



BOARDER AGREEMENT TRANSFER PACKET CHECKLIST

The Department of Corrections will not consider the transfer of individuals confined by a court-ordered mental health evaluation per RCW 10.77. Individuals confined in a Department facility and ordered to complete a mental health evaluation must be immediately returned to the sending jurisdiction until released by the court.

Requests to transfer individuals to the Department require an approved agreement and must include the following:

- Documentation supporting the screening criteria for medically necessary health care needs and/or safety and security issues that cannot be reasonably addressed by the sending jurisdiction (e.g., high profile cases, intelligence and investigations reports)
- DOC 14-049 Boarder Health History Screening, including copies of important health records
- Copy of the commitment order or orders legally authorizing confinement
- Copy of the notification to the sentencing court regarding the transfer
- Summary of criminal history, medical/mental health needs, behavioral concerns, and other information needed for classification
- Identification card, including fingerprints
- Current photograph

The contents of this document may be eligible for public disclosure. Social Security Numbers are considered confidential information and will be redacted in the event of such a request. This form is governed by Executive Order 16-01, RCW 42.56, and RCW 40.14.

Distribution: **ORIGINAL** - [DOC Boarder Request](#)