

INDETERMINATE SENTENCE REVIEW BOARD
BOARD MEETING
VIA MICROSOFT TEAMS
SUMMARY MINUTES

Monday, February 14, 2022

A regular meeting of the Indeterminate Sentence Review Board was held via Microsoft Teams by the Indeterminate Sentence Review Board (ISRB) whose office is located at 637 Woodland Square Loop SE, Lacey, WA 98504. The meeting started at 9:00 a.m.

Board Members:

Kecia Rongen
Lori Ramsdell
Jeff Patnode
Elyse Balmert
TaTeasha Davis

Staff:

Jill Getty, Executive Director	Robin Riley, Executive Assistant
Kerri McNeil, Victim Liaison	Ronda DeBower, Records Supervisor
Monika Fields, Hearing Investigator III	Christine Hunter, Correctional Records Technician
Kristi Busch, Hearing Investigator III	Teresa Schmidt, Correctional Records Technician
Ron Frederick, Hearing Investigator III	Fawneil Opp, Correctional Records Technician
Matt Frank Hearing Investigator III	Nadine Tucker, Correctional Records Technician
Heather Duell, Admin Assistant III	Sachika Hiraide, Administrative Assistant I
Kathleen Trombley, Program Assistant	

A. Board and Staff Discussion

- **Recognition** – Ronda DeBower, Correctional Records Manager
Ms. Rongen congratulated Ms. DeBower on her 25 years of service with the state of Washington.

ISRB Chair Challenge Coins – Ms. Rongen will award challenge coins for special recognition. She awarded the first challenge coin to Ms. DeBower for her work in making sure the database was complete. Ms. DeBower did a search in the Offender Management Network Information (OMNI) system and found 80 Community Custody Board (CCB) cases for which the Board had not be notified. Ms. DeBower will conduct this search quarterly and investigate why the Board was notified of these cases. She thanked Nadine Tucker and Fawn Opp for helping her make the entries into the database
- The Hearing Calendar was reviewed by Board and Staff and amendments were made.

- Monthly Data Report

ISRB MONTHLY DATA REPORT

	21-Jul	21-Aug	21-Sep	21-Oct	21-Nov	21-Dec	Jan-22
RELEASE HEARINGS	40	20	38	41	36	36	31
VIOLATION HEARINGS IN-PERSON:							
VOLATION HEARINGS OUT OF CUSTODY:	14	11	9	16	16	9	12
	5	2	2	2	1	1	1
TOTAL	19	12	11	18	17	10	13
REVOKED:	10	8	3	8	10	7	9
REINSTATED:	6	3	7	9	5	2	3
CONTINUED ON ACTIVE STATUS:	3	1	1	0	0	1	0
PENDING:	0	0	0	1	1	0	1
OPENED AND CONTINUED:	0	0	0	0	1	0	0
Sched New Hearing - New Info:	0	0	0	0	0	0	0
ADMINISTRATIVE REINSTATEMENTS:	6	6	1	4	1	4	5
VICTIM SURVIVOR MEETINGS:	2	4	3	4	3	1	1
EMAILS TO VICTIMS/SURVIVORS :	25	6	19	19	18	26	24
LETTERS TO VICTIMS/SURVIVORS :	128	95	94	138	119	137	123
Mail Return:	28	21	36	25	32	19	39
SUMMARIES PROVIDED	5	5	7	8	7	7	5
PRISON VISITS	0	0	0	0	0	0	0
ORP' APPROVED:	19	13	17	10	13	20	15

ORPs DENIED	4	4	9	0	1	6	3
ICOTS	1	0	0	0	1	1	0
FINALS ISSUED:	0	0	0	0	0	0	1
STIPULATED							
AGREEMENTS:	28	36	29	32	24	30	29
BOARD WARNINGS							
FY22 July - Dec					15		2

Staff noted that the violation hearing numbers looked low. Ms. Riley has not been receiving notification of all out of custody hearings. Ms. Hunter said she will provide out of custody hearings to Ms. Riley in the future and a list of hearings not counted will be provided as well. Ms. Riley will give an updated count at the March 14, 2022, Board Meeting.

- **Proposed Geographic Condition** – Due to a recent court decision, Ms. Rongen is proposing an updated geographic condition. After discussion, the group came up with the following wording:

You may not enter the following exclusion zone (give specifics of area) without the prior permission of the ISRB. Exceptions may be made by the ISRB in consultation with your CCO with at least 72 hours' notice for infrequent but necessary medical, or legal appointments, etc. that cannot be completed in a different location. It is understood that you may need to drive on (give specific area) to get to a destination outside of the exclusion zone. This is allowable so long as you do not stop within the exclusion zone.

