



<b>MEETING MINUTES</b>	
<i>Location</i>	Skype/Teleconference
<i>Attendees</i>	Mike Schindler, Contract DOC Facilitator Angie Fitch, DOC Capital Planning Program Specialist Mark Kucza, DOC Senior Administrator Chris Idso, Interim DOC Capital Planning & Development Director Gar Rodside, DOC Capital Planning & Development Tony Lindgren, KMB Architects Brian Little, KMB Architects Michelle Ha, KMB Architects Steve Friddle Mike Hargreaves Tom Hargreaves Cornell Harris Deborah Holcombe Pat Hulcey Susan Johnson Chris Larson Priscilla Lisicich Jennifer Miller Mona Miller Jon Nadeau Brittany Port Larry Quintana Kim Roscoe Fred Scruggs Pat Seibert Love David Thompson Rachel Turner-Benson Robert Whalen

<b>INTRODUCTIONS/REVIEW CONTACTS</b>	
<i>Mike Schindler</i>	
<i>Slides</i>	<i>Welcome</i>
<i>Discussion</i>	Mike Schindler opened the meeting and welcomed back past and new participants. Introductions were made. Mike introduced current LAC members and described the roles and responsibilities of the LAC. Mike restated the DOC Mission and Vision.
<b>SITE SPECIFIC PROGRESS</b>	
<i>Tony Lindgren</i>	
<i>Slides</i>	<i>6416 Pacific Highway East, City of Fife</i>

Discussion	Tony Lindgren described developments regarding the site from July to the present, including summarizing the Fife pre-application meeting and process and stating the DOC held a work session presentation with the Fife City Council on November 16.
<b>EXPANSION PROJECT PROCESS</b>	
<i>Tony Lindgren</i>	
Slides	<i>Site Selection Steps</i>
Discussion	Tony Lindgren described the RCW and WAC public hearing requirements for site selection process and also the City of Fife Conditional Use permit public hearing requirements.
<b>SITE SPECIFIC DOC PUBLIC HEARING TIMELINE</b>	
<i>Tony Lindgren</i>	
Discussion	<p>Tony Lindgren described the current timeline for the required first and second public hearings and stated that DOC Selection Committee has moved the site from evaluation to consideration. He emphasized that the timeline provides multiple opportunities for the public to provide comment.</p> <p><i>Question:</i> Your site is within a mile of the adjacent Milton but you seem to have eliminated the opportunity to include us in your timeline.  <i>Answer:</i> Mark Kucza stated it was not an intentional oversight and that the DOC can provide future information sessions in addition to the public hearings.</p> <p><i>Question:</i> The Puyallup tribe elected officials have not felt adequately involved in discussions about the location. I am hoping for more involvement of tribes, elected leadership, and adjacent cities.  <i>Answer:</i> Mark Kucza stated the DOC will review if the department tribal liaison has adequately reached out. He reiterated DOC was committed to further discussion with tribal leadership to mitigate concerns.</p> <p><i>Question:</i> Where is the DOC facebook page?  <i>Answer:</i> Link was provided in chat and is here: <a href="https://www.facebook.com/WACorrections/">https://www.facebook.com/WACorrections/</a></p> <p>Mike Schindler asked for LAC approval of the timeline shown. Votes below represent 100 pct approval by the LAC:  Pat Seibert Love - approved  David Thomson – approved  Larry Quintana – approved  Rachel Turner Benson – approved  Fred Scruggs – approved  Pat Hulcey – approved  Priscilla Lisicich - approved  Cornell Harris – approved</p>
<b>COMMUNICATION PLAN</b>	
<i>Mark Kucza</i>	
Discussion	Mark Kucza reviewed RCW stakeholder list requirements to describe who is required to be contacted for public hearings. Mike invited everyone to offer suggestions via chat or email on which other entities in addition to the RCW requirement should be included for public hearings outreach. Mark stated the City of Milton would be included in future outreach efforts.

