

A photograph of a modern office workstation. The desk is L-shaped with a light wood top and black frame. A black office chair with a beige backrest is positioned at the desk. On the desk, there is a computer monitor, keyboard, mouse, and a black adjustable desk lamp. A black rolling cabinet with two drawers is under the desk. The background shows a wall with a light wood panel and a black shelf holding several red folders and a stack of colorful folders. A window with a grid pattern is visible in the background.

## SYSTEM FURNITURE

Free Standing  
Systems,  
Panel Systems,  
Adjustable Desks,  
and more...

**DECEMBER 2010 — REVISED 1-14**



WASHINGTON STATE  
CORRECTIONAL INDUSTRIES





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## **MISSION STATEMENT**

As a business, Correctional Industries is committed to maintain and expand offender work training programs which develop marketable skills, instill and promote positive work ethics, and reduce the tax burden of corrections.



# PowerWorks

## *panel system*

Power. When people arrive at work in the mornings, it's always there. It's expected. It's needed – to power computers, fax machines, printers, phones, lights, and the list goes on. With PowerWorks, getting power to where it's needed is a snap.

PowerWorks was developed for today's worker – the worker whose needs are constantly changing and evolving. The premise behind PowerWorks is its unique tile system designed to support the altering of panels or rails without disturbing existing cables hidden throughout the workstation. As your office expands or contracts, your furniture can adapt as you see fit. Best of all, PowerWorks can be re-configured with only minimal tools, meaning no major construction.





With PowerWorks, network wiring for future expansion can be coiled and stored within the panels and is easily accessible through removable tiles.



All power/data tiles "hook" and "un-hook" onto the system panels without the use of tools for easy access to the electrical and data components inside.



One trim design finishes corners as well as inline connections, reducing inventory and making installation a snap.

## Adaptability

Does your office call for growth or re-configuration? PowerWorks' unique interchangeable tiling system allows you to configure and re-configure it anyway you see fit. Tiles easily hook into the panel frame without the use of tools, and can be changed without disturbing existing electrical or data cabling. New wiring is easy to install, and can either be laid into panel troughs or suspended with plastic hooks. Base covers can be equipped with various receptacle and data plate options at various heights, allowing for quick and easy access to data and electrical outlets. No power strips or extension cords are necessary. So when your office calls for easy re-configuration and accessible wire management, look no further than PowerWorks!



Rails can be moved without disturbing existing cables or adjacent panels.



You can lay over 200 cables into the guards and supports behind each tile without threading.



PowerWorks' flexibility allows you to utilize segmented tiles or monolithic tiles using your existing frame work.



PowerWorks gives you the flexibility to add a door, or change any panel to full glass in any combination of heights.

# System XXI

## *panel system*

Flexibility, efficiency, productivity and aesthetics were all common denominators in the development of System XXI. Variables such as building structure, job function, storage, lighting, noise control, work flow/traffic patterns, communication and computer needs can all affect the layout of a busy office. In System XXI, an elegant solution exists.

Panels and worksurfaces are easily interchangeable and come in a variety of sizes and shapes. Overheads with flip-up or radius front doors are available with laminate, steel, veneer, plastic or fabric covered fronts. With System XXI components, a vast array of office settings can be created and re-created. From receptionist stations to multi-unit team pods; basic workstations to managerial offices; from the simple to the complex – System XXI adapts.



# *Productivity*

With the heavy inclusion of technology in the modern office, all your cords and cables need to be channeled somewhere – preferably out of sight and off the worksurface. All System XXI panels provide interior wireways for the routing of data and communications cables, while worksurface grommets help keep your desk free of clutter.

All System XXI panels were designed with acoustical control in mind. Aluminum septums act as a sound barrier, while two layers of fiberglass insulation on each side of the panel absorb high and low frequency sounds – providing a quiet work environment for your office. System XXI panels come in a variety of sizes and are available in fabric, laminate, glass, curved and open frame styles and can accommodate most office configurations. Make your workplace more productive with a panel system that meets the needs of office workers today – and tomorrow.





