



MEETING MINUTES	
<i>Location</i>	Tacoma Community College, Building 11, Senate Room 6501 South 19 th Street Tacoma, WA 98466
<i>Attendees</i>	Danielle Armbruster, DOC Assistant Secretary, Reentry Mike Schindler, Contract DOC Facilitator Dan King, DOC Special Projects Manager Nanette Graham, DOC Capital Planning & Development Director Gar Rodside, DOC Senior Facilities Planner Jeremy Barclay, DOC Director – Engagement & Outreach Whitney Hays, DOC Executive Secretary 9 Community Members

INTRODUCTIONS & ORIENTATION	
<i>Mike Schindler</i>	
<i>Slides</i>	<i>Welcome – Establishing Effective Meeting Protocols</i> <i>Recap of Why</i>
<i>Discussion</i>	Mike Schindler opened the meeting and welcomed back past and new participants. Introductions were made of all attendees. Mike reviewed DOC’s mission/values and how the Local Advisory Committee meetings will help gain a mutual understanding of the needs between the community and DOC.
PROJECT REVIEW	
<i>Mike Schindler</i>	
<i>Slides</i>	<i>Project Review: Activity and progress</i>
<i>Discussion</i>	The four counties identified as possible future Work Release facility locations include Snohomish, Chelan, King, and Pierce. DOC is currently meeting with all counties and facilitating community advisory meetings. Proposed properties/sites have been identified in two of the four counties so far. DOC began outreach to local communities in October 2019 and has continued since.
<i>Questions/Concerns</i>	
TESTIMONIALS & DATA RESPONSE	
<i>Dan King</i>	
<i>Slides</i>	<i>Videos</i> <i>Distribution from Work Release Data</i>
<i>Discussion</i>	DOC presented 2 video testimonials. One featured an employer who has employed Work Release participants and shed light on the positive experience they have had. The second video featured a DOC Community Corrections Supervisor who highlighted how important Work

	<p>Release is and how motivated an incarcerated individual must be to get into a Work Release program.</p> <p>DOC presented a data map showing that when a Work Release participant is released, they do not necessarily stay close to the Work Release facility. They spread out.</p>
<i>Questions/Concerns</i>	
RFP/SITING UPDATE	
<i>Gar Rodside & Nanette Graham</i>	
<i>Slides</i>	<p><i>RFP – Request for Proposals (update)</i> <i>Draft Workplan Timelines</i></p>
<i>Discussion</i>	<p>There are currently 3 proposed sites in Pierce County. The deadline for a letter of interest/response to the RFP was Thursday, February 13. The RFP is a publically mandated process that DOC had to do so that everyone had a chance to respond. Now DOC can go out and solicit other options. DOC will continue to solicit options for the counties who did not respond to the RFP.</p> <p><i>Pierce County Work Release Expansion inbox: docwrexpandpc@doc1.wa.gov</i> <i>Gar Rodside, DOC Facilities Senior Planner: gar.rodside@doc.wa.gov</i></p>
	<ul style="list-style-type: none"> • What was the RFP for? 4 counties. 50 bed minimum for each.
ADVISORY COMMITTEE	
<i>Mike Schindler</i>	
<i>Slides</i>	<p><i>Local Advisory Committee Expectations</i> <i>Roles, responsibility, and expectations for advisory members</i></p>
<i>Discussion</i>	<p>DOC asked for formal commitment from attendees to be a part of the Pierce County Local Advisory Committee that will assist in siting potential properties. 5 community members committed.</p>
<i>Questions/Concerns</i>	
GENERAL DISCUSSION & TASKS FOR FOLLOW UP	
<i>Mike Schindler</i>	
<i>Slides</i>	<p><i>Communication Plan</i> <i>Work Release Project Site Navigation</i> <i>Questions/Wrap Up</i></p>
<i>Discussion</i>	<p>DOC encouraged current attendees to invite any community member who they feel should be a part of this committee who was not present to attend the March meeting or contact DOC.</p> <p><i>Work Release Expansion Website</i> https://doc.wa.gov/about/business/capital-planning/capacity-work-release.htm</p> <p><i>Pierce County Work Release Expansion email inbox:</i> docwrexpandpc@doc1.wa.gov</p> <p><i>Next meeting:</i> Tuesday, March 18, 2020 4:00 – 6:00pm Tacoma Community College, Building 11, Senate Room 6501 South 19th Street Tacoma, WA 98466</p>

