



FAMILY COUNCIL MEETING MINUTES

Location: SCCC Date: 4/8/2022 Time: 0900-11:00am

Teleconference details: Call in number: 1-253-372-2181; Phone Conf. ID # 784-921-425

Meeting Attendees

Department/facility co-chair: Gina Penrose, Associate Supt. of Programs

Family co-chair: Bethany DuSchene

Facility/council secretary: Gladys Ramos Family secretary, if applicable: Vanessa Lewis

Members on Call: SCCC Staff- Associate Supt. Programs Gina Penrose, Supt. Haynes, CPM Evans CUS Jones, Flynn Lisa Correctional Program Administrator, Associate Van Ogle, FSM Attard, Captain Rubalcaba, McGinnis, James Visit Sgt. RN4 Melissa, Lynch, Maintenance Martin Williams, Matthews, Douglas, Health Services Johnson, Theresa, Mansford, Branwyn Community Programming Coordinator, Petersen, Jayme Dean of Corrections, Baltzell, Stefanie CPM, Richardson Samantha Business Manager, CO4 Ivey, Frederick, CUS Wakefield, Kendra, Sec. Supervisor Wilson, Lee, Correctional Manager Taylor Dawn, James Aliff CI, Bolden Mitchell Security Specialist, CUS Grubb Chris, CUS Andring, Graves REC Specialist, Perkinson, Paige Program Specialist 4, Ritter, Monica Form/ Records Analyst 2, Aulakh, Harj AA3

LFC Members & Family Members Present:
Roll call was not taken:

Non-council member attendees: None

Agenda

Old business

Topic	Discussion/Key Points	Next Steps
Mattress/ Blankets	Associate Superintendent of Programs Gina Penrose	Coordinated with CI brand-new 5-inch mattress for all DOC by end of Dec. CI makes the mattresses. Also, aware 2/3 blankets on order and will be issued out. I/I Not happy They want new larger sheet. I/I accustomed to tying them which they are not supposed too to tie them anyway. These are large enough to tuck around they just cannot tie them.
Vending machines	Hours are shorter for no vending and a lot of consideration went into this planning's.	Due to Safe start Policy, We still cannot re open Vending machines currently.
Visiting	Visit staff 10-hour shifts, with schedule visits/ working around shift change/ count. Make it that we do not move either before or after till count has	SCCC CO are on 4/10 hours 24-hour groups.

	<p>been cleared. Setting up the visit room for other things is an issue. We had the visit room tore apart and our Visit team had to re set it back for visiting hours. Visit staff must sanitize between visits prior to 2pm. After count move visitors in and 5:30 past count and move guys back to units. Giving most I/I a total of 6 hours of visit</p>	<p>Ordering new games and cards/ carts will be removed from visit room.</p> <p>SCCC capacity is 60 visitors, maximum of 20 I/I's cap out, so every visit that has over 3 visitors will reduce that 20 cap by one. Clarification 20 tables on incarcerated side.</p> <p>Visiting opening vending and start doing more things with the children will happen as it is approved by Safe Start.</p>
Tuberculosis	<p>No updates, cohorts still same as before, no news of TB. Working on testing skin test Several rounds of latent treatment for Tuberculosis</p>	<p>We currently have 3 active cases in our EFV.</p>

New business

Topic	Discussion/Key Points	Next Steps
EFV Updates	<p>Associate Superintendent of Programs Gina Penrose</p> <p>EFV Proposal – There is a new check in and check out time giving families the full amount of time for their visit. Check in time is: 11:30am and check out time will be 1:00pm. These new times will not interfere with count and the transition of employees coming into work. This is a pilot program</p>	<p>Check in 11:30 transfer to EFV. 1.5 hours for checking in should be sufficient. to enter EFV at 1 pm and leave at 1 pm. Penrose</p> <p>Extended family visit spends the night at one of our units. Give them of normalization that a family needs or couples. Policy is published and it is one of our sought for programs. There are only 9 state that even have these currently, 4 now not 9.</p> <p>We are all about family with inclusion of all of you in mind. A little Disappointed on some complaining to higher staff due to impatience. But it is important to note an extension of time in and out for all of you. As we work forward, if issues arise we will tweak it and make it work for the better.</p> <p>Return of EFVS Medical and Clinical staff will let us know for cleaning/ Sanitizing and updating the EFVS. We will update all once we hear more on this issue.</p>
EFV Fees		<p>Same schedule as before with one day between EFV for cleaning only two filled at a time. Both opportunities.</p> <p>The EFV fee will be paid by the incarcerated and has been lowered to \$5.00. A Family Council member asked about creating a line item for the EFV fee.</p>

