

INDETERMINATE SENTENCE REVIEW BOARD  
BOARD MEETING  
SUMMARY MINUTES

Monday, June 10, 2019

A regular meeting of the Indeterminate Sentence Review Board was held in the ISRB Office Building located at 4317 Sixth Avenue SE, Lacey, commencing at 9:00 a.m.

Present were:

Board Members:

Staff:

Kecia Rongen  
Lori Ramsdell-Gilkey  
Jeff Patnode  
Elyse Balmert

Robin Riley, Executive Assistant  
Kerri McNeil, Victim Liaison  
Monika Fields, Hearing Investigator III - Absent  
Kristi Busch, Hearing Investigator III  
Matt Frank, Hearing Investigator III  
Jill Getty, Hearing Investigator III  
Irene Seifert, Correctional Records Supervisor  
Jody Swails, Correctional Records Technician  
Christine Hunter, Correctional Records Technician  
Teresa Schmidt, Correctional Records Technician - Absent  
Fawneil Opp, Correctional Records Technician - Absent  
Nakia Titus, Administrative Assistant 1  
Linda Vaillant, Program Assistant

**A. RCW 9.95.422 Deliberations**

- **287495 LANGENDORF, Carl**
- **721689 POWERS, Anthony**
- **295503 JEFFREY, Douglas**
- **905839 BOX, Jeremy**
- **911473 GROTH, James**
- **298532 RICHARDS, Douglas**

Separate deliberation minutes will be posted to the ISRB portion of the DOC Website.

**B. Closed Session**

- **Cases**
- **Victim/Survivor Notification**
- **Hearing Calendar** – The hearing calendar from June through September 2019 were reviewed and changes were made and panel members were assigned for dockets in September.

- **Board Meeting Minutes** – Ms. Rongen asked if there were any changes to the Board Meeting Minutes dated May 6, 2019 and May 20, 2019. No changes were requested and the minutes were adopted as presented.
- **UA’s Discussion** – The full Board discussed what is required to make a finding of guilty for a dirty UA in violation hearings.

**C. Board and Staff Discussion**

- **Hearing Calendar Re-cap**
- **UA’s Discussion** – The Board and staff discussed what is required for proof of a dirty UA in a violation hearing and came up with the following.
  - If a UA Instant Cup shows a positive result and the individual on supervision will not sign an admission of use, the cup should be sent to the lab by the Community Corrections Officer (CCO) for further testing and proof.
  - A second CCO that witnesses the UA can also testify that the picture of the cup does in fact belong to the subject of the violation hearing.

Mr. Frank reported there is a new UA policy, and Ms. Getty asked if a memo could be sent to the field regarding the Board’s practice. Ms. Rongen will talk with Mac Pevey and consult with him about sending an email to the field Supervisors, FA’s and RA’s.

- **ISRB Monthly Data Report – May 2019**

<b>ISRB DATA REPORT</b>				
		<b>APRIL 2019</b>	<b>MAY 2019</b>	<b>JUNE2019</b>
<b>Release Hearings</b>		<b>37</b>	<b>45</b>	
<b>Violation Hearings (In Custody)</b>		16	18	
<b>Violation Hearings (Out-of-Custody)</b>		1	4	
	<b>TOTAL:</b>	<b>17</b>	<b>22</b>	
	<b>REVOKED</b>	10	9	
	<b>REINSTATED</b>	5	10	
	<b>CONT ACTIVE STATUS</b>	1	1	
	<b>PENDING</b>	0	2	
	<b>Sched New Hearing – New Info</b>	1		

<b>Administrative Reinstatements</b>		<b>3</b>	<b>6</b>	
<b>Victim/Survivor Meetings:</b>		5	4	
<b>Letters to Victims/Survivors:</b>				
<b>ORP's Approved</b>		19	21	
<b>ORP's Denied</b>		5	6	
<b>Finals Issued</b>		1	1	

- **Gang Narrative Language** – The ISRB received a request from CRU to add standard language to ISRB conditions which they worked on with the King County Prosecutor’s Office. That language is listed below:

**No Association- Gangs**

You shall not associate with any member/associate of a criminal street gang as determined by a law enforcement agency under RCW 9.94A.030(12) and (13), or any person that WA DOC has determined to be a member/affiliate/suspect of a security threat group (AKA criminal street gang) as defined by WA DOC. If you have any questions regarding whether you are prohibited from associating with a particular person under this directive, you should immediately contact your CCO.

