



# FAMILY COUNCIL MEETING MINUTES

Location: Teams Meeting Date: 2/4/2023 Time: 10:00 AM

Teleconference details: \_\_\_\_\_

## MEETING ATTENDEES

<u>Jeremy Turner, Associate Superintendent</u> Department/facility co-chair	<u>Mary Mansour</u> Family co-chair
<u>Alexandra Stevenson, AA3</u> Facility/council secretary	<u>Scarlett Williams</u> Family secretary, if applicable

Members present: Toni Adams, Gwen McIlveen, Loren Taylor, Valerie Clark, Beverly Richmond, Edna Leon, Rony Alexander, Sharelee Claiborne, Lisa Rogers, Kazuko Fowler, Suzanne Cook, Allyson Alexander, Mary Mansour, Miriam Fry, Elizabeth DeLeon, Kristine Hung, Esther Hawkins, Zachary Kinneman (OCO)

Non-council member attendees: Kelly Miller (GRE Administrator), Kristine Skipworth (Community Corrections Division Administrator)

## AGENDA

Old business

Topic	Discussion/Key points	Next steps
Statewide Family Council Rep	Send nominations to Alexandra Stevenson by Monday 2/6/2023.	
Review of the last LFC Meeting Minutes	Mary Mansour gave key points from the meeting in December.	A copy of these notes is posted on the DOC website.
Action Items	<p>Property - We are currently looking at other ways to help solve the property issue. There is currently no specific time frame for this project.</p> <p>Q: Can families purchase bins? A: No they can not. We have looked into purchasing some bins for the population.</p> <p>Q: Is there a place where they can store their property outside their cell? A: Only excess active legal cases/mail can be stored outside of their cell.</p> <p>Q: Can families come and pick up some of their legal mail? A: The policy is specific about ways they can get rid of their property. They can either</p>	Assign a family member to each of the action items.

	<p>destroy it, donate it, or ship it out at their own cost.</p> <p>Q: What is the argument against families picking up property? A: It is not allowed or an option per policy. The Appointing Authority would have to approve pick up.</p> <p>Other action items include Access to Education, Inclement/High Heat weather, and EFV food and personal item packaging.</p>	
Statewide Family Council Meeting Minutes	Loren Taylor gave an overview of some of the changes the Statewide Family Council is experiencing.	A copy of the Statewide Family Council Meeting Minutes is posted on the DOC website.

New business

Topic	Discussion/Key points	Next steps
Community Corrections/GRE	<p>Kristine Skipworth and Kelly Miller answered questions about Community Corrections and GRE.</p> <p>The screening process has changed. Previously it had started with the Classification Counselors, however, now it has been taken out of the hands of the counselors. No one can apply for GRE, there is a list of individuals who will be screened.</p> <p>Q: Are there changes to allow violent offenders to get out 18 months instead of 24 months? A: No, we would have to go through legislation to make any changes.</p> <p>Q: How are we setting them up to be successful if we are putting so many restrictions on them? It seems CCOs make rules that they want. A: We look to see if there are victim concerns and then if they</p>	<p>Please email Kristine Skipworth (kmskipworth@doc1.wa.gov) or Kelly Miller (klmiller@doc1.wa.gov) with any questions.</p>

are apart of the victim liasons program. We do look to see if we can mitigate them. It does get harder when they are releasing to their smaller cities. When GRE transfer, they are still consider as a part of the prison. They are still allowed to work and see their family, but they do need to follow their guidelines. We do have to follow policy. Individuals are allowed to appeal and file a grievance when needed. While they are on community corrections supervision, they are required to get a travel permit if they want to go to another part of the state.

Q: Is there a standard distance that is allowed without a travel permit?

A: This dependends on their classification level. If they are considered low risk, they do not always have to ask. However, most times, they do need to have a travel permit.

Q: Is there a process if a person is retaliating against our loved ones?

A: This information should be added to the appeal and resolution request. The appeal goes to the supervisor of the officer who is under appeal. The officer does get to see the appeal because they need to be able to tell their side.

Q: How often are travel permits denied?

A: Unfortunately, we do not track this information. There is a lot of information that is considered when approving or denying these requests. Victim concerns, individual concerns, if they have a chaparone, etc.