		It was suggested that it be addressed at the SFC meeting
Scheduling		
Nominations	<p>Gena Penrose facility Co-Chair gave opportunity for members to submit other nominations or self-nominate.</p> <p>Associate Superintendent of Programs Gina Penrose</p>	<p>Nominees for Co-Chair were Susan Wade, Diane Sifres, and Lydia Schoen. Diane Sifres accepted, Susan Wade and Lydia Schoen declined.</p> <p>Nominees for State Family Chair: Lydia Schoen, Diane Sifres, and Susan Wade. Diane Sifres and Susan Wade declined.</p> <p>Sarah Leon was nominated SFC but also declined.</p> <p>Due to input from LFC members, the nomination was extended out to three weeks and voting to happen during this meeting. Results will be shared after votes are tallied.</p> <p>Co-chair Diane Sifres State Representative Lydia Schoen</p> <p>Penrose In October we will have another vote. This is only for the remaining for the 2022 year per Policy.</p>
COVID	<p>Another variant within and we must continue to watch this and for the families.</p> <p>Lisa Flynn Correctional Program Administrator</p>	
Reinstatement of Programs	<p>Black Prisoners Caucus and have not resumed yet we are putting together the program, so they are across the state the same.</p> <p>The contract is being worked on which should be completed sometime in May 2022. These are great programs with educational components to them that allow for long term individuals to participate as well.</p>	<p>BPC teach delayed statewide for contracts to be signed and then will resume and staff will all meet and continue Black prisoner caucus. A lot of I/I s length of sentence do not qualify for vocational due to release date. This gives them others opportunity to partake in classes. Hopefully Next month contract signed by May 1.22</p> <p>API Religious, Read to me,</p> <p>Yoga behind bars/ most popular once a day each week.</p> <p>Upcoming same project again 100</p> <p>Thoughts/love of you, notes to jars going out.</p>

		<p>Mothers/ day cards.</p> <p>Mentors, Redemption programs in next couple of weeks IMU/ GEN population, Changing cultures of prison. Originated by I/I facilitator and staff and has been Successful statewide</p>
<p>CPPC – Family Friendly Updates</p>	<p>CPPC Branwyn Mansford-</p> <p>Event of Significant Other will be in May 2022. Spring Event 100 thoughts of you is happening now,</p> <p>\$300- \$400 hundred dollars has been spent on postage to mail out jars.</p> <p>We have spent \$1700.00 from the winter event funds, \$2700.00 on school supplies and \$450.00 of pop-up funds spent on projects for visit room.</p>	<p>100 thoughts of love for the significant other also happening in May. Mothers & Father's Day card making will be taking place. There is a special program being planned to honor parents or a special person. Redemption Program will be starting. Do it yourself cards are open to anyone</p> <p>Spring event 100 thoughts of you</p> <p>Jars with 100 pieces of paper, notes encouragement and affirmations s for the spring.</p> <p>Cost \$600 take into consideration about \$300 for shipping. Replacing outdated décor.</p> <p>Family Service Budget allocations \$ 1700 restocking back to school items. \$2700 on back packs, notebook s for kids back to school. \$450 for pop up arts and crafts for the visit room.</p> <p>API Religious, Read to me Daddy/ Yoga behind bars/ most popular one day a week. Upcoming same project again 100 Thoughts/love of you, notes to jars going out.</p> <p>·</p> <p>Answer:</p> <p>Mansford- Jars of thoughts and love can be for any family member or loved ones. This can be for any adults and Significant others. We missed the February 100 thoughts of love. June as well we will be Honoring our parent mentors, and as well having our back-to-school event in august.</p> <p>Addendum 4.26.22</p> <p>The May project, 100 Thoughts of Love, is for Significant Others only, not for any adult on the visit list. Relationship must be listed as: Husband/Wife/Friend/Domestic Partner. Adult children, siblings, parents, etc. cannot be signed up.</p> <p>Only the DIY cards for Mother's and Father's Day have no restrictions. The Family Event Replacement Projects have</p>

