October 12, 2022

TO: All Interested Parties
    All Incarcerated Individuals

FROM: James Key, Deputy Assistant Secretary
      COVID-19 Operations

RE: Special Visit Accommodations during Facility-Wide Clusters and any Outbreaks

We are developing safe plans to accommodate intrastate visitors and international visitors traveling over 500+ miles one-way who have arranged for travel prior to an announced facility-wide cluster and/or any outbreaks.

Special Visit Accommodations

For visitors who are traveling 500+ miles or more, facilities may provide accommodations to allow visitation to occur when travel costs can’t be refunded and are made prior to an outbreak being announced. Additionally, the incarcerated individual scheduled for visitation must not have received a positive COVID-19 test or must be cleared from medical isolation for COVID-19 prior to the visit occurring.

General directions:

- Visitors traveling within the continental US of 500+ miles one-way or more are eligible for a special visit if arranged in advanced and approved by the Superintendent.
- International visitors are eligible for special visits if arranged in advance and approved by the Superintendent.
- In advance of the meeting, visitors will be advised to take precautions such as quarantine measures and masking to avoid becoming positive prior to arrival. The agency encourages testing in advance of the visit; however, visitors will receive a Rapid Antigen Test (RAT) at the facility prior to the visit.
- Following the test, visitors will wait in their vehicle for approximately 15 minutes while the facility processes the RAT. Assuming all tests are negative they will be allowed to visit.

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If tests are negative from the incarcerated individual and the visitor, the visit will occur in person at a table with standard PPE (surgical masks) provided by the facility (due to outbreak, PPE is required).

If any of the tests are positive for visitors or the incarcerated individual, then the facility will assess any options that may be available to accommodate a no-contact visit.

Food during visitation:
- During facility-wide outbreaks, the vending machines may be closed and/or emptied of all contents. Visitors will have the opportunity to go off-site at a designated time to obtain a meal that will be consumed off-site.
  - Visitors will not need to be re-tested after returning from their lunch break in line with current protocols.
- The incarcerated individual will be provided the opportunity for the mainline meal using standard visit room procedures.

For international visiting for more than one day:
- Following day one of the visit, incarcerated individuals will be placed on intake separation. For the 2\textsuperscript{nd} day of the visit, the screening and testing will be repeated as indicated above. In person visiting will be allowed if all tests from the incarcerated individual and visitors come back negative.
- At the conclusion of each daily visit the incarcerated individual will be placed on intake separation, after the last day a period of 7 days intake separation will be required, pending 2 negative RATs.
- The incarcerated individual will be restricted from all work and programing for an additional 3 days after returning to unit and will receive RATs for a total of 10 days.

Please feel free to reach out to the visiting room personnel with any questions or concerns.

JK:lf

cc: Prison Leadership Team
All Visit Sergeants
Liz Hainline, Statewide Visit Specialist
Lisa Flynn, Correctional Program Administrator
Jamison, Roberts, Emergency Operations Unit Manager

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