

# Statewide Family Council

Date: Saturday, September 17, 2022  
 Time: 10:00 a.m. – 3:00 p.m.  
 Location: MS Teams Meeting



[Click here to join the meeting](#)

**Or call in (audio only)** [+1 253-372-2181](tel:+12533722181), [580376614#](tel:+12533726614) United States, Tacoma  
 Phone Conference ID: [580 376 614#](tel:+12533726614)

TIME	AGENDA ITEM	DISCUSSION LEADER
10:00 am – 10:15 am	<b>Welcome/Agenda Review</b> <ul style="list-style-type: none"> <li>• Introduction of SFC Representatives (Incoming/Outgoing)</li> <li>• Introduction of DOC Staff</li> </ul>	<i>Jeff Uttecht, DOC Co-chair</i> <i>Emijah Smith, Family Co-chair</i>
10:15 am – 10:45 am	Secretary/Deputy Secretary Time	<i>Cheryl Strange, Secretary; or,</i> <i>Sean Murphy, Deputy Secretary</i>
<b>REVIEW OF ACTION ITEMS</b>		
10:45 am – 11:00 am	<b>Review of Action Item List</b> <ul style="list-style-type: none"> <li>• On Agenda this afternoon (New Business):                             <ul style="list-style-type: none"> <li>○ Legal and Regular Mail</li> <li>○ Hobby Craft purchases by Family</li> <li>○ Cable TV</li> </ul> </li> <li>• Cultural Program Policy Development</li> <li>• IITS Implementation Update</li> <li>• EFV Standards &amp; EFV Policy Revision</li> <li>• Family Council Policy Revision Update</li> <li>• DOC Legislative Process/Updates</li> <li>• GIPA Report</li> </ul>	<i>Emijah Smith, Family Co-chair</i> <i>And</i> <i>Jeff Uttecht,</i> <i>DOC Co-chair &amp; Deputy Assistant Secretary</i>
<b>NEW BUSINESS</b>		
11:00 am – 11:30 am	Introduction of Chris Poulos	<i>Chris Poulos,</i> <i>Director of Person-Centered Services</i>
11:30 am – 12:15 pm	Open Public Forum	<i>DOC &amp; Families and Visitors</i>
12:15 pm – 12:30 pm	<b>BREAK</b>	
12:30 pm – 12:45pm	Covid Update	<i>Dr. MaryAnn Curl, Medical Director; and,</i> <i>Don Holbrook, Assistant Secretary</i>
12:45 pm – 1:00 pm	Visitation Update – Can visits be increased to 4-5 a month	<i>Don Holbrook, Assistant Secretary</i>
1:00 pm – 1:15 pm	Legal Mail and Regular Mail	<i>Tracy Schneider, Correctional Manager;</i> <i>Christopher Stone, Corrections Specialist 3;</i> <i>and Janet Nelson, Corrections Specialist 3</i>
1:15 pm – 1:30 pm	Hobby Craft purchases – Can family members make this purchase?	<i>Tracy Schneider, Correctional Manager;</i> <i>Christopher Stone, Corrections Specialist 3;</i> <i>and Janet Nelson, Corrections Specialist 3</i>
1:30 pm – 1:45 pm	Cable TV	<i>Tracy Schneider, Correctional Manager;</i> <i>Christopher Stone, Corrections Specialist 3;</i> <i>and Janet Nelson, Corrections Specialist 3</i>
1:45 pm – 2:45 pm	Open Public Forum	<i>DOC &amp; Families and Visitors</i>
2:45 pm – 3:00 pm	<b>Closing &amp; Review of New Action Items</b> for 11/19/22 Meeting <ul style="list-style-type: none"> <li>• LFC Elections - must be conducted by October 31</li> <li>• SFC Elections - to be conducted in November</li> </ul>	<i>Emijah Smith, Family Co-chair</i> <i>And</i> <i>Jeff Uttecht, DOC Co-chair</i>

\*Agenda items are selected by SFC co-chairs per DOC 530.155 Family Councils as a combination of DOC and family requested topics. DOC 530.155 Family Councils link: <https://doc.wa.gov/information/policies/showFile.aspx?name=530155>

**Next Virtual Statewide Family Council Meeting: November 19, 2022**