March 25, 2020

TO: All Superintendents

FROM: Julie Martin, Deputy Secretary
       Robert Herzog, Assistant Secretary

RE: Revised Daily Bus Transportation Schedule

In response to the current COVID-19 crisis, we continually seek ways to mitigate and reduce risk. One such identified risk is the potential for exposure created by the frequency of transportation to and from facilities, such as jails and prisons, especially those in the higher risk locations.

In an effort to reduce the risks specifically associated with unnecessary scheduled routes, the Department is implementing an updated Daily Bus Transportation Schedule (see attached).

The benefits of this new schedule include:

- Reducing the exposure of transportation staff (a component of social distancing)
- Reducing community exposure
- Conserving resources
- Reducing mileage

Once implemented, we will be better positioned to provide additional transportation resources that assist with local transportation needs.

This new schedule will be effective April 6, 2020, and will continue until further notice.

cc: Jeneva Cotton, Deputy Director Command B
    Tomas Fithian, Deputy Director Command C
    Tim Birley, Operational Capacity and Transportation Administrator
    DOC COVID-19

"Working Together for SAFE Communities"