

INDETERMINATE SENTENCE REVIEW BOARD
BOARD MEETING
SUMMARY MINUTES

Monday, April 12, 2021

A regular meeting of the Indeterminate Sentence Review Board was held in the ISRB Office Building located at 4317 Sixth Avenue SE, Lacey, commencing at 9:00 a.m.

Board Meeting conducted via Microsoft Teams

Board Members:

Kecia Rongen
Lori Ramsdell-Gilkey
Jeff Patnode
Elyse Balmert - Absent
TaTeasha Davis

Staff:

Robin Riley, Executive Assistant	Irene Seifert, Records Supervisor
Kerri McNeil, Victim Liaison	Christine Hunter, Correctional Records Technician
Monika Fields, Hearing Investigator III	Teresa Schmidt, Correctional Records Technician-
Kristi Busch, Hearing Investigator III	Fawneil Opp, Correctional Records Technician
Jill Getty, Hearing Investigator III	Absent
Matt Frank Hearing Investigator III	Nadine Tucker, Correctional Records Technician
Heather Duell, Administrative Assistant III- Absent	Andrew McDonald, Administrative Assistant 1
Kathleen Trombley, Program Assistant	

A. Board and Staff Discussion – 9:00 a.m. to 11:00 a.m.

- **Hearing Calendar** – The Hearing Calendar from April 2021 through July 2021 was reviewed and amended.
- **Data Report**
 - **ISRB Monthly Data Report –March 2021** – Ms. Riley provided the monthly data for March 2021

ISRB MONTHLY DATA REPORT				
		Jan-21	Feb-21	Mar-21
RELEASE HEARINGS		39	51	40
VIOLATION HEARINGS IN-PERSON:		14	14	14
VIOLATION HEARINGS OUT OF CUSTODY:		5	1	2
	TOTAL	19	15	16
	REVOKED:	8	6	8
	REINSTATED:	10	8	5
	CONTINUED ON ACTIVE STATUS:	1	0	0
	PENDING:	0	1	3
	OPENED AND CONTINUED:	0	0	0
	Sched New Hearing - New Info:	0	0	0
ADMINISTRATIVE REINSTATEMENTS:		3	4	7
VICTIM SURVIVOR MEETINGS:		6	4	5
EMAILS TO VICITMS/SURVIVORS:		24	25	18
LETTERS TO VICTIMS/SURVIVORS:		177	159	83
Mail Return:		40	37	27
SUMMARIES PROVIDED		5	8	7
PRISON VISITS		0	0	0
ORP' APPROVED:		15	16	32
ORPs DENIED		7	7	8
ICOTS		0	0	3
FINALS ISSUED:		0	0	0
STIPULATED AGREEMENTS:		27	23	40

- **Drug Possession Condition Re Blake Decision**

- You must not use, possess, or control any mind or mood-altering substances, drugs, narcotics, controlled substances, or drug paraphernalia without a valid prescription from a licensed physician.

The Department of Corrections is doing a review of all current convictions for those serving on Possession of Controlled Substances convictions or have that conviction and are serving on other crimes.

The Board must decide whether they want to add the word “knowingly” to the above condition. Discussion ensued. The Board will continue this conversation in closed session or at the next available Board Meeting.

- **Check ins – All Board and staff checked in.**
- **Theo Lewis, Law Enforcement Notification Manager – Updated FPE Process –11:00 a.m.** – Theo Lewis made a presentation to the Board regarding the updated FPE Process and how updated FPE’s will be accomplished.

B. Chair’s Report

- **Legislative Update**
April 25, 2021 is the last day of regular session.
 - **E2SSB 5036** – Concerning conditional commutation by the clemency and pardons board – is still moving.
- **Blake Decision** – Regarding Possession of a Controlled Substance (POACS). The Board is looking at potential ISRB cases that have a POACS conviction which might be overturned and how that affects scoring and earned release dates (ERDs).
- **Diversity** – Ms. Rongen is looking for a consultant to help facilitate diversity training.
- **Director Position** – The Board has been funded for a Director’s position since last July 2020. Recent approval has been received to move forward with hiring for this position.
- **Correctional Records Supervision Position** - This position will be posted once Ms. Seifert provides a retirement date.

C. **Board Members Reports** - None

D. **Old Business** - None

E. **New Business** –

- **Decisions and Reasons for individuals with an ICE Detainer**
 - If an individual has an ICE Detainer, Records asks the Board Members to check with them to see if the detainer is to a country accepting deportations.
 - If the detainer is to a country where they accept deportations, the next action will be to release to ICE Detainer.

- If the detainer is to a county where we are not sure if they will be deported, a back-up Offender Release Plan (ORP) will be requested.

- **Decisions and Reasons** – Ms. Rongen would like the Records Staff to continue to review the Decision for spelling, correct DOC number, etc. However, Records Staff should check with the Board Member if something does not look right in the Decision before publishing.

F. **Board Meeting Minutes –March 2021** – The Board approved the minutes for March 8, 2021 and March 22, 2021 as written.

G. **RCW 9.95.422 Deliberations**

- **680340 GREEN, Michael**
- **660124 EVANS, Timothy**

Separate Deliberation Minutes will be posted to the website.

H. **Closed Session**

- **Cases**

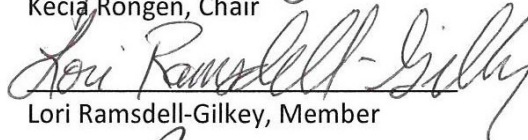
I. **Community Concerns Meetings (Closed to the Public)**

- **1:00 p.m. – Scheduled via Microsoft Teams**
- **2:00 p.m. – Scheduled via Microsoft Teams**
- **3:00 p.m. – Scheduled via Microsoft Teams**

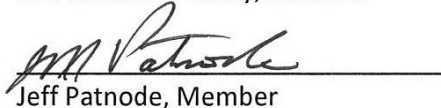
X. **Adjourn – 4:00 p.m.**



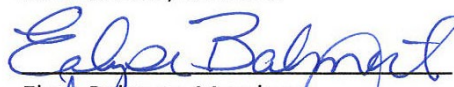
Kecia Rongen, Chair



Lori Ramsdell-Gilkey, Member



Jeff Patnode, Member



Elyse Balmert, Member



TaTeasha Davis, Member