



MEETING MINUTES	
<i>Location</i>	Skype/Teleconference
<i>Attendees</i>	Mark Kucza, DOC Senior Administrator Mike Schindler, Contract DOC Facilitator Chris Idso DOC Capital Planning & Development Director Brandy Jacobs, DOC Executive Secretary Whitney Hays, DOC Project Manager Tony Lindgren, KMB Architects Gar Rodside, DOC Facilities Senior Planner Brian Little, KMB Architects Jeremy Barclay, DOC Engagement & Outreach Director Cornell Harris Ed Troyer Karl Imlig Larry Quintana David Thompson Rachael Turner-Bensen

INTRODUCTIONS, OPENING & PROGRAM OVERVIEW	
<i>Mike Schindler</i>	
<i>Slides</i>	<i>Welcome</i>
<i>Discussion</i>	Mike Schindler opened the meeting and welcomed back past and new participants. Introductions were made. Mark provided an overview of the DOC mission/vision, reasons behind work release, placement criteria and expectations of the participants in work release. Also presented was the existing facilities, location of existing facilities, and pictures of some of the existing facilities.
EXPANSION SITING PROCESS/TIMELINE	
<i>Tony Lindgren, KMB Consultant</i>	
<i>Brian Little, KMB Consultant</i>	
<i>Slides</i>	<i>Work Release Expansion</i>
<i>Discussion</i>	Tony provided an overview of the expansion program history and the site selection steps that have happened or will happen in the future.
SITE-SPECIFIC PROGRESS	
<i>Tony Lindgren, KMB Consultant</i>	
<i>Brian Little, KMB Consultant</i>	
<i>Slides</i>	<i>Work Release Expansion Project</i>
<i>Discussion</i>	Tony presented an overview of progress and steps going forward – Tacoma CJC Annex – 1007 Center Street

	<p>Tony stated that the property is being evaluated, however it has not been selected. KMB is currently engaged with the City of Tacoma – Planning Department to confirm preliminary code and zoning review. Tony also requested that LAC members continue sending properties that could be considered forward for evaluation.</p>
<i>Questions/Concerns</i>	<ul style="list-style-type: none"> • Mark asked Tony to explain why the Center street property may require the Department to focus first on it, prior to considering other possibilities. <p>Tony explained that if a property was submitted through the initial RFP, the process they go through is evaluation and then consideration if they meet the requirements of the initial RFP. The Department may move forward with one property to the initial public hearing, as the definition is three or fewer sites under consideration at the first public hearing. The Department is not ready to move to the consideration phase yet, they are still considering other potential sites in Pierce County. If we do not receive additional sites to be considered, the Department may decide to move forward to the first public hearing with the Center Street property; assuming it passes all the specifications to progress to preliminary consideration stage.</p>
<p>LAC COMMUNICATION PLAN <i>Mark Kucza</i></p>	
<i>Slides</i>	<i>Work Release Expansion Project</i>
<i>Discussion</i>	Mark provided an overview of the LAC Communication Plan. A request for volunteers to work on the communication plan was also presented.
<p>GENERAL DISCUSSION, NEXT STEPS & TASKS FOR FOLLOW UP <i>Mike Schindler</i></p>	
<i>Slides</i>	<i>Questions/Wrap Up</i>
<i>Discussion</i>	<p>Action Items:</p> <ul style="list-style-type: none"> • Additional sites to be evaluated • LAC Communication Plan volunteers • Additional LAC members <p>Mark discussed the meeting recently held with the City of Tacoma presenting basic information about the work release program, and where the expansion team is with the Center Street site. He said it was well received.</p> <p><i>Work Release Expansion Website</i> https://doc.wa.gov/about/business/capital-planning/capacity-work-release.htm</p> <p><i>Pierce County Expansion email inbox:</i> docwexpandpc@doc1.wa.gov</p> <p><i>Next meeting:</i> Wednesday, May 19, 2021 4:00 – 6:00 pm, via Teams (virtual)</p>