		<p>the usual restrictions for infraction history, age, and visit standing as well as judgement and sentencing requirements.</p> <p>EFV re opening 4/15 SCCC special case currently. Still closed for EFV.</p>
<p>Updates</p>	<p>H3/ H4 closures not closing any unit currently. Truly fortunate and because of that 60 new I/I moving to our facility from Monroe. To keep all units, open two weeks of double chains within.</p> <p>Temporary Co- Secretary Gladys Ramos</p>	<p>Safe start with Visit open vending and start doing more things and children corner/ longer visits and it has not changed 3 people. No more than 3 not honored at this time. Unless a death in the family, 20 table than 19 if we have an exception made (Correction made as this was changed to limit of 5)</p>

Roundtable open discussion

Round table

Lydia **Question 1.** Incarcerated Individuals at Pill line are, outside and waiting times seems to be taking lot of time. Are there more times available to get dosages?

Asst. Supt. Penrose & HSM Evans – **Answer** We are Modifying and looking at it due to social distancing. Will work with Captain Rubalcaba further on this.

Question 2. Lydia Any information from Dr. Rainier of the Incarcerated in the EFV for Tuberculosis on Mental health guidance? Are COs getting trained for clues, are you Counting on the staff for this purpose?

Asst. Supt. Penrose **Answer** Staff are trained at SCCC of behaviors and baselines, we inquire about this through conversations. We are not trained in Mental health. If not, normal base line we pass it along to the Incarcerated Individuals to encourage to seek out guidance from our DOC Chaplain and Counselors.

Question 3. Lydia, do you have a provider onsite?

Asst. Supt. Penrose **Answer** Mental Health is on site, they do an excellent job, and we commend them on their work. Who is also available upon request per the Incarcerated Individual?

Question 4. Susan Wade- Can we get a new chart of staff Employees? Bethany gone names/ contacts info are needed.

Asst. Supt. Penrose **Answer** We have had a lot of movement, understand it’s hard to track.

Susan Wade **Question 5:** Are Tier rep- meetings are done Monthly?

Asst. Supt. Penrose **Answer** - Tie reps meet with CUS monthly, then we have facility quarterly. Taking 2 days with movement of Cohort A and Cohort B movement.

LFC representatives are treated like the Tier representatives, they are contacted and given the chance to ask questions at the meetings, they get a copy of the notes too.

Susan Wade **Question 6** Tier Rep Meeting are we provided Quartey tier reps meeting notes.

Asst. Supt. Penrose **Answer** we must go through them and answers the questions to get them out. All finalized are sent published to the Tier Representatives. Tier rep notes are posted in day rooms except IMU. How I/I will see and know about what was spoken at during the meetings.

Wade- **Question 7** we do not get monthly notes only quarterly we might need to have follow-up.

Asst. Supt. Penrose **Answer** Quarterly only. Items that don't get taken to the Quarterly meeting are resolved by the CUS. We would never get anything done if we did that.

Wade LFC REP **Question 8** -Can we be on the phone for this meeting?

Asst. Supt. Penrose **Answer** we do not have the staff to do this. We do not have the room or take the rooms away from other places.

Wade **Question 9**: I get it, not the time (TB guys and 60 guy is not to F south and other places that have space to accommodate? Without risk to others.

Asst. Supt. Penrose **Answer** - Neg pressure room we depend on clinical for all this. We must make sure we don't infect others.

Lydia- **Question 10**. DOH monitoring/ not by SCCC medications for the Incarcerated individuals. Negative pressure room availability? Are the EFV s sealed off, what about caution of those who are suffering with Tuberculosis in the EFV s. NO Wi-Fi and no one around to talk to. This is a Mental Health issue that needs to be taken seriously.

Asst. Supt. Penrose **Answer** there does need to be Sensitivity to this matter.

Question 11. Anna- When will gym open?

Asst. Supt. Penrose **Answer** not closed, when we have custody staff shortage or people calling in sick. We have a high number of transports to local hospitals. Affecting the proper staffing like yard, Rec, and programs.

Question 12 Anna- Rec has never opened,

Asst. Supt. Penrose **Answer** Pre-covid because Incarcerated Individuals in times.

