57	38
VIOLATION HEARINGS IN-PERSON:	11	7	21
VIOLATION HEARINGS OUT OF CUSTODY:	1	2	1

TOTAL	12	9	22
REVOKED:	4	3	12
REINSTATED:	8	2	4
CONTINUED ON ACTIVE STATUS:	0	1	0
PENDING:	0	1	6
CONTINUED:	0	2	0
SUSPENDED@ HEARING	0	0	0
Sched New Hearing - New Info:	0	0	0
ADMINISTRATIVE REINSTATEMENTS:	3	2	1
LETTERS TO VICTIMS/SURVIVORS:	148	141	89
EMAILS TO VICITMS/SURVIVORS:	24	12	19
MAIL RETURN:	21	48	25
SUMMARIES PROVIDED	6	11	3
PRISON VISITS/TEAMS HEARINGS:	0	0	0
VICTIM SURVIVOR MEETINGS:	4	5	5
EXCLUSION ZONE CONDITION REQUESTS:	5	7	2
EXCLUSION ZONE RE-VERIFICATIONS:	0	2	3
REFRAIN FROM CONTACT REQUESTS:	3	2	1
ORP' APPROVED:	12	12	26
ORPs DENIED	8	7	12
ICOTS	0		1
FINALS ISSUED:	0	0	0
STIPULATED AGREEMENTS:	33	22	27
BOARD WARNINGS FY22 July - Dec	6	4	8

- **Check Ins** - Board and staff provided updates.

B. Executive Director's Report

- **Mrs. Ramsdell-Gilkey and Ms. Getty have been working with the Sex Offender Policy Board (SOPB)** to provide data regarding lifetime supervision and will continue to provide requested data. Mrs. Ramsdell-Gilkey has volunteered to work on the Lifetime Supervision Committee within the SOPB.
- **DOC Policy 320.100 is up for review.** Ms. Getty sent the policy out for stake holder review, and it is ready to return to the policy office for public comment. Ms. Getty

has provided the Board and staff the policy to make any suggested changes within the next couple of days.

- **The JUV Board Release Notification Sheet** - Updated July 22, 2022, to show that a JUVBRD individual completing supervision will be placed on inactive supervision using the Conditional Discharge from Supervision code on the Supervision Activities screen. Community Corrections will make this entry.

C. Chair Report

- We are close to being able to hire a non-permanent Hearing Investigator.
- We are in the process of establishing positions for the Program Specialist 3 and the Office Assistant 3.
- Ms. Opp's Correctional Records Technician position closes today so we can start the interview process.

D. Board Member Reports - None

Conditions: The following condition was amended to remove "parks."

You must not enter places where minor children tend to congregate, including but not limited to shopping malls, schools, playgrounds, public pools, skating rinks, and video arcades without prior approval from your CCO. "

The geographic boundary condition was also amended to the following:

*You may not enter the following exclusion zone (**Exclusion Zone**) without the prior permission of the ISRB. To request an exception, you must make your request to the ISRB at least three business days prior to the date you wish to enter the exclusion zone. Exceptions will be made for medical purposes only. Your intended medical provider must send documentation directly to the ISRB demonstrating that the request appointment/procedure has been scheduled. You will need to complete a limited release of information that will allow the ISRB or your CCO to contact the requested provider to verify the appointment. However, you may travel on (**Highways**) in order to get to a destination outside of the exclusion zone so long as you do not stop within the restricted area. If you believe you need to travel into the restricted area for any other reason, you can write to the ISRB to request modification " .*

ACTION 5-0

Mrs. Ramsdell-Gilkey moved to approve the two conditions as written above. 2nd - Ms. Balmert.

Vote: 4-0 - One Board Member not available to vote.

E. Board Meeting Minutes - Ms. Rongen asked if there were any corrections or amendments to the minutes dated June 13, 2022, and June 27, 2022. Hearing none, they were adopted as written.

F. RCW 9.95.422 Cases

- 939471 ROETCISOENDER, Lyle
- 245674 KNOX, Larry

Separate deliberation minutes will be posted to the website.

G. Closed Session

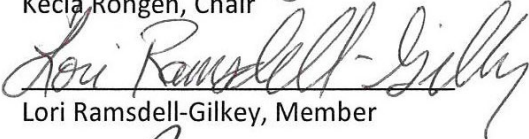
- Cases

H. Community Concerns Meetings (Closed to the Public) - Victims/Survivors met via Microsoft Teams with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding an individual's release.

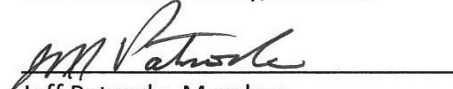
I. Adjourn -



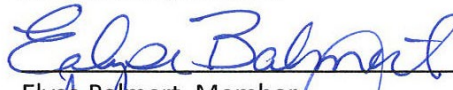
Kecia Rongen, Chair



Lori Ramsdell-Gilkey, Member



Jeff Patnode, Member



Elyse Balmert, Member



TaTeasha Davis, Member