

INDETERMINATE SENTENCE REVIEW BOARD
BOARD MEETING
SUMMARY MINUTES

Monday, October 8, 2018

A regular meeting of the Indeterminate Sentence Review Board was held in the ISRB Office Building located at 4317 Sixth Avenue SE, Lacey, commencing at 9:00 a.m.

Present were:

Board Members:

Staff:

Kecia Rongen
Lori Ramsdell-Gilkey
Jeff Patnode – via telephone
Elyse Balmert

Robin Riley, Executive Assistant
Sheila Lewallen, Victim Liaison
Monika Fields, Hearing Investigator III - Absent
Kristi Busch, Hearing Investigator III - Absent
Matt Frank, Hearing Investigator III
Jill Getty, Hearing Investigator III
Irene Seifert, Correctional Records Supervisor
Jody Swails, Correctional Records Technician
Christine Hunter, Correctional Records Technician
Teresa Schmidt, Correctional Records Technician
Fawneil Opp, Correctional Records Technician
Nakia Titus, Administrative Assistant 1
Babette June, Program Assistant

Guest: Susan Leavell, Program Administrator
Graduated Re-Entry

A. RCW 9.95.422 Deliberation

- 287309 ANDERSON
- 239524 MCVAY
- 942876 MINISH

Separate deliberation minutes will be posted to the ISRB portion of the website.

B. Closed Session

- Cases

C. Board Meeting Minutes – Ms. Rongen asked the Board Members if there were any corrections or amendments to the minutes. The Board Meeting minutes from September 10, 2018, September 19, 2018 and September 24, 2018 were approved.

D. Board & Staff Discussion

- **Graduated Re-entry** – Susan Leavell, Program Administrator presented on the Department of Corrections (DOC) Graduated Re-entry Program. This is a law that was passed in the 2018 legislative session which allows certain inmates to go to work release 12 months prior to their earned release date and transfer to home electronic monitoring the last 6 months.
- **Hearing Calendar:** The Hearing Calendar for October 2018 through January 2019 was reviewed and amended.
- **Court Imposed Conditions for Sex Offenders** – Ms. Rongen informed the Board Members and staff regarding the result of two court cases involving court imposed conditions for sex offenders.
- **Travel Pass Guidelines** – Ms. Rongen requested this discussion be moved to November 5, 2018 Board Meeting.
- **Proposed Language for Victim/Survivor Notification:** When Ms. Lewallen sends out a decision, she will include a notice in the e-mail that informs recipients that inmates can file a Personal Restraint Petition (PRP) with the Court of Appeals regarding the decision or conditions set by the Board. She will also include the following link: <https://www.courts.wa.gov/opinions/>
- **Thinking for a Change (T4C) for High RLC ISRB Cases** – The Board received a request from Heidi Ellis, Community Corrections Supervisor from the South Seattle Unit asking the Board to add a condition for T4C on all high risk ISRB convicted individuals. The Board and staff discussed this issue and the Board determined a T4C condition would be added on a case by case basis and would not be applied as a “standard” condition for all inmates that are assessed as high risk.
- **October Diversity** – Fawn Opp – Ms. Opp presented on “Columbus Day” which is now celebrated as Indigenous Peoples’ Day or Native American Day in Washington and other states.

E. Chair’s Report -

- **Skype for Out of Custody Hearings**
 - Ms. Rongen asked Ms. Riley and Ms. Seifert how Skype for Business is working for out of custody hearings. There are still some requests for the Board to send a Skype Meeting Request rather than have Skype downloaded on their computer.
 - Ms. Riley and Ms. Seifert will test out Skype Meeting Request to see how it works.

- **Workload Model** - Ms. Rongen is working with our Budget Manager Dawn Deck towards a workload model. Ms. Rongen and Ms. Riley will be looking at the data we have and what we need to determine next steps.

F. **Old Business** – None

G. **New Business** - None

H. **Board Member Reports** – None

I. **Staff Reports** - None

J. **Community Concerns** – **Community Concerns Meeting** – Victim/Survivor met in via telephone with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding the offender’s release.

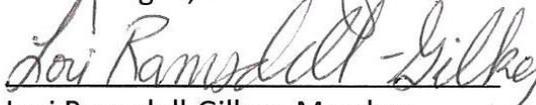
K. **Community Concerns** – **Community Concerns Meeting** – Victim/Survivor met in person with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding the offender’s release.

L. **Community Concerns** – **Community Concerns Meeting** – Victim/Survivor met via telephone with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding the offender’s release.

M. **Adjourn** – 3:30 p.m.



Kedia Rongen, Chair



Lori Ramsdell-Gilkey, Member



Jeff Patnode, Member



Elyse Balmert, Member