Discussion ensued. This would be a special condition for those who had a known gang affiliation. Mrs. Ramsdell-Gilkey would like to work with the Hearing Investigators on some standard language for no association with gangs to bring back to the Board for discussion and vote.

- **Interstate Compact Follow-up – Approval by Board** – the Board wants the Hearing Investigators to submit an administrative action when someone is approved by another state for supervision. The Community Corrections Officer should notify the Board when the interstate request has been approved.
- **Release to Detainer (non-Ice) – Irene** – Detainer to county jail in another state. What happens if he is released? Discussion ensued. Ms. Seifert said we need to know what to do up front and put something on the order of release that he return to the state of Washington and report to the Department of Corrections (DOC) if released. The ISRB should be in contact with the CCO who gains the person to their caseload. That CCO should be tracking what happens with the detainer.

#### **D. Chair's Report**

- **Graduated Re-entry Program (GRE)**- The full Board decided at the April 8, 2019 Board Meeting to hold an administrative review, or in some cases an in-person hearing in the field office for those participating in the Graduated Re-entry Program. Currently, only pre-84 cases that are not convicted of a sex offense are being looked at for GRE. Listed below is the process for GREs:
  - The incarcerated individual must be found conditionally parolable to a Mutual Re-Entry Plan (MRP) and *be on track to do both* camp and work release prior to *moving to* a GRE.
  - Approval for GRE will go through the Headquarters Community Screening Committee HCSC.
  - Prior to the Department of Corrections (DOC) approving the Graduated Reentry Home Investigation, the Board requests that DOC contact the ISRB's victim liaison for any community concerns.
  - DOC will send the approved Graduated Reentry Home Investigation to the ISRB mailbox.
  - The GRE Home investigation will be forwarded to a Hearing Investigator to complete an administrative action to determine to do one of the following:
    - Conduct an Administrative Review:
      - A majority of the full Board must find parolable
      - Next action – submit Offender Release Plan (ORP) at least **60** days prior to Parole eligibility review date (PERD) through OMNI
    - Maintain schedule of in-person hearing 120 days prior to PERD. The hearing will be held in the field office. RCW 9.95.422 applies for in-person hearing. If found parolable, the next action will be to submit ORP through OMNI.
  - The Board will approve the ORP with conditions.
  - The Board will keep in mind that the person cannot be on GRE longer than 6 months when processing the ORP.
  - The Board will be notified if the inmate receives any serious infractions.
- **Staff Appreciation Lunch** – There will be a staff appreciation lunch on June 12, 2019 to acknowledge the hard work the staff does every day and to participate in team building activities.
- **Agency Request Legislation for Juvenile Cases** – The Pugh Decision took away transition time for JUVBRD cases. The Chair is working with DOC and stakeholders to see if there can be some legislation to assist with this issue so that they can move through lower levels of custody prior to release.
- **Cases in the Media** - Please notify Ms. Rongen if one of our cases are in the media so she can keep the DOC and the Governor's Office apprised.

E. **Old Business** - None

F. **New Business** – None

G. **Board Member Reports**

- Ms. Balmert: Ms. Balmert and Mr. Frank will go over the Structured Decision Making Tool with Victim Liaison Ms. McNeil as they are the subject matter experts for this too.

H. **Staff Reports**

- Ms. Seifert reported attending the Statewide Records Meeting with Ms. Schmidt and Ms. Hunter. They made a presentation to the group which went well. They received a certificate for being nominated for the Team Excellence Award which was appreciated.

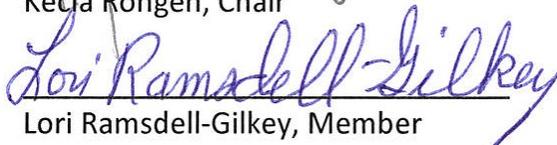
I. **Community Concerns – Community Concerns Meeting** – Victim/Survivor met telephonically with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding the offender’s release.

J. **Adjourn** – 4:15 p.m.



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Kecja Rongen, Chair



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Lori Ramsdell-Gilkey, Member



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Jeff Patnode, Member



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Elyse Balmert, Member