Task lights attach flush under overhead units for additional lighting.



Countertops are available in straight, curved, and right angle configurations, and extend only 4" into the aisle way to eliminate potential hazards.



Laminate-finished doors create complete privacy and are available with handles that meet ADA requirements.



# Volition

## *desk system*

Providing a comfortable work area that accommodates electronics and still portrays a stylish, contemporary image is a continuous challenge for facility planners. Work areas must also have the ability to adapt and change as needs grow. The simple and flexible design of the Volition desk system delivers the solution. It's top-end fit and finish sits on an incredibly durable and easy to assemble frame. Power cords, data cables, telephone lines and more are hidden in cable troughs, behind stanchion covers, or along modesty panels to maximize your worksurface and keep it free of clutter.

With a vast array of sizes, shapes, colors and features, you have the opportunity to choose the perfect desk for your office. Beyond the simple rectangular worksurface, Volition gives end users the choice of many transition, peninsula, conference end and corner worksurfaces. In addition, privacy screens come in various sizes and materials in order to create either a semi-private or a fully private work environment. Volition can even be integrated with any of CI's panel systems, including PowerWorks configurations. Overhead units, tool rails, task lighting, shelving, paper management systems and much more are also available, making Volition the ultimate in versatility.



## Versatility

Today's office requires power and data integration. To meet this need, Volition effectively combines form and function to provide unlimited options for a user friendly work space. The electrical and data

capabilities of Volition are state-of-the-art. Based on a ten-wire electrical system, Volition can be configured with four or six circuits to accommodate computers, printers, lighting, and much more. Electrical and data outlets can be hidden above or below the worksurface to maintain the clean look of your office. Or power from other CI panel systems can be easily integrated into the Volition desk system.

Volition also delivers many convenience and safety features for the electrical and data systems. Wire troughs and cord dumps keep cables organized and out of the way. Stanchions that support overhead units also house electrical and data receptacles, bringing unsurpassed flexibility to the end user.



Optional cable troughs with full covers are available for situations that warrant it.



Power and data modules are easily relocated and configured for multiple user needs.



Power poles allow ceiling feeding of both power and data cables, separated by an aluminum divider.



Desktop grommet covers easily open and close to allow access into the desk legs and wireways.



# Genesis

## *desk system*

When did you last reorganize? How are you planning for growth? What about job sharing? Can you accommodate your temporary workers or those who work different shifts? In a world of constant change – the Genesis desk system is the way to keep up.

Now imagine a desk that does what your chair does. With the Genesis desk system, any user can easily adjust their worksurface to make them the most comfortable. It's as easy as raising and lowering your chair. Genesis free standing desks make it simple to re-configure, and at the same time, allow for combinations of fixed and user adjustable surfaces to increase worker efficiency and effectiveness. No other desk system on the market today can match Genesis' combination of affordability, adjustability and quality.



Dual worksurfaces adjust from 5" above to 5" below worksurface height and offer additional tilt control.



Optional wireway trough provides storage for all your wire management needs.

# Adjustability



In today's ever-changing business environment, the ability to quickly adjust to new situations is a cornerstone of success. Genesis adjustable worksurfaces come in a range of heights from 22" to 51" depending on the leg style chosen, to accommodate any worker who needs to use the surface. This ensures an ergonomically sound environment in which the comfort of multiple users helps maintain efficiency and productivity.

Genesis adjustable worksurfaces can also help you reduce the life-cycle cost of your office furniture. Now the individual user can adjust his or her own desk, which is built to handle any standard sized computer monitor without rocking or shifting. Genesis free standing adjustable desking from Correctional Industries is the perfect combination of flexibility, affordability and performance. Perhaps most importantly, the attractive Genesis worksurfaces fit any office environment – making employees more comfortable and more productive.



Fixed legs are 29" in height and offer an attractive alternative to their adjustable counterparts.



Pin adjustable legs are spring-loaded to easily raise or lower your table height from 24"-31".



Crank adjustable legs raise or lower the surface from 22"-33" or 27"-43".



