



**REENTRY CENTER
MAIL REJECTION NOTICE**
 INCOMING OUTGOING

From (name and address)	Name	Rejection #
	DOC number	Date
To (name only)	Facility	Unit

**MAIL TO/FROM INCARCERATED INDIVIDUALS WILL NOT BE ALLOWED
FOR ANY OF THE FOLLOWING REASONS:**

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| <ul style="list-style-type: none"> <input type="checkbox"/> Not specifically authorized by DOC 450.110 Mail for Individuals in Reentry Centers or other Department policy, and/or local facility rules. <input type="checkbox"/> Attempts to establish contact with a person or guardian who has requested not to be contacted by the individual, when the individual is aware or should be aware of the request. <input type="checkbox"/> Violates sentencing conditions and/or court order or otherwise attempts to establish prohibited contact between the sender and recipient. <input type="checkbox"/> Contains an unknown substance(s) or contraband, or relates to sending contraband into or out of the facility. <input type="checkbox"/> Contains items written or drawn in crayon or gel pen, or contains or has been treated with perfume, glitter, and/or other items that could be easily misidentified. <input type="checkbox"/> Contains escape plans and/or other information related to escape. <input type="checkbox"/> Provides technical/detailed information on security systems, equipment, and practices used in the correctional field. <input type="checkbox"/> Contains plans for activity that violates state/federal law, the Washington Administrative Code, Department policy, and/or local facility rules. <input type="checkbox"/> Contains instructional and/or "how to" material for committing illegal activities. <input type="checkbox"/> Depicts or describes the procedures for constructing or using weapons, ammunition, bombs, and/ or other destructive devices, or includes life sized photograph(s)/graphic illustration(s) of these items. | <ul style="list-style-type: none"> <input type="checkbox"/> Advocates that a protected class or group of individuals is inferior and/or makes such class/group the object of ridicule and/or scorn, and may reasonably be thought to precipitate a violent confrontation between the recipient and a member(s) of the target group. <input type="checkbox"/> Contains publications or documents, other than legal mail sent from a legal entity/agency, that have been altered (e.g., pages torn/removed, extraneous markings). <input type="checkbox"/> Purports to be legal/special mail, but upon inspection is determined to be general correspondence. <input type="checkbox"/> Contains cash or personal check(s). <input type="checkbox"/> Contains markings of gang symbols or symbols of other unauthorized groups that may reasonably be thought to precipitate violence. <input type="checkbox"/> Contains multiple or similar copies/photocopies of the same photograph, document, and/or publication/subscription, in whole or part. <input type="checkbox"/> Contains correspondence, information, or other items relating to another incarcerated individual(s) without prior approval from the Community Corrections Supervisor (CCS)/designee, or attempts or conveys unauthorized correspondence between incarcerated individuals. <input type="checkbox"/> Contains a blank greeting card or postcard. <input type="checkbox"/> Contains a photograph, card, poster, and/or calendar that is padded, laminated/layered, musical, and/or exceeds storage limits. <input type="checkbox"/> Contains an unauthorized cassette tape(s) and/or CD(s), including public disclosure CDs, unless authorized by the CCS/designee. |
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