



FAMILY COUNCIL MEETING MINUTES

Location: Administration Conference Room Date: 6/23/2023 Time: 4:45 pm

Teleconference details: TEAMS invite will be provided for those who cannot attend in person _____

Meeting Attendees

Department/facility co-chair: Superintendent Thrasher__ Family co-chair Devorah Harris_____

Facility/council secretary: Erika Schlund Family secretary, if applicable: Rachael Smith

Members present: Sgt. Caldwell, Jean Anderson, Jodi Kennedy, Kaelynn Harris_____

Non-council member attendees: _____

Agenda

Old business

Topic	Discussion/Key Points	Next Steps
Recruitment of new LFC members and Welcome new members	Jodi Kennedy	Recruitment is an ongoing process. The facility is still in need of a family secretary.

New business

Topic	Discussion/Key Points	Next Steps
Financial Report (Hillard)	Unable to attend	
Visit Check in time	Recently it has been two hours late	This has been addressed and straitened out. Check in is at 11:45 am and 5:45 pm.
Vending Machines	Empty by Sunday morning and one is not working	Superintendent Thrasher is aware of this ongoing issue. The vendor was invited to the meeting, however, they were unable to attend. At this time they are unable to have workers for the weekend. Sundays are usually the worst because food is gone by then. There are not other vendors who will service this area, however, the superintendent is personally working on this issue.
Temperatures in the units	The large fans are only blowing hot air around. The upstairs of Olympic is extremely hot constantly.	The facility is working on expanded metal doors to help with the air flow in the units. The heat mitigation plan is in place already, allowing for sheets over windows, extra ice otter pops etc. when temperatures reach over 85 degrees.

Facility Updates/Superintendent	We are still battling contraband. Steps are being taken to mitigate this for safety and security. There are changes in visit, directly resulting from the contraband problem. The facility was just repaved, and a new generator was installed	
Upcoming Events/ Erika Schlund	Day with Dad event 6/24/23. Outdoor fishing and many other activities. 7/22/2023 Summer cookout/relationship growing	
Scheduling of annual LFC Tour	Annually there is a local family council tour.	CPM Anderson will be sending out dates for August and September
Event Days and Visitation	We currently do not allow crossing over after the event to visit. The event counts as the visit for that day.	

Roundtable open discussion:

Volunteer applications need to go through CPPC Schlund.

EFV donations require the donation request form to be filled out and given to CPM Anderson for approval. Once approved/denied, a letter will be sent to the donor.

Starting next LFC Meeting, the meetings will be held in the visit room so that a tier representative from each meeting will be able to attend.

Juneteenth event was moved inside due to weather impacts. The tent was not available for this event.

Visit dress code is being enforced. Coats will be allowed to be worn up to the visit room door and the lockers will be utilized. Coats are not allowed in the visit room.

Next meeting location: Visitation_____ Date: 8/4/2023_____

Comments: _____

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