Electric adjustable legs raise or lower the surface from 24" to 51". Deluxe control allows for four separate preset heights.



# FlexStation

## *desk system*

Think of a chameleon, with the ability to adapt to new surroundings in a moment's notice. Our FlexStation systems are just like that. All of FlexStation's parts are free standing, allowing desks to be moved and re-configured to meet the particular needs of a changing work environment.

Create the space you want – the size you want – with the accessories you want. Your own personal space that is comfortable, ergonomic and efficient. You can keep it basic with simple components or make it state-of-the-art with curvilinear worksurfaces and exclusive PowerUp® features. Other accessories include keyboard trays, work bars with paper management, computer slings, and task lights that mount flush under overhead units. Each option greatly reduces clutter from the worksurface. Privacy screens can be attached to the worksurface, and are easy to remove as your office changes. Add filing options – such as pedestal files, lateral files, vertical files and storage closets – and your personal space is complete!

# *Flexibility*

So what helps make FlexStation free standing desks so flexible? The answer lies in FlexStation's many interchangeable accessories – such as overhead units, privacy screens and work bars. Add in various worksurface sizes and shapes to choose from, and FlexStation becomes the ultimate versatile solution.

With the right combination of components you can furnish everything from offices and cubicles to clusters, training rooms, and classrooms. And since FlexStation is free standing you don't need walls or panels to support the furniture – allowing for multiple arrangements that can be re-arranged as necessary. With all this flexibility, it's easy to see why FlexStation is the solution to your workplace configuration challenges.





FlexStation's easy-to-operate leg channels route wires safely to the floor.

Basic surfaces are easy to re-configure and are perfect for training areas or classrooms.

Plus, you can integrate technology with built-in power and data ports.

Worksurfaces are finished with a high pressure laminate, and corner surfaces have an option for an adjustable keyboard tray.



# Space *planning*

Fitting your staff into a limited space can be a challenging task, but our dedicated Correctional Industries Account Executives can provide you assistance with your space planning, product specification and project management needs.

For years, Correctional Industries has provided extensive space planning services for government facility projects ranging from small workstations to large office buildings. Our designers offer working solutions that are cost-effective and improve the overall effectiveness of your space. Whether you are re-configuring an existing space or starting from scratch, we will design solutions that meet your needs and fit your budget.

## *files &* **storage**

Correctional Industries offers a complete line of metal and wood filing options to compliment and enhance any office configuration. Our file cabinets are designed to hold letter and legal sized documents and come in a wide variety of sizes and shapes, laminates and colors. Complete your office with matching bookcases and storage cabinets for an even more efficient use of space that will look great!





*CorrectPac*<sup>®</sup>  
**janitorial**

Correctional Industries offers a complete sanitation program that is easy to follow and use. Our products are highly concentrated detergents in pac sizes that match the water levels of traditional buckets, tanks, and spray bottles to accurately dilute chemicals. By choosing CorrectPac, public agencies can improve compliance and training while still reducing labor and inventory.

*seating*  
**products**

Correctional Industries offers a broad assortment of seating ideally suited for task intensive, multi-task, and general office use. Our guest and lounge seating enhances any workplace, waiting area or reception area. CI can assist you with designing both a functional and stylish space with quality seating without compromising strength, durability or appearance at a very affordable price. Visit our web site or contact your Account Executive for personal assistance in determining which seating products are right for you.



## No Bids Required

Correctional Industries (CI) offers eligible customers quick and easy access to quality products and services through various authorities provided under the Revised Code of Washington (RCW 43.19.534, RCW 72.60.160, RCW 43.19.1906).

## State Furniture Contract #14393

Products available: Office Systems Furniture, Desk Systems, Tables, K-12 Classroom Furnishings, Office Accessories, Remanufactured Office Systems, Ergonomic Seating, Task Intensive Seating, Institutional, Lounge Furniture, Storage and High Density Filing, Network Support (LAN) Furniture, Restoration/Re-upholstery Services, Computer Aided Design & Layout Services, Warehousing Services. For current contract and history information, visit the Washington State Department of Enterprise Services (DES) website at [www.des.wa.gov](http://www.des.wa.gov).