	<p>Mike Schindler asked for LAC approval of the communications plan shown. Votes below represent 100 pct approval by the LAC.</p> <p>Pat Seibert Love – approval  David Thomson – approval  Larry Quintana – approval  Rachel Turner Benson – approval  Fred Scruggs – approval  Pat Hulcey – approval  Priscilla Lisicich - approval  Cornell Harris – approval  Rachel Turner Benson – Volunteered the Goodwill team to be the POC for communications.</p> <p><i>Question:</i> Are there neighborhood councils to be included?  <i>Answer:</i> Mike Schindler said that was a potential.</p> <p><i>Question:</i> How often is the Facebook platform used as the communication platform?  <i>Answer:</i> Mike Schindler clarified that Facebook is one of the DOC’s communication platforms. Tony described that the outreach effort is defined by the RCW and that DOC’s intent is to reach beyond the minimum and reiterated for members to offer more entities to include.</p> <p><i>Question:</i> At the public hearing or throughout the process, will you provide data on the impacts on local police of a work release facility?  <i>Answer:</i> Mark Kucza clarified that the question is about a work release facility’s impacts to calls for service. He clarified that DOC manages violation behavior and have low rate of calls for service, and that violation rates are relatively low. Mark clarified eligibility to work release is an earned privilege. Mark also clarified that the Authority Having Jurisdiction provides the calls for service.</p> <p><i>Question:</i> Could you provide all the locations of work release facilities in the state?  <i>Answer:</i> Mark Kucza stated that all the state’s work release facilities are available on the website. Mark stated that updated violation data for all 12 facilities can be made available.</p> <p><i>Question:</i> When do you plan to apply to the City of Fife for the Conditional Use Permit?  <i>Answer:</i> Tony Lindgren stated mid to late January is the target Conditional Use Permit submittal date. Tony stated that the Fife public hearing would take place after the second RCW required hearing.</p> <p><i>Question:</i> How many personnel and staff expected to be at this facility?  <i>Answer:</i> Mark Kucza stated that the facility is expected to accommodate 120 residents with staff present 24/7.</p>
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**NEXT STEPS AND QUESTIONS**  
*Mike Schindler*

Discussion	<p>Action Items/Next Steps:</p> <ul style="list-style-type: none"> <li>• Mike Schindler proposed an informational session. Mark described intent to provide one more informational session at the site itself or a close venue. Mike invited those on the call to provide potential venue for the information session.</li> </ul>
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- *Question:* We know enough about the site but we are trying to understand the impacts to community. The sorts of impacts we're interested in are most of the same ones we request information for following our last (Pre-application) meeting. Will the information session be able to help us answer that?  
*Answer:* Mark stated that the DOC can provide violation data and program information. We will do our best to provide further answers in person or follow-up on any new questions involving impacts if we need to do any research.
- *Question:* What kind of response and participation was there for the August 11 Wenatchee public hearing?  
*Answer:* Mike Schindler described overwhelming positive response from the community. Mike also described an open house information session provided between the first and second public hearing. Tony described that all the public comments are available on the letter to the LAC to move from evaluation to consideration. Tony also stated that the public hearing recording is available on the website. Mark stated that comments from the information session helped inform the design and improve the reception at the second public hearing.
- *Comment:* This site is on a not densely populated portion of Milton so there is a concern that public outreach needs be expanded beyond required minimum. Highly recommend informing half the people of Fife and half the people of Milton.
- *Answer:* Mark Kucza asked if the City of Milton has a mailing list, the DOC would be happy to incorporate that into the outreach plan.

*Work Release Expansion Website*

<https://doc.wa.gov/about/business/capital-planning/capacity-work-release.htm>

*Pierce County Expansion email inbox:*

[docwexpandpc@doc1.wa.gov](mailto:docwexpandpc@doc1.wa.gov)

*Next meeting:*

Wednesday, December 15, 2021

4:00 – 6:00 pm, via Teams (virtual)