ACTION – 1-2022

Mr. Patnode moved to approve the new wording for the geographic condition. 2nd – Ms. Balmert

APPROVED – 5-0

- **Supreme Court Decision – In the Matter of the Personal Restraint of David Daniel Dodge** – David Dodge is a Juvenile Board case who had a hearing in 2018. The decision remands the case back to the ISRB for a new hearing under RCW 9.94A.730.

The conclusion of the decision was that the Board did not apply the presumption of release, did not consider the mitigating factors of conditions, and looked at static risk factors rather than rehabilitation.

The Board will be modifying the Decision and Reasons to be clearer if an individual is found not releasable and indicate why certain conditions would not mitigate someone's risk. The Board has received requests from individuals to schedule a new hearing based on the Dodge decision.

- **Check ins** – Board and Staff provided updates.

B. Executive Director Report

Policies - Ms. Getty talked about the DOC Policy Transgender, Intersex, and/or Gender Non-Conforming Housing and Supervision. This policy clarifies terms for staff and provides direction around how people in custody should be addressed, and the paperwork required for the individual to complete with the Community Corrections Officer if they are on supervision. This policy also identifies what information is disclosable. Ms. Getty will send a copy to all staff.

The new transition and release policy is going into effect on February 28, 2022. Ms. Getty will set up some training for our team on this policy. Training is scheduled for March 10 and Ms. Getty will reach out to affected Board Members and staff.

C. Chair's Report

Ms. Rongen reported that the legislative session is moving along, and the policy cut-off has already occurred.

- **SB 5036 Concerning conditional commutation by the clemency and pardons board.** This bill is technically alive. It expands and modifies the Clemency and Pardons Board and allows individuals not under our jurisdiction to petition the Clemency and Pardons Board (CPB) for conditional commutation. There is a hearing in the House this week.
- **Trial and Sentencing Backlogs** – Ms. Rongen attended a meeting where the Department of Corrections (DOC) and the Washington Association of Prosecuting Attorneys (WAPA) discussed the backlog of cases in the court system due to COVID. There are currently 29,253 outstanding cases. The counties are working through the backlogs, but several of these cases will serve their entire sentence in the county jails. Dianne Ashlock, Statewide Records Director for the DOC will provide language to WAPA that Community Custody Board (CCB) cases need to go to prison to be seen by the ISRB regardless of whether they have served their sentence in jail.
- **Classification Counselor Survey** – Ms. Rongen asked Ms. Duell to send a reminder that the survey closes on February 28, 2022.
- **Training** –

- King County Prosecutor's Office Training – Ms. Rongen and Ms. Getty will be conducting a training/ presentation to the King County Prosecutor's Office which is the same presentation that was provided to them last year with some updates.
- The Board also received a request from the psychiatric social workers in Health Services at CRCC for training.

D. New Business: - Ms. Duell brought up several letters received from incarcerated individuals who have not been able to program due to quarantines and programs not currently being offered due to COVID. Ms. Duell said there was a generic response at the beginning of COVID and asked if we should use that response again. Ms. Getty would like each of the letters evaluated case by case and they should be assigned to the Hearing Investigators.

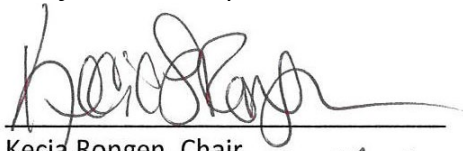
E. Board Member Reports - None

F. Board Meeting Minutes – Ms. Rongen asked if there were any corrections or amendments to the minutes dated January 10, 2022, and January 24, 2022.

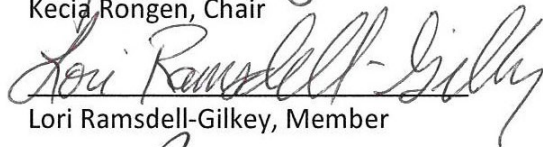
F. Closed Session

G. Community Concerns Meetings (Closed to the Public) - Victims/Survivors met via Microsoft Teams with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding an individual's release.

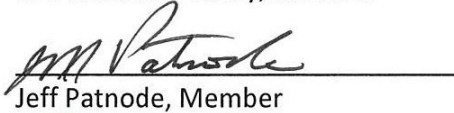
H. Adjourn – 4:00 p.m.



Kecia Rongen, Chair



Lori Ramsdell-Gilkey, Member



Jeff Patnode, Member



Elyse Balmert, Member



TaTeasha Davis, Member