



FAMILY/ COUNCIL MEETING MINUTES

Location: AHCC Teams

Date: 2/22/23 Time: 2:00-3:30 PM

Teleconference details: +1 564-999-2000,,551166367#

Meeting Attendees

Department/facility co-chair: Kay Heinrich Family co-chair: Vacant

Facility/council secretary: Taylor Jordan Family secretary: Ellen Hargrove

Members present: Michelle Clark, Donna Jaramillo, Denise Bozeman, Sandra Hickey, Bill Hargrove, and Leslie Gatherer

Non-council member attendees: **DOC/AHCC/OCO Staff present: Associate Superintendent Frank Rivera, JPay Liaison Freese-Turns, CPPC Katie Pavao, Associate Dean Jeff Williams, CUS Julie Saiz, and OCO Zach Kinneman**

Agenda

Topic	Discussion/Key Points	Next Steps
Welcome/ Roll call/ Introductions and Virtual Etiquette	Rebecca Hegewald has been elected as the Statewide Family Council Family Co-Secretary and is no longer the AHCC LFC Co-Chair. Family Co-Secretary, Ellen Hargrove and Dr. Heinrich facilitated the meeting.	
Secretary Report & Action Items	Ellen Hargrove reviewed the minutes from the December 17 LFC meeting. There is only one open item on the Action Item List: The proposed area or building at MSU for visitors to wait in during inclement weather. DOC staff are still working on this. Continued until the meeting on April 29, 2023. Ellen Hargrove reviewed the minutes from the Unit Representatives' meetings.	
SFC Report	Ellen Hargrove reviewed the SFC minutes from the January 21, 2023 meeting. Denise Bozeman, AHCC SFC representative, was able to join the meeting later and reported that the SFC agenda now includes a time for SFC representatives to report on what is happening at their facilities. Denise said that the other facilities have the same concerns that are important to I/I and families at AHCC.	
Minutes From 2/15/23 Covid Call	<p>When did the last I/I test positive and what unit were they from?</p> <ul style="list-style-type: none"> • <i>1/26/23 and they were from Nora Unit</i> <p>Has a COVID vaccine clinic been set up for the Main? When will this be held?</p> <ul style="list-style-type: none"> • <i>We are working on a vaccine clinic for the Main and it is expected to be held in about a month, sooner if possible.</i> 	

	<p>Is there a plan to streamline the visiting check-in process?</p> <ul style="list-style-type: none"> <i>The Associate superintendent and the CPM are looking into this.</i> 	
<p>DOC Updates and Announcements</p>	<p>Mattresses</p> <ul style="list-style-type: none"> <i>Per CPM Duenich: We will work on supplying the Main facility, first, to replace the blue mattresses, as they are not authorized in the main facilities. The blue mattresses, from the Main, can then be picked at the warehouse and sent to MSU. We have a 90-day plan where we will receive a specific amount of mattresses each month that will be distributed to the population.</i> <p>Religious Activities</p> <ul style="list-style-type: none"> <i>Per ASP Heinrich: The religious activities center is currently being cleaned up and we are moving forward as scheduled to have an officer in there within the next month. Once it is open volunteer services will be able to happen there.</i> <ul style="list-style-type: none"> <i>Per LFC Member: The tier reps asked about having memorial services for other I/I who have passed away, is this going to happen soon?</i> <ul style="list-style-type: none"> <i>Per ASP Heinrich: We will be able to facilitate these services once we have a space to do so.</i> <p>Cultural Events</p> <ul style="list-style-type: none"> <i>We are working to schedule the Asian and Pacific Islander (API) event, Juneteenth, and the Hispanic event for this year.</i> <p>The visitation room is getting a makeover to make it more family-friendly and we are trying to provide healthier foods and juices in the vending machines.</p>	
<p>Securus</p>	<p>The State has 2 “go-lives” left then all I/I in Washington will have new tablets. WSP will go live this week.</p> <p>A Securus staff person will be assigned to AHCC and will be onsite at least 2 days per week to reissue broken tablets. The hiring process is underway for this position. Replacement tablets will cost \$129.00.</p> <p>Is it too late for I/I who said you could destroy their old tablets to request a Kindle be mailed to their family members?</p> <ul style="list-style-type: none"> <i>Per JPay liaison Freese-Turns: No, I/I just need to submit a letter to Securus. They can send in this letter until August 2023 and the address is posted in the units. The notice that was given to the I/I as follows:</i> <i>Please send in your written request to:</i> <i>4000 International Pkwy Carrollton, TX 75007</i> <i>Attn: Customer Service</i> <i>Please make sure that you include the below in the request:</i> <ol style="list-style-type: none"> <i>First and Last name</i> <i>DOC number</i> <i>Name and Address of where you were incarcerated</i> <i>Address for where you will like the tablet to be sent</i> 	

