MEETING MINUTES

Location  
Tacoma Community College, Building 11, Senate Room  
6501 South 19th Street  
Tacoma, WA 98466

Attendees  
Danielle Armbruster, DOC Assistant Secretary, Reentry  
Mike Schindler, Contract DOC Facilitator  
Dan King, DOC Special Projects Manager  
Nanette Graham, DOC Capital Planning & Development Director  
Gar Rodside, DOC Senior Facilities Planner  
Jeremy Barclay, DOC Director – Engagement & Outreach  
Whitney Hays, DOC Executive Secretary  
9 Community Members

INTRODUCTIONS & ORIENTATION

Mike Schindler

Slides  
Welcome – Establishing Effective Meeting Protocols  
Recap of Why

Discussion  
Mike Schindler opened the meeting and welcomed back past and new participants. Introductions were made of all attendees. Mike reviewed DOC’s mission/values and how the Local Advisory Committee meetings will help gain a mutual understanding of the needs between the community and DOC.

PROJECT REVIEW

Mike Schindler

Slides  
Project Review: Activity and progress

Discussion  
The four counties identified as possible future Work Release facility locations include Snohomish, Chelan, King, and Pierce. DOC is currently meeting with all counties and facilitating community advisory meetings. Proposed properties/sites have been identified in two of the four counties so far. DOC began outreach to local communities in October 2019 and has continued since.

Questions/Concerns

TESTIMONIALS & DATA RESPONSE

Dan King

Slides  
Videos  
Distribution from Work Release Data

Discussion  
DOC presented 2 video testimonials. One featured an employer who has employed Work Release participants and shed light on the positive experience they have had. The second video featured a DOC Community Corrections Supervisor who highlighted how important Work
Release is and how motivated an incarcerated individual must be to get into a Work Release program.

DOC presented a data map showing that when a Work Release participant is released, they do not necessarily stay close to the Work Release facility. They spread out.

**Questions/Concerns**

**RFP/SITING UPDATE**  
**Gar Rodside & Nanette Graham**

**Slides**  
RFP – Request for Proposals (update)  
Draft Workplan Timelines

**Discussion**  
There are currently 3 proposed sites in Pierce County. The deadline for a letter of interest/response to the RFP was Thursday, February 13. The RFP is a publically mandated process that DOC had to do so that everyone had a chance to respond. Now DOC can go out and solicit other options. DOC will continue to solicit options for the counties who did not respond to the RFP.

**Pierce County Work Release Expansion inbox:** docwrexpandpc@doc1.wa.gov  
**Gar Rodside, DOC Facilities Senior Planner:** gar.rodside@doc.wa.gov

- What was the RFP for?  
  4 counties. 50 bed minimum for each.

**ADVISORY COMMITTEE**  
**Mike Schindler**

**Slides**  
Local Advisory Committee Expectations  
Roles, responsibility, and expectations for advisory members

**Discussion**  
DOC asked for formal commitment from attendees to be a part of the Pierce County Local Advisory Committee that will assist in siting potential properties. 5 community members committed.

**Questions/Concerns**

**GENERAL DISCUSSION & TASKS FOR FOLLOW UP**  
**Mike Schindler**

**Slides**  
Communication Plan  
Work Release Project Site Navigation  
Questions/Wrap Up

**Discussion**  
DOC encouraged current attendees to invite any community member who they feel should be a part of this committee who was not present to attend the March meeting or contact DOC.

**Work Release Expansion Website**  
https://doc.wa.gov/about/business/capital-planning/capacity-work-release.htm

**Pierce County Work Release Expansion email inbox:**  
docwrexpandpc@doc1.wa.gov

**Next meeting:**  
Tuesday, March 18, 2020  
4:00 – 6:00pm  
Tacoma Community College, Building 11, Senate Room  
6501 South 19th Street  
Tacoma, WA 98466