

INDETERMINATE SENTENCE REVIEW BOARD
BOARD MEETING
SUMMARY MINUTES

Monday, January 8, 2018

A regular meeting of the Indeterminate Sentence Review Board was held in the ISRB Office Building located at 4317 Sixth Avenue SE, Lacey, commencing at 9:00 a.m.

Present were:

Board Members:

Staff:

Kecia Rongen
Jeff Patnode
Lori Ramsdell-Gilkey
Elyse Balmert

Sheila Lewallen, Victim Liaison
Shelley J. Smith, Program Assistant
Robin Riley, Executive Assistant
Monika Fields, Hearing Investigator III
Kristi Busch, Hearing Investigator III
Matt Frank, Hearing Investigator III
Ron Frederick, Hearing Investigator III
Irene Seifert, Correctional Records Supervisor
Jody Swails, Correctional Records Technician
Christine Hunter, Correctional Records Technician
Teresa Schmidt, Correctional Records Technician
Fawneil Opp, Correctional Records Technician - Absent
Nakia Titus, Administrative Assistant 1

Check staff attendance

A. RCW 9.95.422 Deliberation

- 631414 BOCKMAN, Michael
- 773167 JOE, Jermal
- 280118 FRAZIER, Robert

Separate Deliberation Minutes will be posted to the website.

B. Closed Session

C. Board Meeting Minutes – Ms. Rongen asked the Board Members if there were any additional corrections or amendments to the minutes. The Board Meeting minutes from the December 11, 2017 and December 18, 2017 are approved.

D. Hearing Calendar – Board Members reviewed Hearing Calendars from January 2018 through April 2018. Amendments were made to the calendars.

E. Board & Staff Discussion

- **Hearing Calendar** – Ms. Rongen notified staff of updates which Ms. Riley will make to the Hearing Calendar.
- **Status of Violation Hearings** - Ms. Rongen asked Ms. Seifert the status of violation hearings in January 2018 which she provided.
- **Washington Association for the Treatment of Sexual Abusers (WATSA) Meeting** – The WATSA Meeting will be held in Steilacoom this month on January 19. Detective Bob Schilling will be speaking.
- **Violation Hearing Evidence – Retention Schedule/Preservation** – What do we do with the evidence we receive for violation hearings? Discovery is sent from the Community Corrections Officer to the Board and Defense Attorney. How do we keep this evidence and where? What is the Board’s responsibility in keeping the evidence if used for a decision? Discussion ensued. Ms. Rongen has contacted the Board’s attorney for direction. The Board will wait for the attorney’s response.
- **Electronic Home Monitoring – Consistency with DOC Policy** – Mr. Frank wants clarification on the Electronic Monitoring conditions for level three sex offenders.
 - **Special Condition 31:** You must participate in the Electronic Monitoring (EM) Program if determined appropriate and necessary by your CCO and follow all rules and requirements of the EM Program.
 - **Special Condition 32:** You must participate in Electronic Monitoring (EM) Program for the first _____ days/months of your supervision and follow all rules and requirements of the EM Program.

Discussion ensued. Mr. Frank recommends that the Board issue Special Condition 32 for 90 days for level three sex offenders. The full Board’s consensus is as follows:

 - **Add Special Condition 32 for 90 days on all level three sex offenders.**
- **Hearing Review Sheet** – When to transition to the new format. Ms. Schmidt brought the use of the old and new format being used for the Hearing Review Sheet. Discussion ensued. The Board came to the following consensus:
 - **If the inmate had a hearing prior to 2015 – complete a Hearing Review Sheet in the new format.**
 - **If the inmate has one Hearing Review Sheet in the old format, one update is allowed.**
 - **Once the updated format for the Hearing Review Sheet is used, two updates are allowed before starting a new form.**
- **Administrative Decision Sheet** – Amend the form to show that a full Board is required to rescind a Final Discharge.

F. Chair's Report

Legislative Information - Today is the first day of session which will be a short session. The Indeterminate Sentence Review Board has been moved under Senate Human Services and Corrections Committee chaired by Senator Darneille.

There is still a lot of interest around post-conviction review, and some interest in sentencing of juveniles.

The Governor's Budget includes permanent funding for our fourth Hearing Investigator position. Ms. Getty's position has been extended through February 2018.

Training – Ms. Rongen asked staff to please review their in-service training and complete that training by June 30, 2018.

G. Old Business

None

H. New Business

None

I. Board Member Reports –

Mr. Patnode will be reviewing the Decision and Reasons format with the full Board for review of the latest version.

J. Staff Updates were made.

K. Community Concerns – Community Concerns Meeting – Victim/Survivors met in-person with the Board Members to provide a statement on how the crime has affected their lives and to voice any concerns regarding the offender's release.

L. Prosecutor Concerns – Deputy Prosecutor Mike Sommerfeld met with the Board regarding a case. No new information was provided, but a recommendation for no release was re-iterated.

M. Community Concerns – Community Concerns Meeting – Victim/Survivors met In-person with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding the offender's release.

N. Adjourn – 3:30 p.m.



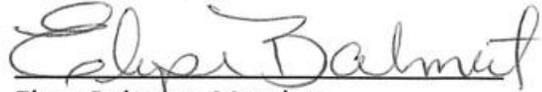
Kecia Rongen, Chair



Lori Ramsdell-Gilkey, Member



Jeff Patnode, Member



Elyse Balmert, Member