



# FAMILY COUNCIL MEETING MINUTES

Location: Olympic Corrections Center Date: 10/6/2022 Time: 1300

Teleconference details: Microsoft Teams calendar appointment:  
**Join on your computer or mobile app** [Click here to join the meeting](#)  
**Or call in (audio only)** +1 253-372-2181,732238802# United States, Tacoma  
 Phone Conference ID: 723 238 802#  
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|--------------------------|
| <b>Meeting Attendees</b> |
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Department/facility co-chair: Scott Speer, CPM Family co-chair: Vacant

Facility/council secretary: Elena Friesz, AA3 Family secretary, if applicable: Vacant

Members present: Eva Jolliffee

Non-council member attendees: Heather Hamilton OCO, Ginger Price Captain and Nick Riggan FA5 & Kate Wahlgren AA4

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| <b>Agenda</b> |
|---------------|

## Old business

| Topic             | Discussion/Key Points  | Next Steps   |
|-------------------|--|--|
| 8/11/2022 meeting | No participation from LFC  |  |
| LFC Flyers        | Flyers will be placed on the visit room tables to give approved visitors and incarcerated some information about becoming involved in Local Family Council | Elena will follow up make sure flyers are in place |
| Kiosk message     | Message to the population explaining LFC   | Verbiage below sent to the OCC population.         |

## New business

| Topic 10/06/2022 | Discussion/Key Points | Next Steps  |
|------------------|-----------------------|---|
| Deductions       | How do they decide?   | Deductions will not be taken if it causes the I/Is balance to fall below the indigency level of \$25.<br>Per policy 200.000, supported by RCWs, funds coming in from friends and family are subject to 35% mandatory deductions, in addition to 20% for any debt owed, to include child support.<br>Class III and Class IV gratuities are subject to 5% mandatory deductions, in addition to 20% for any debt owed and 15% for child support. |

|                              |   |  |
|------------------------------|---|--|
| A piece of fruit to the unit | Before returning to mainline and meals were delivered to the Hoh unit there was a problem with men making alcohol out of the fermented fruit. | For now, no food will return to the unit from mainline.  |
| Resolution Process           | Heather Hamilton suggested that the incarcerated to use the resolution process when they are seeking concerns/answers to a process.           | Resolution Program policy 550.100  |
| Incarcerated wages           | Legislation makes those decisions.  | Suggested that the population write<br>WA Department of Corrections<br>Executive Policy Office<br>PO Box 41106<br>Olympia, WA 98504-1106 |

**Roundtable open discussion**

Next meeting location:

Date: Thursday, December 8, 2022, Time: 1pm on Microsoft TEAMS appointment will be sent by email

Comments: The following kiosk message will be sent to the population to encourage them to have their loved ones participate in OCC LFC.

*Currently OCC is recruiting family and friends of incarcerated individuals to be members of our local family council. Family councils advise, collaborate, problem solve, and partner with the Department and the community to improve communications with the Department, create opportunities to strengthen family and community connections, improve quality of life for those incarcerated, promote successful reentry, provide family input on related policies and operational memorandums, and address local and statewide issues/concerns that affect a broad range of those incarcerated and their families. Family is broadly defined to include immediate, extended, and elected family members, such as romantic partners, friends, neighbors, and clergy. Department employees and council members work together to bring awareness to the family councils to encourage participation. Each prison facility maintains a Local Family Council (LFC). Family council meetings provide opportunity for family members to ask questions, get information, and share their perspective of the facility. All approved visitors may attend a family council meeting. Your family members may find additional information on our agency website to contact the facility at [www.doc.wa.gov](http://www.doc.wa.gov).*

*Currently with Safe Start next scheduled meeting is Thursday, December 8<sup>th</sup> at 1pm on Microsoft TEAMS*

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Distribution: **ORIGINAL** - Family council co-chairs