

INDETERMINATE SENTENCE REVIEW BOARD
BOARD MEETING
SUMMARY MINUTES

Monday, March 8, 2021

A regular meeting of the Indeterminate Sentence Review Board was held in the ISRB Office Building located at 4317 Sixth Avenue SE, Lacey, commencing at 9:00 a.m.

Board Meeting conducted via Microsoft Teams

Board Members:

Kecia Rongen
Lori Ramsdell-Gilkey
Jeff Patnode
Elyse Balmert
TaTeasha Davis

Staff:

Robin Riley, Executive Assistant	Irene Seifert, Records Supervisor
Kerri McNeil, Victim Liaison	Christine Hunter, Correctional Records Technician
Monika Fields, Hearing Investigator III	Teresa Schmidt, Correctional Records Technician-
Kristi Busch, Hearing Investigator III	Fawneil Opp, Correctional Records Technician
Jill Getty, Hearing Investigator III	Nadine Tucker, Correctional Records Technician
Matt Frank Hearing Investigator III	Andrew McDonald, Administrative Assistant 1
Heather Duell, Administrative Assistant III	
Kathleen Trombley, Program Assistant	

A. Board and Staff Discussion – 9:00 a.m. to 11:00 a.m.

- **Hearing Calendar** – The Hearing Calendar from March 2021 through June 2021 was reviewed and amended.
- **Data Report**
 - **ISRB Monthly Data Report –February 2021** – Ms. Riley provided the monthly data for February 2021.

ISRB MONTHLY DATA REPORT										
		July 2020	Aug 2020	Sept 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	
Release Hearings		39	39	48	50	45	15	39	51	
Violation Hearings (In Custody)		8	13	12	6	8	13	13	14	
Violation Hearings (Out-of-Custody)		0	6	6	3	1	2	5	1	
	TOTAL:	8	19	18	9	9	15	18	15	
	REVOKED	3	7	4	4	4	7	7	6	
	REINSTATED	2	0	7	4	3	7	10	5	
	CONT ACTIVE STATUS	0		2	0	1	1	1	0	
	PENDING	3		5	1	1	0	0	4	
	Opened and Continued		1	0	0	0	0	0	0	
	Sched New Hearing – New Info	0	0	0	0	0	0	0	0	
Administrative Reinstatements		5	4	10	2	6	5	3	4	
Victim/Survivor Meetings:		3	7	4	5	3	2	6	4	
Emails to Victims/Survivor		36	1	12	12	2	13	24	25	
Letters to Victims/Survivor		125	37	115	85	129	156	177	159	
Returned Mail:		19	13	32	19	22	49	40	37	
Summaries Provided		4	7	10	10	6	2	5	8	
Prison Visits		0	0	0	0	0	0	0	0	
ORP's Approved		16	22	17	20	30	32	15	16	
ORP's Denied		6	4	4	5	9	8	7	7	
ICOTS			0	1	0	3	1	0	0	
Finals Issued		2	3	0	0	0	0	1	0	
Stipulated Agreements		24	24	25	28	23	17	27	23	

- **ISRB Quarterly Report** - Ms. Rongen reported additional data from the ISRB Quarterly Report provided by the Department of Corrections (DOC) as of December 2020:

- **Prison Inmates**
 - 2,147 CCBs
 - 190 Indeterminate
 - 42 Juvenile Board

There are approximately 15 new admissions per month.

- **Supervision**
 - 1,293 CCBs
 - 33 Indeterminate
 - 38 Juvenile Board
 - 364 Deported

- **OnBase – Challenges**

Staff is still working through challenges with OnBase since the update. When a document is uploaded it must be checked to make sure that document uploaded to the correct folder and not the custom query.

Staff were unable to append to existing documents. Therefore, violation documents have been saved in a group file in the S Drive. In a week or two records should have all documents uploaded in OnBase for violation hearings.

Records is checking the files to make sure everything is uploaded after the cut-off date. Ms. Rongen wants to make sure the documents are in the file for the Board Members. Ms. Seifert asked the Board Members to contact Records if they cannot find a document.

- **Policy 380.650 – Travel for Individuals Supervised in the Community**

This policy was updated January 26, 2021 – DOC requires individuals to have an approved and signed In-State Travel Permit before traveling outside their county of residence. The Board only needs to approve these requests when the individual is requesting to travel to an area where a geographic boundary is in place. Community Corrections Officers can always impose an emergency condition if they think the individual is requesting travel for an unapproved relationship.

