

INDETERMINATE SENTENCE REVIEW BOARD
BOARD MEETING
SUMMARY MINUTES

Monday, August 8, 2022

A regular meeting of the Indeterminate Sentence Review Board was held via Microsoft Teams by the Indeterminate Sentence Review Board (ISRB) whose office is located at 637 Woodland Square Loop SE, Lacey, WA 98504. The meeting started at 9:00 a.m.

Board Members:

Kecia Rongen
Lori Ramsdell-Gilkey
Jeff Patnode
Elyse Balmert
TaTeasha Davis

Staff:

Jill Getty, Executive Director	Robin Riley, Executive Assistant
Kerri McNeil, Victim Liaison	Ronda DeBower, Records Supervisor
Monika Fields, Hearing Investigator III	Christine Hunter, Correctional Records Technician
Kristi Busch, Hearing Investigator III	Teresa Schmidt, Correctional Records Technician
Ron Frederick, Hearing Investigator III	Fawneil Opp, Correctional Records Technician
Matt Frank Hearing Investigator III	Nadine Tucker, Correctional Records Technician
Heather Duell, Admin Assistant III	Sachika Hiraide, Administrative Assistant I
Kathleen Trombley, Program Assistant	

A. Board and Staff Discussion

- **Recognition**
- **Hearing Calendar** - The Hearing Calendar for August 2022 through November 2022 was reviewed and amended.
- **Monthly Data Report**

**ISRB MONTHLY DATA
REPORT**

	Jun- 22	Jul- 22
RELEASE HEARINGS	38	56
VIOLATION HEARINGS IN-PERSON:	21	11

VIOLATION HEARINGS OUT OF CUSTODY:	1	7
TOTAL	22	18
REVOKED:	16	5
REINSTATED:	5	11
CONTINUED ON ACTIVE STATUS:	1	2
PENDING:	0	0
CONTINUED:	0	0
SUSPENDED @ HEARING Sched New Hearing - New Info:	0	0
ADMINISTRATIVE REINSTATEMENTS:	1	2
LETTERS TO VICTIMS/SURVIVORS:	89	95
EMAILS TO VICITMS/SURVIVORS:	19	16
MAIL RETURN: SUMMARIES PROVIDED	25	30
	3	13
PRISON VISITS/TEAMS HEARINGS:	0	1
VICTIM SURVIVOR MEETINGS:	5	5
EXCLUSION ZONE CONDITION REQUESTS:	2	3
EXCLUSION ZONE RE- VERIFICATIONS:	3	4
REFRAIN FROM CONTACT REQUESTS:	1	1
ORP' APPROVED:	26	32
ORPs DENIED	12	3
RELEASES CANCELLED		3
ICOTS	1	0
FINALS ISSUED:	0	0

STIPULATED

AGREEMENTS: 27 23

BOARD WARNINGS

FY22 July - Dec 8 7

- **SOTAP Challenges**

Ms. Rongen reported there continue to be COVID outbreaks in the prisons which affect those in the Sex Offender Treatment and Assessment Program (SOTAP).

There are people on the waiting list for SOTAP. If an individual is amenable but has less than eight months to their earned release date (ERD), they will not be placed in SOTAP prior to their Board hearing.

The Hearing Investigators will respond to letters regarding the inability to get into treatment, and the Board will look at these on a case-by-case basis.

- **Check Ins** – Board and Staff reported on the status of their workload and their goal(s) for the week.

B. Chair Report

- **The temporary Hearing Investigator position has been offered to Theresa Hinds and she has accepted.** She will start on August 16, 2022.
- **Ms. Rongen e-mailed a Power Point presentation to Board and Staff on the Correctional Leaders Immersion Program in the Norwegian Correctional Service dated June 12-17, 2022.** The Department of Corrections (DOC) wants to make our system more humane and have a more holistic approach. Therefore, the Executive Strategy Team visited Norway to look at the difference between our system and Norway's. The Governor's Office, Representative Goodman, and Senator Wilson also attended.

C. Executive Director Reports –

- Ms. Getty thanked everyone's patience and showed her appreciation for the Hearing Investigators covering for each other.
- ISRB Policies have been submitted to the DOC Policy Office and will be out for public comment soon.
- Trauma Informed Care Training – This training will be done with the University of Washington and other DOC Staff. The ISRB is going to participate, and Ms. Getty asked for a volunteer representative.

D. Board Member Reports

Ms. Ramsdell-Gilkey is working on the Sex Offender Policy Board Lifetime Supervision sub-committee.

- E. Board Meeting Minutes** – Ms. Rongen asked if there were any corrections or amendments to the minutes dated July 11, 2022, and July 25, 2022. Hearing none, they were adopted as written.

F. RCW 9.95.422 Cases

- 860289 MATTSON
- 797740 HINTON

Separate deliberation minutes will be posted to the website.

G. Closed Session

- Condition Review
- Cases
 - Notice of Right to Appeal
 - Ms. Getty and Ms. Rongen presented an updated form for individual to appeal conditions. This form will be attached to the Order of Release.
- **ACTION 6-0**

Ms. Balmert moved to approve the update of the Order of Release – Notice of Right to Appeal – Page 3 of the Order of Release. 2nd – Mrs. Ramsdell-Gilkey.

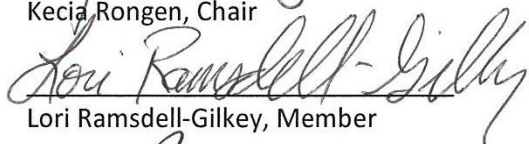
Vote: 5-0

- H. Community Concerns Meetings (Closed to the Public)** - Victims/Survivors met via Microsoft Teams with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding an individual's release.

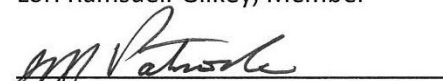
- I. Adjourn** – 3:30 p.m.



Kecia Rongen, Chair



Lori Ramsdell-Gilkey, Member



Jeff Patnode, Member



Elyse Balmert, Member



Teasha Davis, Member