



# GRADUATED REENTRY CRITERIA

Individual's name: \_\_\_\_\_ DOC number: \_\_\_\_\_

County of transfer: \_\_\_\_\_ Admission date: \_\_\_\_\_ ERD: \_\_\_\_\_

**Complete this form with individual up to 30 months prior to Earned Release Date (ERD) to determine eligibility for Graduated Reentry (GRE).**

Yes No

- Individual is MAX or CLOSE custody.
- Individual will not have at least 3 months left on their sentence at the time of eligible transfer date.
- Individual is serving a prison sentence for Escape 1 from a correctional facility.
- Individual is under the jurisdiction of the Long Term Juvenile Board (LTJUVBRD).
- Individual has a felony warrant (extraditable or not).
- Individual has a misdemeanor or felony detainer.
- Individual is subject to a deportation order (ICE Detainer).
- If sentenced to a DOSA, the individual has been terminated and been found guilty of a 762 infraction on the current incarceration.
- Individual is pending interstate transfer or intends to release out of state.
- Individual has been terminated from other partial confinement option (e.g., GRE/CPA/ Reentry Center) during the current incarceration/commitment.
- Individual is currently serving a prison sentence as a result of a Special Sex Offender Sentencing Alternative (SSOSA) revocation.
- Individual is currently serving a prison sentence as a result of an Indeterminate Sentencing Review Board (Board) revocation.
- Individual is a Level 3 Sex Offender.
- Individual is subject to civil commitment.
- Individual has been denied custody promotion by the Headquarters Community Screening Committee

**If yes is marked for any of the statements above, the individual is not eligible for GRE participation. If no, continue below for further eligibility criteria for each GRE Track.**

**Case manager will work with the individual to determine appropriate GRE track and follow the directions for the address verification and submission of the Transfer Order:**

**Track 1: Reentry Center to GRE Electronic Home Monitoring (EHM)**

- **Criteria:**
  - The individual has served, or will have served at the time of transfer, **6 months** total confinement in a state correctional facility.
  - Individuals are eligible to transfer to a Reentry Center up to 12 months prior to their ERD and serve up to the final 5 months on EHM.
  - Individuals will be screened per DOC 300.500 Reentry Center Screening.

- **Transfer Order:**

- For Track 1, Reentry Center to EHM, build a Transfer Order in the electronic file. The TO will include **Transfer Reason:** “Graduated Reentry”, **To Location:** “GRE”, and **Priority:** “1P-WR Pending Screening”
- Enter the earliest transfer date as 12 months prior to the individual’s ERD.
- Provide the county the individual is requesting to be screened for in the special concerns section of the Transfer Order.
- Once the Transfer Order is **finalized**, the case manager will initiate a Custody Facility Plan (CFP) to assign MIG custody to the individual prior to the transfer date.

### **Track 1: Prison to GRE EHM (5 months)**

- **Criteria:**

- The individual has served, or will have served at the time of transfer, **6 months** total confinement in a state correctional facility.
- Individuals are eligible to transfer from Prison to an approved address on EHM for up to 5 months (and no less than 3 months) of their sentence.
  - Individuals under the Board could be eligible for Track 1 only.

- **Address Verification and Transfer Order:**

- For Track 1, Prison to EHM, conduct address verification utilizing DOC 11-012 Release/Transfer Sponsor Orientation Checklist and make a chronological entry (chrono).
- If address meets requirements of GRE EHM, the case manager will build a Transfer Order in the electronic file. The TO will include **Transfer Reason:** “Graduated Reentry EHM”, **To Location:** “GRE”, and **Priority:** “1G Graduated Reentry EHM.”
- Enter the earliest transfer date as 5 months prior to the individual’s ERD.
- Provide the proposed address and county, and sponsor contact information, or request for transitional housing, if applicable, in the address field and special concerns section of the Transfer Order.

### **Track 2: Prison to GRE EHM (18 months)**

- **Criteria:**

- The individual must not be serving a sentence for a **sex/violent crime or crime against a person**.
- The individual cannot be under the jurisdiction of the Board.
- The individual cannot be required to register for a current or previous offense (kidnap and sex offenses).
- The individual has served, or will have served at the time of transfer, **4 months** total confinement in a state correctional facility.
- Individuals are eligible to transfer from Prison to an approved address on EHM for up to 18 months, and no less than 3 months, of their sentence.

• **Address Verification and Transfer Order:**

- For Track 2, Prison to EHM, conduct address verification utilizing DOC 11-012 Release/ Transfer Sponsor Orientation Checklist.
- If address meets requirements of GRE EHM, the case manager will build a Transfer Order in the electronic file. The TO will include **Transfer Reason:** "Graduated Reentry EHM", **To Location:** "GRE", and **Priority:** "1G Graduated Reentry EHM."
- Enter the earliest transfer date as 18 months prior to the individual's ERD.
- Provide the proposed address and county, and sponsor contact information, or request for transitional housing, if applicable, in the address field and special concerns section of the Transfer Order.
- Chrono address verification and submission of Transfer Order.
- Once the Transfer Order is **finalized**, the case manager will initiate a CFP to assign MIR custody to the individual prior to the transfer date.

**REVIEW FINDINGS**

- Individual does not meet statutory requirements or case manager review.  
(If checked, place form in the file and scan to the imaging file)
- Transfer order created:  GRE Track 1 Choose one  GRE Track 2
- Discussed with individual who requested:  
 GRE Track 1 Choose one  GRE Track 2
- Scan referral form to the imaging file

Comments:

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\_\_\_\_\_  
Case manager

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Individual

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

The contents of this document may be eligible for public disclosure. Social Security Numbers are considered confidential information and will be redacted in the event of such a request. This form is governed by Executive Order 16-01, RCW 42.56, and RCW 40.14.

Distribution: **ORIGINAL** - Case manager

**COPY** - Imaging file, Individual