

INDETERMINATE SENTENCE REVIEW BOARD  
BOARD MEETING  
SUMMARY MINUTES

Monday, February 8, 2021

A regular meeting of the Indeterminate Sentence Review Board was held in the ISRB Office Building located at 4317 Sixth Avenue SE, Lacey, commencing at 9:00 a.m.

Board Meeting conducted via Microsoft Teams

**Board Members:**

Kecia Rongen  
Lori Ramsdell-Gilkey  
Jeff Patnode  
Elyse Balmert  
TaTeasha Davis

**Staff:**

Robin Riley, Executive Assistant	Irene Seifert, Records Supervisor
Kerri McNeil, Victim Liaison	Christine Hunter, Correctional Records Technician
Monika Fields, Hearing Investigator III	Teresa Schmidt, Correctional Records Technician-Absent
Kristi Busch, Hearing Investigator III	Fawneil Opp, Correctional Records Technician
Jill Getty, Hearing Investigator III	Nadine Tucker, Correctional Records Technician
Matt Frank Hearing Investigator III	Andrew McDonald, Administrative Assistant 1
Heather Duell, Administrative Assistant III	
Kathleen Trombley, Program Assistant	

**A. Board and Staff Discussion – 9:00 a.m. to 11:00 a.m.**

- **Hearing Calendar** – The Hearing Calendar from February 2021 through May 2021 was reviewed and amended.
- **Data Report**
  - **ISRB Monthly Data Report –January 2021** – Ms. Riley provided the monthly data for January 2021.

ISRB MONTHLY DATA REPORT								
		July 2020	Aug 2020	Sept 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021
<b>Release Hearings</b>		39	39	48	50	45	15	39
<b>Violation Hearings (In Custody)</b>		8	13	12	6	8	13	14
<b>Violation Hearings (Out-of-Custody)</b>		0	6	6	3	1	2	5
	<b>TOTAL:</b>	8	19	18	9	9	15	19
	<b>REVOKED</b>	3	7	4	4	4	7	5
	<b>REINSTATED</b>	2	0	7	4	3	7	8
	<b>CONT ACTIVE STATUS</b>	0		2	0	1	1	1
	<b>PENDING</b>	3		5	1	1	0	5
	<b>Opened and Continued</b>		1	0	0	0	0	0
	<b>Sched New Hearing – New Info</b>	0	0	0	0	0	0	0
<b>Administrative Reinstatements</b>		5	4	10	2	6	5	3
<b>Victim/Survivor Meetings:</b>		3	7	4	5	3	2	6
<b>Emails to Victims/Survivor</b>		36	1	12	12	2	13	24
<b>Letters to Victims/Survivor</b>		125	37	115	85	129	156	177
<b>Returned Mail:</b>		19	13	32	19	22	49	40
<b>Summaries Provided</b>		4	7	10	10	6	2	5
<b>Prison Visits</b>		0	0	0	0	0	0	0
<b>ORP's Approved</b>		16	22	17	20	30	32	15
<b>ORP's Denied</b>		6	4	4	5	9	8	7
<b>ICOTS</b>			0	1	0	3	1	0
<b>Finals Issued</b>		2	3	0	0	0	0	1
<b>Stipulated Agreements</b>		24	24	25	28	23	17	27

- **Polygraph Condition**

At the January 11, 2021 Board Meeting, the Board and Staff discussed the meaning of “submit” in relation to a polygraph.

Mrs. Ramsdell-Gilkey reviewed the Polygraph Rules and Expectations and the two conditions the Board currently uses.

There are currently two polygraph conditions being used. One is used if the Judgement and Sentence already contains a condition for polygraphs and the other is used if there is no condition already in place.

The ISRB has no control over the wording in the Polygraph appointment letter or the polygraph release of information form. We can make changes only to our own condition. Mrs. Ramsdell-Gilkey has proposed a new polygraph condition to replace the two currently used.

Mrs. Ramsdell-Gilkey proposed the following wording.

You must submit to a polygraph examination to be conducted by a polygraph examiner certified by the American Polygraph Association at the discretion of your CCO to verify compliance with your release conditions. A failure to show up for a scheduled polygraph and/or attempts to use countermeasures as determined by the polygraph examiner may result in sanctions. You must sign a full release of information allowing the polygraph examiner to release information to your CCO and the Indeterminate Sentence Review Board (ISRB) for the entire period of your supervision until you are granted a final discharge or this condition is removed by the Board. IN AGREEING TO RELEASE UNDER THIS CONDITION, BOTH THE ISRB AND THE OFFENDER STIPULATE THAT THE RESULTS OF ANY POLYGRAPH EXAMINATION SHALL BE ADMISSIBLE IN ANY VIOLATION HEARINGS HELD BEFORE THE ISRB.