## State CI Umbrella Contract #10103

Products available: Validation Tabs, Sign Recycling, Sign Refurbishing, Sewing/Apparel, Shoes, Flat Goods, Engraving, Printing, Emergency Products, Signage, CAD Services, Embroidery, Screen Printing, Laundry Services, Agricultural Products and Services, Garments, Janitorial Supplies, Bed Linens, Towels and Solar Hot Water Panels. For current contract and history information, visit the Washington State Department of Enterprise Services (DES) website at [www.des.wa.gov](http://www.des.wa.gov).

## Eligible Contract Users

- Washington State agencies and political subdivisions of Washington and Oregon States
- Institutions of Higher Education (Universities, community and technical colleges)
- Federal Agencies
- Private contractors, when supplying government agencies
- Certified not-for-profit organizations
- Tribal/Indian Nation

## Terms of Sale

For items found on contract #14393, listed pricing includes delivery within the state of Washington. Payment is due within thirty (30) days of receipt of invoice. Applicable prices are those in effect at the time of receipt of your order. All prices and specifications are subject to change without notice. For current pricing, visit [www.washingtonci.com](http://www.washingtonci.com).

## Quantity Discounts

CI offers an additional discount for volume purchasing as identified in contract 14393. CI reserves the right to give additional discounts at their discretion. The following items are excluded when determining quantity discounts: Sales Tax, Inside Delivery, Installation, Norix Products, High Density Filing and Storage Systems, Remanufactured Systems Furniture, Used "as-is" Office Furniture, Detention Furnishings, Custom Orders.

## Warranty

Washington State Department of Corrections, Correctional Industries, warrants its products to be free of defects in material and workmanship from the date of the delivery. The warranty provides for repair and/or replacement free of charge to the customer at CI's discretion (which includes labor, materials, freight, and travel costs associated with the repair and/or replacement). The complete warranty for each item can be obtained by contacting Customer Service at 1.800.628.4738 or by visiting our website at [www.washingtonci.com](http://www.washingtonci.com).

## Required For Ordering

### Customer Information:

- Purchase order number
- Agency/organization name and mailing address
- Name and telephone number of contact at receiving location
- Shipping address
- Billing address, contact person, telephone and fax numbers
- Federal tax code
- Signature and title of the person authorized to issue the order

### Product Information:

- Model number, Name/Description
- Color/Finish Choices
- Options and variations if applicable
- Quantity
- Price

## Mail Orders:

CI Customer Service  
Stafford Creek Corrections Center  
191 Constantine Way  
Mail Stop: WA-39  
Aberdeen, WA 98520

## Please Send Payment to:

Correctional Industries  
Accounts Receivable  
PO Box 41116  
Olympia, WA 98504-1116

## Purchase Order Acknowledgments

CI will acknowledge orders in writing within ten (10) working days after receipt of an accurate and complete order. Order is not considered received until all information provided by the customer for the product, billing, and shipping data is complete and accurate. Orders are accepted by CI per terms on the acknowledgment.

If a confirming order is sent to CI, the order must be marked 'Confirming Order'. Original order sent via FAX. CI will not be responsible for any duplication of orders caused by unmarked hard copy, confirming orders or orders sent via FAX more than once.

## Order Cancellation & Change Orders

The customer may cancel or change orders for standard contract items without penalty within five (5) working days from purchase order receipt. After this period, CI may impose a thirty-five percent (35%) penalty of the item(s) being canceled and/or changed. If a customer cancels an order for modified or custom items, CI may impose up to a one-hundred percent (100%) penalty of the item(s) being canceled.

## Returns

Any standard item(s) may be returned within five (5) working days after receipt provided:

- The item is new, and
- The item is in unused condition
- The item must be in the original packaging, provided CI has not disposed of it.
- The item is not modified or custom built for the customer.

A restocking charge equal to fifty percent (50%) of the net purchase price (before taxes) will be paid by the customer when the above conditions are met. The customer will be responsible for return freight cost. However, if error was caused by CI, there will be no restocking charge.

