



FAMILY COUNCIL MEETING MINUTES

Location: MCCCW Date Friday- 2/4/2022 Time: 1300

Teleconference details: virtual meeting using MS Teams

Meeting Attendees

Department/facility co-chair: Dennis Tabb, Superintendent

Family co-chair: Paula Bond- Family Member

Facility/council secretary: J. Bullard-CPPC Family secretary: N/A

Members present: Dennis Tabb, Superintendent; Jenn Bullard, CPPC; Paula Bond, Family Council Family Member; Courtney Robbins, Correctional Program Manager, Carolina Landa, OCO

Non-council member attendees: Gordon Sprague, Plant Manager 3; Jennifer Thao, Recreational Specialist; Erika Davide, COVID Compliance Specialist; Casey Carlson, Health Care Manager; Judith Gerren, PIO; Sultana Shabazz, MCCCW Education Director; Darron Everitt, Correctional Unit Supervisor; Phoebe Hutsell, Local Business Manager.

Agenda

Old Business

Topic	Discussion/Key Points	Next Steps
Facility Count	Total Population: 111 Mission Creek Unit: 46 Gold Creek Unit: 49 Bear: 15 Visit-Isolation: 1	Mission and Gold units are both now off quarantine with restricted movements.
Christmas Carols	Possibility for next year	Chaplain Smith will look into this for next year.
COSMO program	Funding from families	If families would like to donate funds, they can send a money order to the MCCCW business office and funding will be put on the account of the incarcerated individual for this program.

New Business

Topic	Discussion/Key Points	Next Steps
Mental Health of population during quarantine	Can we make more richer activities available? Books, knitting, collage, crafts, etc.?	Recreation and CPPC have gone above and beyond to put together activity packets and other activities for the population to work on during the quarantine. Ms. Thao and Ms. Bullard have both talked to the population and have tried to assure that their requests are approved, if possible, for activities.
Parent/Teacher Conferences	Update with Mike Eby work, and steps taken so far	Eby not present, but received an update from Ms. Bonds: Built new PowerPoint presentation and will be sharing with DCYF. Has been shared to social media and DOC provides videos on website for viewing.

Project AVARY	Ms. Bullard presentation regarding this program	This is an online support and leadership program that focuses on children of incarcerated parents. It is a community of support and empowerment for children and a chance to join together to play games, participate in talking circles, and develop important leadership and life skills. This is a 6-week program and after the 6 weeks, youth can apply to return for additional sessions or apply for the teen leadership program which supports them in becoming leaders and counselors. To apply, go to www.projectavary.org/onlineprogram or paper applications are available from Ms. Bullard for parents to fill out for their child at MCCCW.
Recreational Programming	Report on how the facility is supporting this policy driven program, what creative ideas are there moving forward?	Recreation Activities Update with Ms. Thao: During outbreak, no equipment exercises, yoga, journaling, and conversation starters have been distributed to the population to assist with idleness. Before outbreak, Quilting and Zumba programs were both back up and running for the population to enjoy ran by valued MCCCW volunteers. Ms. Thao will continue to bring recreation activities to MCCCW as it is allowed.
Volunteer and Community Partnership programs	How can LFC help support this important work?	If you hear or know of anyone who is interested, please have them contact MCCCW's CPPC Jenn Bullard at jbullard@doc1.wa.gov or 360-277-2424. My contact information is also posted in the visit room and always available to anyone interested.
Clothes Closet	Is this program running? Who runs it? What is needed to replenish the clothing?	This is currently up and running- donations are provided by our community, Washington Corrections Center in Shelton, and our staff. We currently have an adequate amount of approved clothing available for those who need it upon release.
IIBF Funding- with Business Manager Phoebe Hutsell	Ideas of how to spend the IIBF funding	Welcome to Phoebe Hutsell who will be attending these meetings quarterly. If you have questions, please reach out to her by email.
Phones	Phone available when on quarantine	Isolation: Two mobile phones are available for those who are on isolation in the visit room Quarantine: Each unit has an opportunity to use the phone on their 1 hour out. Information about free minutes available has been sent to the units for the population's information.

Roundtable open discussion:

Topic	Discussion/Key Points	Next Steps
Education Update with Education Director- Sultana Shabazz	It has been found that when I/I's have moved from WCCW to MCCCW, it is difficult for them to complete their classes due to current facility capacity numbers. It is not feasible to run all 6 programs here at MCCCW as there is not high enough population numbers to support those classes.	<ul style="list-style-type: none"> • We would like to offer transferrable credit classes • Offer pre-college classes • Boot camp for career-ready classes to assure they have skills and development to get out in the workforce after release.

Acronyms:

MS: Microsoft
 CPPC: Community Partnership Program Coordinator
 OCO: Office of Correctional OMBUDS
 MCCCW: Mission Creek Corrections Center for Women
 DCYF: Department of Children, Youth and Families
 DOC: Department of Corrections

Next meeting location: Virtual Meeting Date: April 15, 2022 Time: 1300

Comments: Please check MCCCW Family Event calendar for possible date change closer to the meeting date.

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