

INDETERMINATE SENTENCE REVIEW BOARD
BOARD MEETING
SUMMARY MINUTES

Monday, March 11, 2019

A regular meeting of the Indeterminate Sentence Review Board was held in the ISRB Office Building located at 4317 Sixth Avenue SE, Lacey, commencing at 9:00 a.m.

Present were:

Board Members:

Kecia Rongen
Lori Ramsdell-Gilkey
Jeff Patnode
Elyse Balmert

Staff:

Robin Riley, Executive Assistant
Kerri McNeil, Victim Liaison
Monika Fields, Hearing Investigator III - Absent
Kristi Busch, Hearing Investigator III
Matt Frank, Hearing Investigator III
Jill Getty, Hearing Investigator III
Irene Seifert, Correctional Records Supervisor
Jody Swails, Correctional Records Technician
Christine Hunter, Correctional Records Technician
Teresa Schmidt, Correctional Records Technician
Fawneil Opp, Correctional Records Technician
Nakia Titus, Administrative Assistant 1
Babette June, Program Assistant

A. RCW 9.95.422 Deliberations

- 785407 – LATHON, John – Separate deliberation minutes will be posted to the website.

B. Closed Session

- Cases
- Victim Services Best Practices
- Interstate Compact – The Board’s Role
- Hearing Calendar

C. Board Meeting Minutes – Ms. Rongen asked if there were any amendments or corrections to the Board Meeting Minutes dated February 25, 2019. Hearing none, the minutes were approved as submitted.

D. Board & Staff Discussion

- **Welcome Kerri McNeil** – Kerri McNeil is the ISRB’s new Victim Liaison. Kerri comes to the Board from the Thurston County Prosecutor’s Office.
- **Hearing Calendar** – The Board and staff reviewed the Hearing Calendars from March 2019 through June 2019. No changes were made.
- **Office of the Corrections Ombuds (OCO)** – The Office of the Corrections Ombuds was created through Second Substitute Bill 1889 of 2018 regular Session. The Ombuds is an independent and impartial public office that serves the state of Washington by promoting positive change in corrections. One of the main duties of this office is make sure concerns regarding inmate’s health, safety, welfare and rights are investigated. Joanna Carns is the Director. Ms. Rongen made a presentation to the OCO to provide them information about the ISRB.

Recently, several staff have been contacted about issues the OCO is investigating. Ms. Rongen has asked the OCO to direct any inquiries to either herself or Robin Riley. The inquiries will be directed to appropriate staff for response.

- **ISRB Monthly Data Report**

ISRB DATA REPORT				
		JANUARY 2019	FEBRUARY 2019	
Release Hearings		34	31	
Violation Hearings (In Custody)		10	13	
Violation Hearings (Out-of-Custody)		3	0	
	TOTAL:	13	13	
	REVOKED	5	5	
	REINSTATED	7	5	
	CONT ACTIVE STATUS	1	0	
	PENDING	0	3	
Administrative Reinstatements		7	4	

Victim/Survivor Meetings:		5	4	
Letters to Victims/Survivors:		32	38	
ORP's Approved				
		24	17	
ORP's Denied				
		4	6	
Finals Issued				
		1	0	

- Proposed revision of the Board’s Standard Condition Re Illegal Drug Use**
 Special condition (1) under CONDITIONS RELATED TO ALOCHOL/DRUG USE is confusing. Ms. Getty reported that some Community Corrections Officers (CCO’s) think this condition includes THC. If THC is a risk for a formerly incarcerated individual on supervision, a specific condition restricting them from Marijuana use is imposed.

Current condition: 1.You must not use, possess or control any mind or mood-altering substances, drugs, narcotics, controlled substances, or drug paraphernalia without a valid prescription from a licensed physician.

Proposed condition: 1.You must not use, possess or control any mind or mood-altering substances, drugs, narcotics, controlled substances, or drug paraphernalia without a valid prescription from a licensed physician. This does not include THC.

The full Board has come to a consensus to approve the condition as proposed. Ms. Riley will amend the special condition in the group drive.

Condition clean-up: All standard conditions on the Orders of Release that were worded “I will” have been changed to “you must” for consistency. The full Board approves these changes.

- Interstate Compact – The Board’s Role**
 Ms. Rongen asked the Hearing Investigators if an administrative action is required to approve an out of state move for an individual under our jurisdiction if they have no condition prohibiting such a move. The Hearing Investigators present stated an administrative action was not required, however they were directing CCO’s to talk with the Victim Liaison to determine if there are community concerns in other states.

Board and staff discussed whether they want to be notified if someone of supervision transfers out of state and decided we need to learn more about the

process. Ms. Rongen would like Tanja Gilmore, Deputy Compact Administrator to come and talk to the Board about the process. Ms. Riley will schedule that meeting.

- DOC Forms for ISRB Hearings – There was a meeting to talk about the violation forms that have been changed by DOC. Ms. Seifert is reviewing the forms and we will meet further about the forms and recommendations to DOC about the forms and where those forms should be located.
- **Diversity – Nakia** Titus made a presentation regarding taking time for yourself and provided tools to help relieve stress.

E. Chair’s Report

• **Legislative and Court Updates**

- SB 5819 establishing a post-conviction review board and review process for early release of qualifying offenders has died.
- HB 150 Sentencing for certain serious offenses committed by persons under eighteen has been referred to Rules 2 for review.
 - Modifies the sentencing requirements for youth convicted of Aggravated Murder in the first degree.
 - Modifies the eligibility criteria for petitioning the Indeterminate Sentence Review Board for early release from a sentence for a crime committed as a youth.
- Pugh Decision – The Court of Appeals has determined if the Board finds a JUVBRD case releasable, they can’t delay that persons release by transitioning them through lower levels of custody. Ms. Rongen met with Mr. Campbell, Mr. Kucza and Mr. Herzog to discuss transitioning of this caseload prior to a finding of releasable.

F. Old Business - None

G. New Business - None

H. Board Member Reports –

I. Staff Reports –

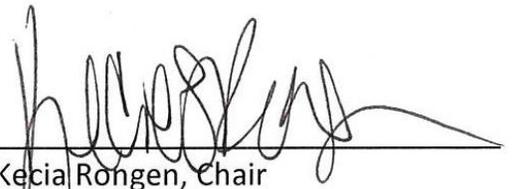
J. Community Concerns – Community Concerns Meeting – Victim/Survivor met in person with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding the offender’s release.

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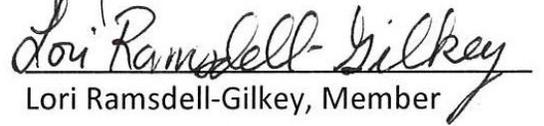
- L. **Community Concerns – Community Concerns Meeting** – Victim/Survivor met via telephone with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding the offender’s release.

- M. Ms. Rongen asked Dr. Jennifer Somerlott, staff psychologist, to come to the first Board meeting of each month to talk to staff about vicarious trauma and provide some tools. Dr. Somerlott walked the group through a relaxation exercise that can be done during a five minute break to relieve stress.

- N. **Adjourn** – 4:45 p.m.



Kecia Rongen, Chair



Lori Ramsdell-Gilkey, Member



Jeff Patnode, Member



Elyse Balmert, Member