



FAMILY COUNCIL MEETING MINUTES

Location: Microsoft Teams Date: 4/1/2023 Time: 10:00 AM

Teleconference details: _____

MEETING ATTENDEES

Melissa Andrewjeski, Superintendent for
Jeremy Turner, Associate Superintendent
 Department/facility co-chair

Mary Mansour
 Family co-chair

 Facility/council secretary

Scarlett Williams
 Family secretary, if applicable

Members present: Madison Murphy (CPPC), Zachary Kinneman (OCO), RichMcCabe, Suzanne Cook, Kerri, Sharelle Claiborne, Kazuko Fowler, Beverly Richmond, Esther Hawkins, Toni Adams, Mary Mansour, Allyson Alexander, Kathie Cummings, Kristen Hunt,

Non-council member attendees: Loren Taylor - Statewide Family Council Rep

AGENDA

Old business

Topic	Discussion/Key points	Next steps
Review of the last LFC Meeting Minutes.	A copy of this is provided on the DOC website.	
Statewide Family Council Meeting Minutes	Loren Taylor gave view of the Statewide Family Council Meeting. She also discussed how to contact the HQ Correspondence unit when dealing with certain issues.	A copy of the statewide meeting minutes is on the DOC website.

New business

Topic	Discussion/Key points	Next steps
EFV	<p>CRCC is in the process of updating the EFV Units. Staff will be going through each unit making sure everything is in working order.</p> <p>Q: Can we get some toys for the children's play area? A: CRCC will purchase new toys.</p> <p>Q: When there are multiple kids in a play area, only one dad is allowed at a time. What can we do about this? A: We will take a look at the process and possibly make a sign up sheet or allow toys to be</p>	Buy new toys for visitation and look at processes for checking out toys and scheduling EFV.

	<p>checked out to the tables for some kids.</p> <p>Q: The EFV scheduling process is confusing. Often receive different answers from multiple staff. A: Directions for this should be on the DOC website, but we will look at how we can post the process and ensure it is fair.</p> <p>Q: How is the approval dates determined? A: The scheduler assigns dates in order of date, time, and 3 dates requested. The loved one is responsible for paying and submitting the request. There is not a back up scheduler so mistakes could happen.</p>	
GRE	<p>DHS is doing a presentation with staff soon regarding GRE. They will focus on making sure the families are also being taken care of. Currently going over RCW's.</p>	
Vending Machines	<p>The vendors are trying to secure healthy food and snacks. They are working on adding a gluten free list.</p> <p>Q: MSU machines are not being filled on the weekend and there are not any good options. A: We will discuss this with the vendors.</p> <p>Q: We really would like to see a representative at the next meeting. A: The vender does not want to attend the regular family council meeting due to a previous bad experience; they were open to speaking with a small group of family representatives. Can discuss further with Mary to try and set something up.</p>	<p>Discuss new food options with the vendor, as well as request a meeting.</p>

	<p>Q: Can the front desk have change for the vending cards? A: This is not an option for us due to accountability of money. There are several gas stations close by if you need to make change.</p>	
Unit/Cell	<p>Installing lockers will be too expensive at CRCC to furnish all cells. We are currently exploring other options. We are looking into heavy duty cubbies. We have also started painting some of the cells and areas. Murals and positive affirmations are going to be put up in every unit.</p>	

Roundtable open discussion

Topic	Discussion/Key points	Next steps
Significant Persons Event	<p>The most recent Significant Person Event went very well. In the future, incarcerated will not need to be tested for events. No testing is required for family now.</p>	
Dungeons and Dragon Dice	<p>Q: Can the dice be donated to the units for those that want to play? A: We may have funds to be able to buy them for the units. It was discussed that the dice need to come with the book, however we will be look into this.</p>	<p>Purchase dice for the units if funding is available.</p>

Next meeting location: Microsoft Teams Date: 6/3/2023 Time: 10:00 AM

Comments: Please send any future meeting topics to Alexandra Stevenson (arstevenson@doc1.wa.gov)

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