A regular meeting of the Indeterminate Sentence Review Board was held via Microsoft Teams by the Indeterminate Sentence Review Board (ISRB) whose office is located at 637 Woodland Square Loop SE, Lacey, WA 98504. The meeting started at 9:00 a.m.

**Board Members:**
Kecia Rongen  
Lori Ramsdell-Gilkey - Absent  
Jeff Patnode  
Elyse Balmert  
TaTeasha Davis - Absent

**Staff:**
Jill Getty, Executive Director  
Robin Riley, Executive Assistant  
Kerri McNeil, Victim Liaison  
Ronda DeBower, Records Supervisor  
Monika Fields, Hearing Investigator III  
Christine Hunter, Correctional Records Technician  
Kristi Busch, Hearing Investigator III  
Teresa Schmidt, Correctional Records Technician  
Ron Frederick, Hearing Investigator III  
Fawneil Opp, Correctional Records Technician  
Matt Frank Hearing Investigator III  
Nadine Tucker, Correctional Records Technician  
Heather Duell, Admin Assistant III  
Sachika Hiraide, Administrative Assistant I  
Kathleen Trombley, Program Assistant

A. **Association of Paroling Authorities International (APAI) Presentation on Resilience**  
Board Members and staff watched a TED Talk that was filmed at the Washington Corrections Center for Women on March 14, 2015, by Laura van Dernoot Lipsky who is the founder and director of the Trauma Stewardship Institute and author of Trauma Stewardship – An Everyday Guide to Caring for Self While Caring for Others. This talk included how the cumulative trauma we experience in our personal lives and at work affect us and how self-care is so important.

Ms. Rongen also asked staff to share something they were proud of and/or a win they experienced on the job recently.

B. **Board and Staff Discussion**
- **Hearing Calendar** - The Hearing Calendar for June 2022 through September 2022 was reviewed by Board and Staff.
- **Monthly Data Report**
# ISRB MONTHLY DATA REPORT

<table>
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<th>Category</th>
<th>Mar 22</th>
<th>Apr 22</th>
<th>May 22</th>
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<td><strong>RELEASE HEARINGS</strong></td>
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• Violation Hearing Waiver Process – ISRB Process Decision – Draft
  Ms. Getty went over the Draft Violation Hearing Waiver process.
  o This form can be used to address those cases where the Board wants to
    address the violations, but a hearing is not warranted.
  o This form can be used when the Board is holding an individual in custody
    pending an inpatient substance abuse treatment. If the bed date is after 45
    days of the individual’s arrest, the Board would need to schedule an in-
    person hearing or consider conditional release if the bed date closely follows
    the 45 days. These will be determined on a case-by-case basis.
  o If the Hearing Investigator recommends a waiver, they will do so by the date
    the probable cause review is due for Board Member consideration.
  o Between the waiver and signed Probable Cause Review sheet any conditions
    can be added by the Onsite Desk at the direction of the Board.

• Data on Life-time Supervision
  Mrs. Ramsdell-Gilkey and Ms. Getty attended the Sex Offender Policy Board (SOPB).
  They asked for data around lifetime supervision.
  o Data was requested and received by the Department of Corrections Data
    Analytics.
      ▪ We received data around violations for individuals on supervision
        who have been on supervision for three, five and ten years.

• Chair’s Report
  o Recognition
    ▪ Ms. Rongen recognized Ms. Fields for her work with a convicted
      individual and talking with him to make sure we had the correct file
      material.
    • Ms. Rongen recognized Ms. Schmidt for her work on the
      revised Decision and Reasons form. Ms. Schmidt’s work and
      patience with the revisions on the form are appreciated.
  o Staffing - Due to increased staffing needs, the ISRB is getting a new Hearing
    Investigator III; a Program Specialist III and an Office Assistant III. These
    positions will be temporary until the Board requests permanent funding in
    the next legislative session.
  o Board Members are working on training for facility staff which they hope to
    present this fall.

• In-Person Community Concerns Meetings – Starting July 1, 2022, there will be an
  option for victims/survivors to meet with the Board in person for the Community
  Concerns Meetings. The victims/survivors must provide proof they are fully
  vaccinated. Ms. McNeil, Ms. Trombley and Ms. Riley will work on this process.
C. **Board Member Reports** – None

D. **Board Meeting Minutes** – Ms. Rongen asked if there were any corrections or amendments to the minutes dated May 9, 2022, and May 23, 2022. Hearing none, they were adopted as written.

E. **Closed Session**
   - Cases

F. **Community Concerns Meetings (Closed to the Public)** - Victims/Survivors met via Microsoft Teams with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding an individual’s release.

G. **Adjourn** – 3:40 p.m.