	<p>Q: Can a person who has been restricted from a city, still ask for a travel permit to that city?  A: They can request it. However, it may be denied due to numerous factors.</p> <p>Q: Can the conditions be lifted when released?  A: The DOC conditions that are placed on someone while incarcerated could change while in the community. DOC imposed conditions can be lifted after a time period depending on the individual. However, the court ordered conditions can not. Imposed conditions must also be related to the individuals crime.</p> <p>Q: Is there anything in legislation about violent offenders?  A: We have not asked for any changes at this time. If you do have idea about changes you would want, we can send them them up.</p> <p>Q: Are we allowed to talk to the CCO?  A: Yes, if you have questions you are allowed. You can also go with them to the intake meeting.</p> <p>Q: Can the CCO impose conditions during supervision?  A: ISRB can impose conditions. Conditions can also be imposed if other behaviors start to become problematic.</p>	
Yard schedule	<p>A new yard schedule has been implemented. MI3 has 3 opportunites for yard and Medium has 2 opportunities for yard everyday.</p> <p>Q: Our family would like to see the yard times go back to what</p>	

	<p>they were prior to COVID. Can this happen?</p> <p>A: For now, the yard schedule will stay how it is. We are constantly evaluating it and making sure we are giving the MI3 people who are doing the right thing, more time.</p>	
Significant Person Event	<p>Q: What is the status of the Significant Person Event?</p> <p>A: Ms. Murphy will be back soon and we are going to work finalizing things.</p> <p>There was information sent by HQ about the protocol for events. The revision was they have to test prior to the event, and then there will be optional testing after the event. It would also require all staff, family members, and individuals to wear a mask.</p> <p>HQ has to approve the proposal for the event prior to family members being allowed to sign up. Then we would take it to the incarcerated individuals and have them sign up as well. We are hoping to have the event on March 4, 2023.</p>	Finalize the significant event proposal then allow for family members to sign up for event.
TB	<p>We had an individual at MSU identified with active tuberculosis, he was transferred to another location for medical care.</p> <p>We worked with DOH. Testing has been offered to the incarcerated population, as well as staff. Those possibly exposed will be monitored and offered periodic testing.</p> <p>Q: Is there any concern that TB could have been transferred from Minimum to Medium Unit? Staff that go between?</p> <p>A: There is potential but those that may have been exposed will be monitored.</p>	<p>Speak with the Health Care Manager and Dr. Pezo about where CRCC is and what are the potential next steps. CPM Williams and Superintendent Perkins will be in charge of this.</p> <p>Schedule a monthly meeting to address any concerns.</p>

Roundtable open discussion

Topic	Discussion/Key points	Next steps
Vending Machines	<p>Q: Vending machines have been close to empty during previous visits. I also don't feel the amount on the card is enough. The items in the machines are very expensive. Is there any way to get more vending machines?</p> <p>A: Pepsi is there everyday to fill. We have had some problems with not having enough drivers vaccinated. I continue to have discussions with Pepsi about what we can do. We also recently increased the amounts on the cards that is allowed.</p> <p>Q: It would be nice to see healthier options in the vending machines. Is there a way to have the provider post a list of ingredients that are in the vending machines?</p> <p>A: A binder with laminated sheets could be made.</p> <p>Q: If you could go back to a survey of what people would like to see in the vending machine, it would be helpful.</p> <p>A: Yes, this is something we could do.</p> <p>Q: Can we invite the vendor to the family council members?</p> <p>A: We can ask him.</p>	<p>Discuss vending options with Pepsi.</p> <p>Provide a survey to determine what items should be in the vending machines.</p> <p>Create a binder with ingredient list for each item.</p>
Visitation	<p>Q: Is there a reason why we are all placed next to each other instead of spread out throughout the room?</p> <p>A: There is probably some room to seat every other table. However, it is easier to monitor the room if individuals are placed close together rather than throughout the entire room. I will have a discussion with the Visitation staff.</p>	<p>Discuss seating options with visitation staff.</p>

	<p>Q: Sometimes, our loved ones are not called for over 20 minutes while we are sitting in the visitation room. Also, the prices for some of the items is not always constant in the machines.</p> <p>A: Pepsi stated they have had an individual who was sloppy with stocking items and was working on fixing this. Also when the machines are stuck we will make sure the information is passed to Pepsi.</p>	
Fruit	<p>Q: Has there been any more talk about getting them to bring fruit back to the unit?</p> <p>A: At this time, no there is not.</p>	
Clothing in Ad-Seg	<p>Q: While in ad-seg, are they allowed to ask for a jacket during their hour out?</p> <p>A: Yes they are. It is the same coat they are offered in main population, it is just orange instead of brown.</p>	

Next meeting location: Microsoft Teams Date: 4/1/2023 Time: 10:00 AM

Comments: Please email Jeremy Turner (jjturner@doc1.wa.gov) or Alexandra Stevenson (arstevenson@doc1.wa.gov) with any questions or concerns.

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