A regular meeting of the Indeterminate Sentence Review Board was held via Microsoft Teams by the Indeterminate Sentence Review Board (ISRB) whose office is located at 637 Woodland Square Loop SE, Lacey, WA 98504. The meeting started at 9:00 a.m.

**Board Members:**
Kecia Rongen  
Lori Ramsdell  
Jeff Patnode  
Elyse Balmert  
TaTeasha Davis

**Staff:**
Jill Getty, Executive Director  
Kerri McNeil, Victim Liaison  
Monika Fields, Hearing Investigator III  
Kristi Busch, Hearing Investigator III  
Ron Frederick, Hearing Investigator III  
Matt Frank Hearing Investigator III  
Heather Duell, Admin Assistant III  
Kathleen Trombley, Program Assistant  
Robin Riley, Executive Assistant  
Ronda DeBower, Records Supervisor  
Christine Hunter, Correctional Records Technician  
Teresa Schmidt, Correctional Records Technician  
Fawneil Opp, Correctional Records Technician  
Nadine Tucker, Correctional Records Technician  
Sachika Hiraide, Administrative Assistant I

**A. Board and Staff Discussion**

- **Recognition** – Ronda DeBower, Correctional Records Manager  
  Ms. Rongen congratulated Ms. DeBower on her 25 years of service with the state of Washington.

  ISRB Chair Challenge Coins – Ms. Rongen will award challenge coins for special recognition. She awarded the first challenge coin to Ms. DeBower for her work in making sure the database was complete. Ms. DeBower did a search in the Offender Management Network Information (OMNI) system and found 80 Community Custody Board (CCB) cases for which the Board had not been notified. Ms. DeBower will conduct this search quarterly and investigate why the Board was notified of these cases. She thanked Nadine Tucker and Fawn Opp for helping her make the entries into the database.

- The Hearing Calendar was reviewed by Board and Staff and amendments were made.
# Monthly Data Report

## ISRB MONTHLY DATA REPORT

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Staff noted that the violation hearing numbers looked low. Ms. Riley has not been receiving notification of all out of custody hearings. Ms. Hunter said she will provide out of custody hearings to Ms. Riley in the future and a list of hearings not counted will be provided as well. Ms. Riley will give an updated count at the March 14, 2022, Board Meeting.

- **Proposed Geographic Condition** – Due to a recent court decision, Ms. Rongen is proposing an updated geographic condition. After discussion, the group came up with the following wording:

You may not enter the following exclusion zone (give specifics of area) without the prior permission of the ISRB. Exceptions may be made by the ISRB in consultation with your CCO with at least 72 hours’ notice for infrequent but necessary medical, or legal appointments, etc. that cannot be completed in a different location. It is understood that you may need to drive on (give specific area) to get to a destination outside of the exclusion zone. This is allowable so long as you do not stop within the exclusion zone.

**ACTION – 1-2022**

Mr. Patnode moved to approve the new wording for the geographic condition. 2nd – Ms. Balmert

**APPROVED – 5-0**

- **Supreme Court Decision – In the Matter of the Personal Restraint of David Daniel Dodge** – David Dodge is a Juvenile Board case who had a hearing in 2018. The decision remands the case back to the ISRB for a new hearing under RCW 9.94A.730.

The conclusion of the decision was that the Board did not apply the presumption of release, did not consider the mitigating factors of conditions, and looked at static risk factors rather than rehabilitation.
The Board will be modifying the Decision and Reasons to be clearer if an individual is found not releasable and indicate why certain conditions would not mitigate someone’s risk. The Board has received requests from individuals to schedule a new hearing based on the Dodge decision.

- **Check ins** – Board and Staff provided updates.

**B. Executive Director Report**

**Policies** - Ms. Getty talked about the DOC Policy Transgender, Intersex, and/or Gender Non-Conforming Housing and Supervision. This policy clarifies terms for staff and provides direction around how people in custody should be addressed, and the paperwork required for the individual to complete with the Community Corrections Officer if they are on supervision. This policy also identifies what information is disclosable. Ms. Getty will send a copy to all staff.

The new transition and release policy is going into effect on February 28, 2022. Ms. Getty will set up some training for our team on this policy. Training is scheduled for March 10 and Ms. Getty will reach out to affected Board Members and staff.

**C. Chair’s Report**

Ms. Rongen reported that the legislative session is moving along, and the policy cut-off has already occurred.

- **SB 5036 Concerning conditional commutation by the clemency and pardons board.** This bill is technically alive. It expands and modifies the Clemency and Pardons Board and allows individuals not under our jurisdiction to petition the Clemency and Pardons Board (CPB) for conditional commutation. There is a hearing in the House this week.

- **Trial and Sentencing Backlogs** – Ms. Rongen attended a meeting where the Department of Corrections (DOC) and the Washington Association of Prosecuting Attorneys (WAPA) discussed the backlog of cases in the court system due to COVID. There are currently 29,253 outstanding cases. The counties are working through the backlogs, but several of these cases will serve their entire sentence in the county jails. Dianne Ashlock, Statewide Records Director for the DOC will provide language to WAPA that Community Custody Board (CCB) cases need to go to prison to be seen by the ISRB regardless of whether they have served their sentence in jail.

- **Classification Counselor Survey** – Ms. Rongen asked Ms. Duell to send a reminder that the survey closes on February 28, 2022.

- **Training** –
King County Prosecutor’s Office Training – Ms. Rongen and Ms. Getty will be conducting a training/presentation to the King County Prosecutor’s Office which is the same presentation that was provided to them last year with some updates.

The Board also received a request from the psychiatric social workers in Health Services at CRCC for training.

D. **New Business:** - Ms. Duell brought up several letters received from incarcerated individuals who have not been able to program due to quarantines and programs not currently being offered due to COVID. Ms. Duell said there was a generic response at the beginning of COVID and asked if we should use that response again. Ms. Getty would like each of the letters evaluated case by case and they should be assigned to the Hearing Investigators.

E. **Board Member Reports** - None

F. **Board Meeting Minutes** – Ms. Rongen asked if there were any corrections or amendments to the minutes dated January 10, 2022, and January 24, 2022.

F. **Closed Session**

G. **Community Concerns Meetings (Closed to the Public)** - Victims/Survivors met via Microsoft Teams with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding an individual’s release.

H. **Adjourn** – 4:00 p.m.

Kecia Rongen, Chair

Lori Ramsdell-Gilkey, Member

Jeff Patnode, Member

Elyse Balmert, Member

TaTeasha Davis, Member