

INDETERMINATE SENTENCE REVIEW BOARD
BOARD MEETING
SUMMARY MINUTES

Monday, January 9, 2023

A regular meeting of the Indeterminate Sentence Review Board (ISRB) was held whose office is located at 637 Woodland Square Loop SE, Lacey, WA 98504. The meeting started at 9:00 a.m.

Board Members:

Kecia Rongen
Lori Ramsdell-Gilkey
Jeff Patnode
Elyse Balmert
TaTeasha Davis

Staff:

Jill Getty, Executive Director	Rebecca Torrence, Executive Assistant
Kerri McNeil, Victim Liaison	Ronda DeBower, Records Supervisor
Monika Fields, Hearing Investigator III	Christine Hunter, Correctional Records Technician
Kristi Busch, Hearing Investigator III	Teresa Schmidt, Correctional Records Technician
Ron Frederick, Hearing Investigator III	Vilyayvanh Janis, Correctional Records Technician
Matt Frank Hearing Investigator III	Nadine Tucker, Correctional Records Technician
Theresa Hinds, Hearing Investigator III	Kathleen Trombley, Program Specialist III
Heather Duell, Admin Assistant III	Sarah Lykes, Office Assistant 3 - Absent

I. Board and Staff Discussion

- **Hearing Calendar** - The Hearing Calendar for January 2023 through April 2023 was reviewed and amended.

ISRB MONTHLY DATA REPORT

Dec-22

RELEASE HEARINGS	51
VIOLATION HEARINGS IN-PERSON:	14
VIOLATION HEARINGS OUT OF CUSTODY:	0
TOTAL	14
REVOKED:	6
REINSTATED:	6
CONTINUED ON ACTIVE STATUS:	0
PENDING:	2
CONTINUED:	0
SUSPENDED @ HEARING	0
Sched New Hearing - New Info:	0
ADMINISTRATIVE REINSTATEMENTS:	2
LETTERS TO VICTIMS/SURVIVORS:	85
EMAILS TO VICTIMS/SURVIVORS:	8
MAIL RETURN:	4
SUMMARIES PROVIDED	6
HEARINGS ATTENDED:	0
VICTIM SURVIVOR MEETINGS:	2
EXCLUSION ZONE CONDITION REQUESTS:	6
EXCLUSION ZONE RE-VERIFICATIONS:	2
REFRAIN FROM CONTACT REQUESTS:	0
ORPs APPROVED:	26
RELEASE FROM NON-BOARD CAUSE	
ORPs DENIED	9
RELEASES CANCELLED	0

ICOTS	3
FINALS ISSUED:	0
STIPULATED AGREEMENTS:	36
BOARD WARNINGS	2

- **Check Ins** – Board Members and Staff provided updates.

II. **Chairs Report**

Strategic Planning - Ms. Getty, Ms. Rongen, and Ms. Torrence are scheduled to meet with Ms. April Potts from Stellar Association, LLC for a conversation regarding the kickoff meeting with staff scheduled for January 13, 2023

Second Look Summit – Ms. Rongen, Mrs. Ramsdell-Gilkey, Ms. Balmert, and Ms. Getty attended the Second Chance Summit on January 6, 2023. The information was relevant to the work that the Board does, and it was very well presented and received.

Position Updates– Multiple ISRB positions are being presented to the legislation this session. Ms. Rongen anticipates an appointment for the new Board Member within in the next few months.

III. **Executive Director Report**

Training – Ms. Getty thanked the staff who have completed their in-service annual training and reminded those who have not completed it that it is due by June 2023.

IV. **Board Member Reports** –

- Mrs. Ramsdell-Gilkey noted an increase in Onsite hearings.
- Mr. Patnode – Had nothing to report.
- Ms. Balmert reported that she and Ms. DeBower are working on a new template.
- Ms. Davis had nothing to report.

V. **Board Meeting Minutes** – The Board Meeting Minutes dated December 12, 2022, and December 19, 2022, have been approved as written.

VI. **RCW 9.95.422 Case Deliberations**

- 845034 TORRES, Gregory

Separate minutes will be published to the website.

VII. **Closed Session**

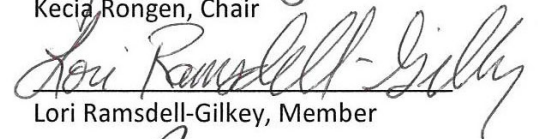
- Cases
- Litigation Summary Discussion
- Revised template

IX. **Community Concerns Meetings (Closed to the Public):** - Victims/Survivors met via Microsoft Teams and in person with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding an individual's release.

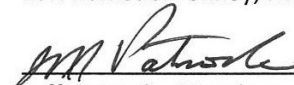
X. **Adjourn** – 4:00 p.m.



Kecia Rongen, Chair



Lori Ramsdell-Gilkey, Member



Jeff Patnode, Member



Elyse Balmert, Member



TaTeasha Davis, Member
