



FAMILY COUNCIL MEETING MINUTES

Location: Visitation _____ Date: 10/6/2023 _____ Time: 4:45 pm _____

Teleconference details: _____

Meeting Attendees

Department/facility co-chair: Superintendent Thrasher__ Family co-chair: Devorah Harris _____

Facility/council secretary: Erika Schlund CPPC _____ Family secretary, if applicable: _____

Members present: Diane Sifres _____

Non-council member attendees: Jean Anderson CPM, Hillard Mellin, CO Morgan Hamilton _____

Agenda

Old business

Topic	Discussion/Key Points	Next Steps
Recruitment of new LFC members and Elections for Family Co-Chair and Family Secretary		Recruitment is ongoing. Devorah is actively recruiting.

New business

Topic	Discussion/Key Points	Next Steps
Financial Report (Hillard)	IIBF Budget/Expenditures report	The facility will be looking at spending some of the visit room budget on new games.
Upcoming events (Erika)	Fall Fair	
EFV's	EFV's are continually dirty with broken or missing items. Is there janitorial or maintenance who could deep clean them every Thursday when they are not occupied.	CPM Anderson and CPPC Schlund went through EFV's and bought new items to include a coffee pot, air fryers, and new oven mitts. Many items that were missing were found to be in the other EFV unit. There is a group of Incarcerated Individuals who have asked to clean the EFV's. This will be happening the last week of the month.
Visiting	Now that we can't take wrappers to the table, could we please have a longer table or more prep space for food instead of everyone "congregating" by the microwave? Leggings: Can we please have more sweats available for visitors who wear leggings and don't have spare clothes? It would be much less stress for DOC workers & families and more inclusive. Has the bathroom in visiting been fixed? If not, why can't the bathroom in the strip out room be put back to function?	More table space will be provided to prepare food. Due to the increase and problem with contraband, the bathrooms will stay closed at this time. The process will continue to be using the PCO bathroom and going back through the initial search process after. There has been a third visit officer added temporarily. Contraband has been a constant issue and until it is under control, measures such as this, are being taken to ensure everyone's safety. Currently, Cedar Creek does have spare clothing to offer to first time visitors. If visitors continue to violate the dress code

	could juices be put in the pop machines? It would give some healthy options. Can Friday and Monday be open visit?	policy, extra clothing is not always available. Superintendent Thrasher has a list of all items available by the vendor for the vending machines. A way to survey what is wanted for the machines is being developed. There will not be items offered, that come in glass containers.
Elections		Diane Sifres elected as Statewide Family representative, with no objections. Devorah Harris elected as Local Family Co-Chair, with no objections. Family secretary position remains vacant.

Roundtable open discussion:

Next meeting location: _____ Date: 12/1/2023_____

Comments: _____

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