December 12, 2020

TO: Work Release Residents

FROM: Danielle Armbruster, Assistant Secretary – Reentry Division

SUBJECT: Required COVID-19 Safety Practices

Effective immediately all work release residents are required to wear a surgical mask in all areas of the facility, to include their bedroom. The only times it is acceptable to remove the surgical mask is while eating, drinking, brushing teeth, showering, smoking, and sleeping.

To reduce the risk of acquiring or spreading COVID-19, it is important for everyone to:

- Continue following social distancing guidelines by staying at least six (6) feet apart, while wearing a mask properly over both the nose and mouth;
- Practice proper hand washing (at least 20 seconds with hot soapy water) and use hand sanitizer frequently when hand washing cannot be accommodated; and
- Disinfect frequently touched surfaces on a regular basis.

We understand these are challenging times for everyone. We must all do our part by following protocols to mitigate the spread of the virus and keep everyone healthy and safe. Thank you for taking personal responsibility for your safety and for the safety of those around you.