August 20, 2021

TO: All Administrative Operations Division Staff
    All Community Corrections Division Staff

FROM: Jeannie Miller, Assistant Secretary, Administrative Operations Division
       Mac Pevey, Assistant Secretary, Community Corrections Division

SUBJECT: Passive Screening in Non-Congregate Settings & Updated Screening Questions

Non-congregate work areas and satellite offices are now authorized to move from active screening to passive screening. Prison facilities, Work Release Facilities, McNeil Island work crews and Correctional Industries Headquarters will continue active screening.

Worksites in non-congregate work areas will follow the attached process to transition from active screening to passive screening. People who participate in passive screening will ensure that their temperature is below 100.4 by using the worksite thermometer and everyone, whether participating in active screening or passive screening will use the attached screening questions.

As school resumes and summer transitions into fall, COVID-19 cases and other illnesses are on the rise. It is important to please stay home if you are sick. COVID-19 remains a serious threat to health and safety, and it is important to continue following all related protocols.

It is our responsibility to continue ensuring the health and safety of our fellow staff members, those under our jurisdiction and our friends and family. By frequently washing your hands, socially distancing, and getting vaccinated for COVID-19 and influenza, you can do your part to stay safe and healthy.