**Headquarters**

Correctional Industries  
801 88th Avenue SE  
Tumwater, Washington 98501

Department of Corrections/Correctional Industries  
PO Box 41115  
Olympia, Washington 98504-1115  
Phone: 1.800.628.4738  
FAX: 1.888.535.0627

**Showroom**

Please call your CI Account Executive (AE) or Customer Service at 1.800.628.4738 for directions, showroom hours and to set up an appointment.

Olympia/Tumwater: Headquarters Showroom  
801 88th Avenue SE  
Tumwater, Washington 98501

**Delivery**

Schedule is determined after receipt of accurate and complete order.  
Fast Fulfillment Program: 7 calendar days  
Standard Orders: 60 calendar days  
Custom Orders: 90 calendar days  
Orders over \$100,000: 90 calendar days  
Orders over \$250,000: negotiated

**Inside Delivery**

CI provides inside delivery as requested on an as-needed basis by the contract users. Inside delivery will be defined as the delivery of the item(s) to exact location requested including removal and disposal of packaging, and assembly if necessary. However, assembly may not take place at the time of delivery in the event of numerous items to assemble. Any orders requiring this service shall be clearly documented to so indicate. For inside delivery an additional charge of four percent (4%) will be charged.

**Installation**

As an optional service to the customer, CI will provide delivery and installation of products as identified and requested in writing on original or change order. Installation charge percentages will be calculated from the product cost, after discount and before taxes. For current installation rates, please check the contract at: [http://www.washingtonci.com/\\_content/general\\_info/state\\_contracts.aspx](http://www.washingtonci.com/_content/general_info/state_contracts.aspx). Customer is responsible for hiring and scheduling a licensed electrician to make electrical connections and to perform electrical work.

The customer reserves the right to install items with its own personnel or other third party(ies). The customer shall first receive prior approval from CI before using an outside third party for installation. CI shall provide detailed installation instructions. Improper installation by others shall void manufacturer's warranty.

**Design and Space Planning Assistance**

As an option to the contract users, CI will provide professional design, layout and space planning services. CI can re-configure existing spaces, provide an accurate visual layout of intended surroundings so that customers can see where new offices will be located, what each room will look like and what new or additional furniture will be required – all before the customer makes their final decision and initial investment. This avoids costly mistakes and allows for adjustments, changes and modifications before any purchase orders are generated.

**Re-configuration, Assembly and Disassembly**

As an option to the contract users, CI provides internal office moves (includes disassembling, move within the same building, and reassemble) and/or re-configuration of CI's systems furniture. Cost to be determined for each project. Assembly and disassembly will not include electrical power connections which require a licensed electrician to perform the work. The customer may hire a separate contractor to do the electrical connections consistent with prevailing wage laws. Improper electrical connection and disconnections will void the manufacturer's warranty.

**Re-delivery of Freight**

When re-delivery of merchandise is required because the customer is not ready to accept merchandise, and no notification of this fact is given to CI at least two weeks prior to the scheduled ship date, the actual costs of freight, restocking and re-handling, will be billed to the customer. For re-delivery charges, please call your Account Executive or Customer Service at 1.800.628.4738.

**Shipment Damage Claims**

The consignee before acceptance should carefully inspect all shipments, and the delivery carrier should be requested to record any damage or shortage. Any time damaged or defective merchandise is discovered it should be brought to the immediate attention of a customer service representative at 1.800.628.4738. Concealed damage or shortages are to be reported within five (5) working days of receipt of merchandise. Damaged freight must be kept at the point of delivery in the original packing for inspection by CI. After obtaining a clear receipt for shipment, CI is no longer responsible for damage or shortages.

**Shipment Shortage Claims**

Shortage claims reported after ten (10) days beyond shipment date will not be honored.



Volition



WASHINGTON STATE  
CORRECTIONAL INDUSTRIES

Department of Corrections  
PO Box 41115  
Olympia, Washington 98504  
Phone: 360.725.9100