Some I/I have not gotten all of their photos transferred to their new tablets what can be done about this?

- *Per JPay liaison Freese-Turns: Have them send a Kiosk message to the Jpay/Securus Kiosk box and I will send their name and DOC# to Securus and they will push the content.*

Will I/I get their photos after release?

- *Per JPay liaison Freese-Turns: As of right now no, Securus is working on a portal that you can use to get all your information from your tablet after release but this isn't completed yet.*
 - ***Per LFC Member: If an I/I is released in March of this year and the portal isn't functional until later can they still access their content?***
 - *Per JPay liaison Freese-Turns: Yes, I believe Securus keeps I/I information for 7 years so they should be able to access it.*
 - ***MAIN SUPPORT LINE***
24x7 365 days a year
Calling from a mobile device
972-734-1111
Calling using a landline phone/international
1-800-844-6591
Securus Video ConnectSM Information
1-877-578-3658
Online Assistance

Can tablets be used in SMU?

- *Per JPay liaison Freese-Turns: They are authorized in SMU based on behavior level. Tomorrow, we have a Securus tech that will build a charging station then we will work on the process of how they will receive the tablets and they will get them next week. I/I in SMU have to reach a specific behavior level to receive their tablet.*
 - ***UPDATE*** *Per JPay liaison Freese-Turns: If an I/I was in our population during the "go live" and is now in SMU - their tablet is stored in their property boxes. An Officer in SMU will pull their tablets once they have met their behavior level to receive the tablet. Tablets will be pulled each night at a specific time to charge and then I/I will get them back the next morning. Anyone who is in SMU that is a Violator (these are people that violate the sanctions they were given by Community Corrections) will not receive tablets until they are resentenced. Anyone who is in SMU and doesn't have a tablet will be provided a new tablet once they the meet incentive date for their behavior timeframe.*

Programs	<p>Education:</p> <ul style="list-style-type: none"> Per Associate Dean Williams: We have recently hired a Full Time CNC Machining Instructor, a Full-Time HVAC Instructor, and a Full Time Business Instructor. Business classes will be offered in the main and MSU) We are working with the state concerning The Pell Grant availability because I/I will be able to get financial aid and we need to see what it looks like. We are working on an AA direct transfer degree. <p>Recreation</p> <ul style="list-style-type: none"> Per Rec Specialist Witt: Intermural sports started 2/16/23 and if it goes well, we will do softball in the spring. We are also trying to increase basketball to 4 out of the 7 days of the week. <p>Family-Friendly</p> <ul style="list-style-type: none"> Per CPPC Pavao: The first in-person event is in March, it is the celebrating women event. The sign-up for this event ended and 26 I/I will be honoring a loved one on their approved visitor list. There will be lunch and a guest speaker at this event. In February there will be a book and craft activity in visitation for children under the age of 17 and in May there will be a craft fair for children. New volunteer programs that have started include the Black Prisoners Caucus (BPC) and the virtual resource fair which is for I/I who are going to be released in 6 months. It allows people from different areas to talk to I/I's who will be released to their region. There were suggestions for family-friendly activities submitted by LFC members and they included, ice cream sundae building, carnival, BBQ, bowling (indoors or outdoors), and water balloon fights. An adult Valentine's craft program for I/I and family members. <p>We are working on getting the dog program up and running again. We are working on getting it a space in the recreation building.</p>	
Election of Family Co-Chair	<p>Rebecca Hegewald was elected as the statewide family council co-secretary so she can no longer be the AHCC LFC co-chair.</p> <p>Family Co-Secretary, Ellen Hargrove, volunteered to be the Family Co-Chair. LFC members present unanimously elected Ellen Hargrove as the Family Co-Chair for 2023.</p> <p>LFC member, Michelle Clark, volunteered to be the Family Co-Secretary. LFC members present unanimously elected Michelle Clark as the Family Co-Secretary for 2023.</p> <p>LFC State Representative is remaining the same with Denise Bozeman representing AHCC.</p>	
Topic	Discussion/Key Points	Next Steps

