INDETERMINATE SENTENCE REVIEW BOARD
BOARD MEETING
SUMMARY MINUTES

Monday, October 23, 2023

A regular meeting of the Indeterminate Sentence Review Board (ISRB) was held whose office is located at 637 Woodland Square Loop SE, Lacey, WA 98504. The meeting started at 9:00 a.m.

Board Members:
Kecia Rongen
Lori Ramsdell-Gilkey
Jeff Patnode
Elyse Balmert
Jill Getty

Staff:

Corey McNally, Executive Director	Rebecca Torrence, Executive Assistant
Monika Fields, Hearing Investigator III	Ron Frederick, Hearing Investigator III
Kristi Busch, Hearing Investigator III	Matt Frank, Hearing Investigator III
Theresa Hinds, Hearing Investigator III	

Guests:
Cathi Harris, SOTAP Director
Shelly Hanson, SOTAP Operations Manager
Kelli Callahan, SOTAP Clinical Quality Assurance Training Manager
David Medved, SOTAP Psychologist

I. **Chair's Report –** None.

II. **Executive Director Report –**
- Bi-Annual Draft Report is complete.
- Mr. McNally and Mr. Patnode will be presenting at the Association of Paroling Authorities International (APAI) Conference2024, hosted by the ISRB, in Bellevue, Washington.

III. **Sex Offense Treatment and Assessment Program (SOTAP) –** Several staff from SOTAP provided program updates.

IV. **Board Member Reports –** None.

V. **RCW 9.95.422 Case Deliberations**
- No cases were discussed.

Separate minutes will be posted to the website.

VI. **Community Concerns Meetings (Closed to the Public)** – No Victims/Survivors meetings were scheduled.

VII. **Closed Session**
- Structured Decision-Making Framework (SDMF) – A case was discussed.
- Cases were discussed.
- Offender Release Plan (ORP) Conditions – Clarification on wording of multiple conditions was discussed. Mrs. Ramsdell-Gilkey will update the wording as discussed.

VIII. **Adjourn –** 1:30pm

DocuSigned by:

Kecia Rongen

Kecia Rongen, Chair

DocuSigned by:

Lori Ramsdell-Gilkey

Lori Ramsdell-Gilkey, Member

DocuSigned by:

Jeff Patnode

Jeff Patnode, Member

DocuSigned by:

Elyse Balmert

Elyse Balmert, Member

DocuSigned by:

Jill L. Getty

Jill Getty, Member