Anya **Questions 13** Fundraiser any coming up?

Van ogle **Answer** Fundraiser- planning, Counselor Tully from H6 will be taking this over for Graves. No details at this time

Anna **Question 14** With having 60 Incarcerated Individuals and a packed facility. It should be a university above bars. How will their idle time be kept busy? With Few work opportunities educational programs.

Asst. Supt. Penrose **Answer**

SCCC has been limited due to COVID- which is different than other facilities. Change in capacity from pre covid. We have the BPC weekend evening classes. to those not qualifying. We have a lot of programs, jobs 42 garden lifers. Beyond for folks about agriculture/ Sustainability. Bees program, Sage to E. WA. Wheelchair and

Bicycle/ Paints. Cannot even say all of the programs we have currently. We do not have any less, than other Facilities. We might have a different criterion for CI positions. Many of the jobs in CI are for office furniture and steel workers. We have A lot to offer due to cohorts' opportunities is half currently due to running 2 set s.

Tammy **Question 15** - Kiosk video visit, user can't be reached. Charged both times several people.

Asst. Supt. Penrose **Answer**

Video visit other units taking on schedule there is no availability. We have Samuel, Natasha from securest working on these issues.

Diane- **Question 16** Amend start up.

Haynes **Answer**

SCCC has started training this week. A few are headed to Norway in another month for further training.

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Asst. Supt. Penrose **Answer** We are very proud for SCCC to represent this curriculum in WA.

Asst. Supt. Penrose **Answer** – Amend teaching assists in Mental health in special housing units and trying to help those to adjust and cope with other individuals to move to other population vs staying in max custody. Our IMU used Techniques and were excited to incorporate these new techniques. Isolation creates anxiety and we are helping to address these anxieties.

Sarah Leon- **Question 17**. How are Tier reps' elections done?

Asst. Supt. Penrose **Answer** They are Elected 2 per Unit, appointed by CUS.

Leon **Question 18**. Past month no movement to P building and recreation?

Asst. Supt. Penrose **Answer** Recreation and yard have been stalled at times due to staffing being pulled off to medical trips. We are requesting new hires to alleviate this issue.

Leon- **Question 19**. Programing and Recreation is vital to their health.

Tamra- **Question 20. Mental Health** Providers Employees- Psych 4 Associates, are they contracted full-time/part- time. How many does SCC have and where are they from?

Asst. Supt. Penrose **Answer**

I do not know that information currently. I will reach out to HSM Evans and HSM Johnson. Due to not being aware of the staffing level.

Lydia- **Question 21** Can LFC get an email update on this issue.

Tamara **Question 22**.

Black caucus Individuals not applicable to other vocational opportunities like Education?

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Caroline- Who is scheduling EFVs? Who would contact?

Asst. Supt. Penrose **Answer** - Visit staff manages visits and the EFV's. SGT McGinnis/ Mullins.

Asst. Supt. Penrose **Answer** Wade- Friday council meetings/ work and such. Needs to be put back to vote Saturdays 9-11 am. Many members 17. 3 times it has been brought up. Staffing needing to be involved is not here on those days. Weekday morning tough for anyone with jobs.

Asst. Supt. Penrose **Answer** Friday meetings in demand is up to the families. Facility LFC doesn't decide when we will have them. We have no problem with moving the meeting if voted in by the members. But it needs to be discussed among officers to re-visit this item. It is optional and we will do it however it works out best for all.

Tammi- **Question 13**. Please vote on this, we would have to all agree on it.

Sarah- Push for the vote in Feb meeting as a family was better.

Asst. Supt. Penrose **Answer** - Sending out voting ballots after this meeting.

Susan wade- evening LFC Saturday

Lydia we will discuss on other meeting

Asst. Supt. Penrose **Answer**

Trying to do wonderful things for your loved ones

Appreciate discussions and great decision made in the last, month. Moving in the right direction on a lot of different items. Ballots out going formal with votes for Co-Chair and State Representatives.

Thank you

Gina Penrose

Associate Superintendent of Programs

Stafford Creek Corrections Center

191 Constantine Way

Aberdeen, WA. 98520

Next meeting location: Teams Meeting Date: 06/10/2022 Time: 0900-1100

Comments: _____

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