

State of Washington
DEPARTMENT OF ENTERPRISE SERVICES/DEPARTMENT OF CORRECTIONS
(DES/DOC) TEAM PROGRAM
TUMWATER, WA

NOTICE TO ENVIRONMENTAL, ARCHITECTURAL AND ENGINEERING (A/E)
FIRMS

REQUEST FOR QUALIFICATIONS

Submittal Date: August 25, 2015

Updated: August 18, 2015

SERVICES REQUIRED for Project No. 16-309 Prison Capacity Expansion
Program, EIS, and Pre-Design

The DES/DOC Team Program invites interested A/E firms to submit qualifications for program, environmental review, and architectural and engineering professional services for the project scope of work listed below.

Scope of Work

This project is to work closely with DOC to identify offender treatment needs, best practices for programs, space requirements, and operational criteria to meet the necessary therapeutic requirements. In addition, the A/E firm shall identify options for improved reentry and the continuation of offender mental health treatment while under community supervision. The A/E firm to develop a report that identifies options, expected outcomes, one time capital costs, and long term operational costs.

Following the identification of the best option to meet DOC offender treatment and capacity needs, the A/E firm will establish a program for the proposed Maple Lane site. The program shall enable DOC to efficiently address offenders' mental health, chemical dependency, and cognitive behavioral change needs, from the day they arrive at prison to the day they complete their time with DOC and successfully transition back to the community. The Maple Lane facility will provide capacity for approximately 700 Medium Security beds, outpatient program areas, visitation, food service, health services, administration, and support services.

The consultant will complete a pre-design for the proposed Maple Lane Facility in compliance with OFM pre-design guidelines. Pre-design will include but not be limited to; site layout, options for re-use of existing buildings, off-site issues, conceptual floor plans, staffing, project schedule, estimated project costs. The pre-design shall include an analysis of permitting issues and projected permitting timelines. The consultant will develop an Environmental Impact Statement (EIS) utilizing the Draft Environmental Impact Statement (DEIS) information prepared for the previous Reception Center at Maple Lane and other pertinent information, prepare a DEIS and Final Environmental Impact Statement (FEIS) for the proposed facility at Maple Lane.

The program shall be completed by December 31, 2015. The Pre-design & FEIS shall be completed by July 30, 2016.

The consultant is to provide two additional proviso reports in conjunction with this scope of work.

The A/E is to prepare a report to meet the following Juvenile Mental Health proviso:

The department, in cooperation with the department of social and health services, shall report to the senate ways and means committee, the house of representatives capital budget committee, and the governor's office, options for including juveniles diagnosed with a mental illness that are housed at a juvenile rehabilitation facility at the maple lane facility. The report must include cost benefits, added construction costs, and any changes required in state or federal law.

AND

The A/E is to prepare a report to meet the following Convert Minimum to Medium proviso:

The department shall report to the senate ways and means committee, the house of representatives capital budget committee, and the governor's office options on methods of converting existing minimum security housing units to medium security housing units. The report must contain methods, construction cost estimates, length of time to complete, facility locations where this is feasible, and changes to capacity.

Both proviso reports shall be completed by December 31, 2015.

Bridging Documents

Conceptually, the design and construction of the proposed Maple Lane Facility would be accomplished via a design/build process. Upon completion of the pre-design and FEIS, the Department may proceed with the development of bridging documents and selection of a design/builder. The Department of Corrections (DOC) reserves the right to continue with the A/E selected for the pre-design and EIS or go through a new selection process.

There will be an **Informational Meeting** for this request on:
Tuesday, August 18, 2015, 1:00 PM

MAPLE LANE
20311 Old Highway 9 Southwest
Centralia, Washington
Jack A. Olson, PE (360)725-8354 jack.olson@doc.wa.gov

Selection Criteria

Firms will be considered for interviews based upon the following criteria, as indicated, for a total of 100 possible point:

Qualifications of Key Personnel including prime subconsultants (30 points);
General Project Approach (20 points);

Relevant Experience (20 points)
Geographic Proximity (10 points)
Diverse Business Inclusion Plan (20 points)

Other Information

The Agreements for Consultant services will be the standard Office of Engineering and Architectural Services Agreement and fees will be negotiated when applicable, on a current Architectural/Engineering Fee Schedule for Washington State Public Works Building Projects.

All submitting firms are encouraged to register in Washington’s Electronic Business Solution Application (WEBS) at: <https://fortress.wa.gov/ga/webs/>.

The state reserves the right to continue with the consultant selected or has the option to conduct a new consultant selection process for future services beyond those services advertised above.

Voluntary numerical Diverse Business Inclusion goals have been established for the project as: 12% MBE and 8% WBE, and 5% Washington Small Business and 5% Veterans have been established for this project. Achievement of the goals is encouraged. However, no minimum level of Diverse Business participation shall be required as a condition of A/E selection. Proposals will not be rejected or considered non-responsive if they do not include diverse Business participation, but plan for Diverse Business Inclusion is required. A/E’s may contact the following resources to obtain information on certified and registered diverse business firms for potential sub-consultants:

- The Office of Minority and Women’s Business Enterprises: 866.208.1064 or www.omwbe.wa.gov,
- For small business information: Servando Patlan, Business Diversity and Outreach Manager at the Washington State Department of Enterprise Services: 360.407.9390 or servando.patlan@des.wa.gov,
- The Department of Veterans’ Affairs: 360.725.2169 or www.dva.wa.gov.

Submittal Requirements

Submit required number of Statements of Qualifications, (6 copies), with the project number and title clearly identified on the front cover. Each of the submittals on paper include:

- Executive summary
- Federal form SF330 (Part II only)
<http://www.des.wa.gov/services/facilities/Construction/Consultants/Pages/EASReferenceFile.aspx>
- Any other pertinent data to address the selection criteria and assist the Selection Board in evaluating your qualifications.
- Consultant Selection Diverse Business Inclusion Plan Criteria may be found at:
<http://des.wa.gov/SiteCollectionDocuments/Facilities/EAS/DiverseBusinessInclusionPlanCriteria.pdf>
- No more than twenty (20) pages total at 8 ½ X 11 size sheets
 - Covers, dividers, tab sheets, and SF330 Part II sheets are not included in page count total

- Note, 11”x 17” fold outs can be included, but counted as two sheets.

All submittals must be received no later than August 25, 2015 prior to 2:00 PM.

To qualify for review, submittals must be delivered to the following address:

State of Washington Department of Enterprise Services/ Corrections Team
7345 Linderson Way, Tumwater, WA 98501
P.O Box 41112, Olympia, WA 98504-1112
Attention: Simone Currier, Program Specialist

NO FAXED OR ELECTRONIC COPIES WILL BE ACCEPTED

For selection process questions please contact Simone Currier, Program Specialist at (360) 725-8357 or simone.currier@doc.wa.gov

For project questions please contact Jack A. Olson, PE, Interim Director of Capital Programs at (360) 725-8354 or jack.olson@doc.wa.gov

Next Steps

Following the Phase 1 evaluation of these submittals, the consultant selection board will interview top ranked short-listed firms. The ranking is based on evaluation of submitted information (as well as reference checks, when performed with Phase 1) from firms deemed to be the most highly qualified for the required service.

The Phase 2 interview criteria will be provided to the short-listed firms. The top ranking Phase 2 firm will be selected.

Phase 2 Interviews will be scheduled for the week of **September 7, 2015 in Tumwater, WA**

Firms will be notified of the selection results the first week of September 2015

The State of Washington is an affirmative action employer. All submittals become the property of the State.