**ACTION 1-2021**

Mrs. Ramsdell-Gilkey moved to approve the condition as presented. 2<sup>nd</sup> – Mr. Patnode.

**APPROVED – 5-0**

- **Warrant Process of Board Cases**

- Ms. Seifert presented the warrant process for ISRB cases. Board and staff reviewed the process and discussion ensued.
  - There is some confusion as to what type of warrant can be cancelled by the CCO and what type of warrant requires Board action.
- Ms. Seifert will discuss our process with the Department of Corrections (DOC) Warrant Desk and further discussion of Board and Staff will be made at the March 8, 2021 Board Meeting once Ms. Seifert receives more information from the DOC warrants desk and the process are compared.

## II. Chair's Report

- **The 2021 Legislative Session**

- Mrs. Ramsdell-Gilkey, Ms. Davis and Mr. Patnode will have confirmation hearings via Zoom on February 11, 2021 with the Senate Human Services, Reentry & Rehabilitation Committee. Board Members are appointed by the Governor and confirmed by the Senate.

**Legislation introduced:**

- **HB 1344 – Allowing qualifying persons serving long sentences committed prior to reaching 25 years of age to seek review for possible release from incarceration.**
  - Individuals that committed their crime prior to the age of 25 could petition the ISRB for review after serving 15 years.
  - Those that committed Aggravated Murder prior to the age of 25 would be resentenced under the ISRB with a 25-year minimum term.
  - There is a presumption of release.
- **SB 5036 – Concerning conditional commutation by the clemency and pardons board.**
  - Expands the Membership of the Clemency and Pardons Board.
  - Authorizes individuals to petition for conditional commutation after serving 15, 20, 9 or 25 years of confinement depending on the person's conviction.
  - Individuals under the jurisdiction of the Indeterminate Sentence Review Board (ISRB) are not eligible for the conditional commutation.
- **HB 1384 – Raising the seriousness levels of rape of a child and child molestation offenses.**
  - Raises the statutory seriousness level by one level for Rape of a Child in the first, second, and third degrees, as well as Child Molestation in the first, second and third degrees.

- **HB 1126 – Limiting tolling of community custody terms.**
  - This does not affect cases under the jurisdiction of the ISRB.
- **HB 1282 and SB 5285 – Concerns allowed good time for certain offenses.**
  - Increases earned release time eligibility for all categories that qualify for earned time.
  - Removes the prohibition on earned release time for certain sentencing enhancements.
  - Applies changes prospectively and retroactively and requires the Department to recalculate earned release dates.
- **SB 5121 – Expanding eligibility for the graduated re-entry program.**
- **SB 5123 – Creating a developmentally appropriate response to youth who commit sexual offenses.**
  - Removes the requirement of registration for anyone who committed a sex offense under the age of 18 years.

Bills must pass out of committee by February 15.

- **COVID-19 - Status**
  - Vaccination Clinic – Vaccinations are for those in the current tier.
- **Check In** – Those present provided an update.

**III. Board Members Report -**

**IV. Old Business - None**

**V. New Business - None**

**VI. Board Meeting Minutes** – Ms. Rongen asked the Board if there were any amendments to the January 11 and January 25, 2021 Board Meeting Minutes. Hearing none, the minutes were approved as submitted.

**VII. Closes Session**

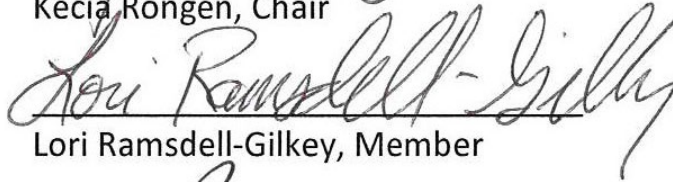
- **Cases**

**VIII. Community Concerns Meetings** – Victims/Survivors met with the Board via Microsoft Teams to let them know how the crime has affected their life.

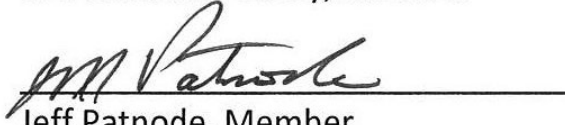
**B. Adjourn** – 4:00 p.m.



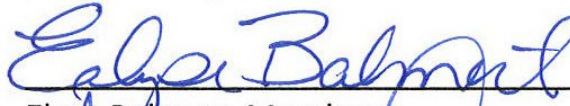
Kecia Rongen, Chair



Lori Ramsdell-Gilkey, Member



Jeff Patnode, Member



Elyse Balmert, Member



TaTeasha Davis, Member