Appeals: If the court allows the CCO to set geographic boundaries per the Judgement and Sentence, any appeal will go back to the court. The condition must be served and signed. If the Board sets a geographic boundary, the appeal will go to the Board.

- **Blake Decision** – A Supreme Court Decision regarding simple possession of a controlled substance. The DOC is working on recommendations to the Community Corrections Officers (CCO) regarding supervision, violations, and hearings. DOC is waiting for court orders to release individuals convicted only of simple possession of controlled substances. There are fewer than 100 cases in prison. For violations, CCO's cannot use Failure to Obey All Laws for simple possession.

The Board will be looking at our violation hearings and seeking advice from our Assistant Attorney General. The Board can still impose a condition that you cannot knowingly possess controlled substances and will review the existing standard special condition.

II. Chair's Report

- **The 2021 Legislative Session**
 - **HB 1282 and Companion Bill SB 5285 – Concerning allowed earned time for certain offenses.**
 - Increases earned release time eligibility for all categories that qualify for earned time.
 - Removes the prohibition on earned release time for certain sentencing enhancements.
 - Applies changes prospectively and retroactively and requires the Department to recalculate earned release dates.
 - This bill could pass to implement the budget.

Ms. Rongen, Mr. Patnode and Ms. Riley will work on preliminary numbers to determine staffing needed if this bill passes.

- **SB 5036 Concerning conditional commutation by the clemency and pardons board.** This bill is moving.
- **HB 1126 – Limited tolling of community custody terms.** This bill is moving.
- **Training** – The King County Prosecutor's Office has asked the Board to do a training later this month.
- **Check In** – Those present provided an update.

III. Board Members Reports –

Mr. Patnode reported on the request made to the Sex Offender Policy Board (SOPB) by the Senate Human Services, Reentry and Rehabilitation Committee to address several questions regarding juvenile sex offenders. This report is due in December 2021.

IV. Old Business

- **Warrants** – Ms. Seifert reported on a long-time request for an OMNI enhancement to go into the violation management screen and clear board warrants. This has been approved but not been done. Ms. Seifert will continue to work on this issue. It is most important for WACIC/NCIC to be correct. The detainer screen and the violation management screen provide information but are not connected to WACIC/NCIC.

V. New Business – None

VI. Custom Query – Ms. Duell showed examples of how to view documents in the custom query.

VII. Board Meeting Minutes – Ms. Rongen asked the Board if there were any amendments to the February 8 and February 22, 2021 Board Meeting Minutes. Hearing none, the minutes were approved as submitted

VIII. Jennifer Smith, Executive Director, Seattle Clemency Project and Anthony Powers, Re-entry Transition Manager – Presented to the Board and staff on the Seattle Clemency Project. Mr. Powers also talked with the Board about his transition.

IX. RCW 9.95.422 Deliberations

- 630773 TEAFORD
- 822195 CRAMM
- 287309 ANDERSON

Separate Deliberation Minutes will be posted to the web.

VII. Closes Session

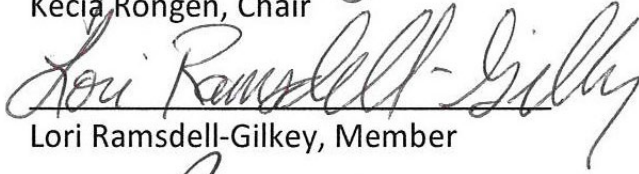
- **Cases**

VIII. Community Concerns Meetings – Victims/Survivors met with the Board via Microsoft Teams to let them know how the crime has affected their life.

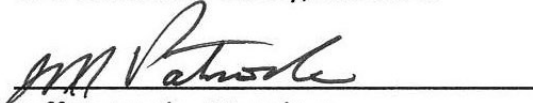
B. Adjourn – 4:00 p.m.



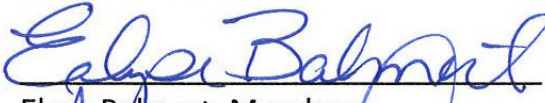
Kecia Rongen, Chair



Lori Ramsdell-Gilkey, Member



Jeff Patnode, Member



Elyse Balmert, Member



TaTeasha Davis, Member