RoundTable

Can we get the photo coupons put back in the vending machines?

- *UPDATE Per State-Wide Visit Specialist Hainline: As we continue to transition reopening our visit rooms to full capacity, we will continue to offer the free photo program. This gives a free photo of the approved pose to each person at the table. Several pictures should be taken, and participants should be allowed to select which photo they wish to have. The CI photo program will not be available in the visiting room at this time. Thanks for working with us as we continue to transition to new normal operations.*
 - *Per LFC Member: At MSU if you want multiple photos you have to pay for them.*
 - *UPDATE Per State-Wide Visit Specialist Hainline: There is no purchasing of photos and visitors get 1 free photo each time they visit.*

Why did MSU recently change to celling in at 8:30 pm instead of 10:45 pm? Is this a permanent schedule?

- *Per ASP Heinrich: This is due to late night and the executive team is going to review it.*

Previously JPay had available free calls to families as well as access to international calls. Securus has not provided this service. I called Securus numerous times and they keep telling us it is available yet the calls do not go through. Is there anyone in the facility that can help with this?

- *Per JPay Liaison Freese-Turns: The I/I get two free calls that are dropped on Saturdays. The first two calls the I/I makes on Saturday after these have dropped will automatically be used. There is no option to choose. If they don't use the two free calls they don't build up. They will just remain at 2. I have to reach out to Securus about the international issue this may be due to an international credit card being used or your phone plan.*
 - *UPDATE Per Securus Rep Brennon: I/I should be able to make international calls, if there is a specific I/I who is having issues doing so we can assist them if they can provide their name and DOC# as well as the number they are trying to call.*

In my last week's question, you stated that sweat lodge times are shortened because of the new 24-hour movement schedule and needing time for mainline. What is being done to assure that the mainline does not continue to delay the sweat lodge and return to regular schedules?

- *Per ASP Heinrich: This is not due to mainline being late. This is due to reinstating the mainline which is causing all programming times to be moved forward to accommodate mainline.*

Can we add a couple of additional microwaves to the visiting area?

- *Per ASP Heinrich: We need to check with maintenance if we can make this work and we will get back to you.*
 - *Per LFC Member: There used to be 4 microwaves in visitation.*
 - *Per ASP Heinrich: We will look into it and see what we can accommodate.*

	<p>I sent in a request to see if Girl Scout cookies could be used as a part of the fundraisers, is there an update on that?</p> <ul style="list-style-type: none"> • <i>Per AA3 Jordan: I sent that information to CPM Duenich, and he is still reviewing it.</i> <ul style="list-style-type: none"> ○ <i><u>UPDATE</u> Per CPM Duenich: We will be unable to use Girl Scout cookies as a part of our fundraisers due to the purpose of the fundraisers being to raise money for a local non-profit charity through supporting local businesses and our community.</i> 	
Wrap Up	<p>The next virtual Statewide Family Council Meeting: Saturday, March 18, 10 am - 3 pm</p> <p>The next virtual AHCC Local Family Council Meeting: Saturday, April 29th, 9-10:30 am</p>	
Attached Additional Documents	<p>AHCC IIBF report showing expenditures from Dec. 1 to February 15</p> <p>AHCC LFC 2023 Meeting Calendar</p> <p>DOC Terminology and Acronyms</p>	

Next meeting location: Microsoft TEAMS Date: April 29th, 2023 Time: 9:00-10:30 AM

Comments: _____

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