

INDETERMINATE SENTENCE REVIEW BOARD
BOARD MEETING
SUMMARY MINUTES

Monday, May 8, 2023

A regular meeting of the Indeterminate Sentence Review Board (ISRB) was held whose office is located at 637 Woodland Square Loop SE, Lacey, WA 98504. The meeting started at 9:00 a.m.

Board Members:

Kecia Rongen - Not Present
Lori Ramsdell-Gilkey
Jeff Patnode
Elyse Balmert
Jill Getty

Staff:

Corey McNally, Executive Director	Rebecca Torrence, Executive Assistant
Heather Duell, Admin. Assistant III	Kerri McNeil, Victim Liaison – Not Present
Ronda DeBower, Records Supervisor	Monika Fields, Hearing Investigator III
Kristi Busch, Hearing Investigator III	Christine Hunter, Correctional Records Technician
Ron Frederick, Hearing Investigator III	Vilayvanh Janis, Correctional Records Technician
Matt Frank Hearing Investigator III	Teresa Schmidt, Correctional Records Technician
Theresa Hinds, Hearing Investigator III	Nadine Tucker, Correctional Records Technician
Kathleen Trombley, Program Specialist III	Sarah Lykes, Office Assistant
Ji Soo Shin, Admin. Assistant I	

GUESTS (via Teams):

Jacob Bezanson, Reentry Systems Administrator
Maurya Ayala, Resentencing and Release Manager
Susan Piccinini, Reentry Project Manager
Shon Cornett, Reentry Systems Manager
Misty Patterson, Reentry Systems Manager

I. Board and Staff Discussion:

- Hearing Calendars through August 2023 was reviewed, updated, and approved.
- Monthly Data Report was reviewed.

ISRB MONTHLY DATA REPORT

Apr-23

RELEASE HEARINGS	34
VIOLATION HEARINGS IN-PERSON:	15
VIOLATION HEARINGS OUT OF CUSTODY:	1
TOTAL HEARINGS	50
REVOKED:	8
REINSTATED:	6
CONTINUED ON ACTIVE STATUS:	0
PENDING:	1
CONTINUED:	0
SUSPENDED @ HEARING	0
Sched New Hearing - New Info:	2
ADMINISTRATIVE REINSTATEMENTS:	0
LETTERS TO VICTIMS/SURVIVORS:	78
EMAILS TO VICTIMS/SURVIVORS:	9
MAIL RETURN:	24
SUMMARIES PROVIDED	5
HEARINGS ATTENDED:	0
VICTIM SURVIVOR MEETINGS:	2
EXCLUSION ZONE CONDITION REQUESTS:	3
EXCLUSION ZONE RE-VERIFICATIONS:	2
REFRAIN FROM CONTACT REQUESTS:	2
ORPs APPROVED:	30
RELEASE FROM NON-BOARD CAUSE:	0
ORPs DENIED:	11
RELEASES CANCELLED/SUSPENDED:	2
ICOTS:	0
FINALS ISSUED:	1
STIPULATED AGREEMENTS:	34
BOARD WARNINGS FY23	6

II. Updates from staff –

- Records – Mrs. DeBower announced that a records staff from DOC Headquarters passed away.
- Juvenile Case - Ms. Balmert reported there was a juvenile recent case that did not have all the documentation that was needed for the hearing. We can request RDA pull the individuals who have been through Green Hill Juvenile facility in order have the information to know to be able to request the documentation.
- Added Condition – Ms. Busch submitted a new possible condition to be added to the set of conditions currently used. The motion was moved to add the condition, none opposed.

III. Chairs Report:

- **Budget** – The Hearing Investigator position and Program Specialist position that were submitted in Legislation were approved.
- **Legislative Bills:**
 - Gate money was increased to \$300.
 - Life without parole was removed.
 - DOC was awarded money to cover hiring more CD Treatment staff.
- May is Corrections Pride month. It is a month that is historically to celebrate the work that state employees do.
- Kentucky DOC Staff will be visiting the Board to learn about the Structured Decision-Making Framework (SDMF).

IV. Executive Director Report:

- The Hubbard Decision – Staff had a brief discussion about the recent Hubbard Decision. Effective April 27, 2023, courts can no longer modify conditions of supervisions after sentencing. It is likely the Sex Offender Policy Board (SOPB) will get involved with the Hubbard Decision. The SOPB is a board that is a group of experts who can be called upon to by the Governor to review a concern regarding decisions that are made on Sex Offender cases.
- SOTAP Outcome Study – The State of New York initiated a project called Project Greenlight. A study was completed to measure the success of the project. It was determined that the project was not as successful as they thought. Washington State made the decision to conduct a study to measure recidivism amongst participants of the Sex Offender Treatment and Assessment Programs (SOTAP).
- JUVBRD & Navigation Services – Navigation Services staff gave a presentation regarding the reentry process.

V. April 2023 Meeting Minutes:

- Ms. Balmert moved to approve the minutes and Mrs. Getty seconded the motion. Approved edits will be completed and posted.

VI. Board Member Reports

- Individual Release Plan/Case Manager Job Aid – Mrs. Ramsdell-Gilkey discussed how the Individual Release Plan and the Case Manager Job Aids will be used.

Records staff will be attaching the Case Manager Job Aid document to the hearing notification and the hearing docket. The intent of the Case Manager Job Aid is to assist staff with how Board Hearings are conducted to help in the success of a thorough hearing.

The Individual Release Plan document will be attached to the hearing notice and needs to be returned to the Board a minimum of two weeks prior to the hearing so that it may be included in the hearing packet. The intent of providing the incarcerated individual with the Individual Release Plan early in the process is to assist in a successful release.

- ISRB Communications:
 - Ms. Balmert, Ms. Getty, Mr. McNally, and Ms. Torrence met with DOC Communications staff to discuss the Board's ability to improve internal and external communication.
- Association of Paroling Authorities International (APAI) 2023:
 - Nine staff from the Board attended the APAI Conference in Kansas City, Missouri in April. The Board will be hosting the APAI 2024, in Bellevue, Washington in May 2024.

VII. RCW 9.95.422 Case Deliberations

- No cases were scheduled to be reviewed.

VIII. Community Concerns Meetings (Closed to the Public) – Victims/Survivors met via Microsoft Teams and in person with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding an Individual's release.

IX. Closed Session

Cases were discussed.

X. Adjourn –12:45pm

NOT PRESENT

Kecia Rongen, Chair

DocuSigned by:

Lori Ramsdell-Gilkey

Lori Ramsdell-Gilkey, Member

DocuSigned by:

Jeff Patnode

Jeff Patnode, Member

DocuSigned by:

Elyse Balmert

Elyse Balmert, Member

DocuSigned by:

Jill K. Getty

Jill Getty, Member