

**LOCAL FAMILY ADVISORY COUNCIL**  
**Clallam Bay Corrections Center September**  
**22, 2021**

**Facilitator:** Jeri Boe, Superintendent

**Attendance:**

Lorne Spooner, Assoc. Supt.

Monica Ritter, DOC

Audrey Gaedtke, LBA

Caroline Melhuish, Family Services Unit

Tracy Johnson, Family Rep.

Michelle Sommer, Family Rep.

Jeremy Barclay, DOC

Thomas Bowman, Family Rep.

Pam Kendrick, Fiscal Analyst 4

Carol Foss, Family Rep.

Kristi Keller, Family Rep.

Stephanie Stone, CBCC

Supt. Boe asked if the COVID Teleconference and the LFAC teleconference could be combined as members from CBCC have more teleconferences with HQ after these meetings are complete.

**COVID INFORMATION FOR CBCC:**

There are 100+ cases, 28 in isolation, 136 quarantined. No visitation.

G Unit has been returned to their unit as well as E unit.

No new positive cases as of today, 111 pending for tomorrow

**QUESTIONS:**

**Michelle** – When you say people are clear can the units that are clear have visitation?

**Assoc. Spooner** – Explained that the facility must be COVID free for visitation to resume. We are opening recreation and select programs.

**Carol** – What is the process for isolating COVID patients? How is the facility handling that?

**Assoc. Spooner** – explained that the total number of Incarcerated Individuals at CBCC has dropped to about 600 leaving a unit empty. We asked for permission to utilize this unit to house those individuals who needed to be isolated, and this also gave them access to wet cells.

Information switched to LFAC topics

## LOCAL FAMILY ADVISORY COUNCIL MEETING MINUTES:

**Purpose** – To have more discussion about council members. Spooner asked Carol to speak a little about LFAC: She spoke that taking the time to be on the LFAC you can make a change for everyone concerned. Caroline stated that HQ needs to have new elected LFAC persons by the end of October.

**Sanitation** – Disinfecting is ongoing.

**Testing** – We have been testing staff 2 times a week for COVID 19. Testing is also happening within the Incarcerated population.

**Social Distancing**- We continue to social distance. Staff and Incarcerated Individuals are reminded to remain 6 feet from others.

**Activities** – All units have been provided with new games, puzzles and printed crosswords, Sudoku and word find puzzles to keep them busy. We have also implemented movies through the facility channel. Magazines and books have been issued to units for reading pleasure.

**Phones and JPay**- DOC/CBCC has increased video visits and scheduled more time for phone use.

**Religious activities** – Programs are happening with cohorting

**Holidays** –

### Questions from Family members:

**Question** – Someone asked about LFAC meetings

**Answer** – Supt. Boe stated that they will continue to be every other month. Wednesdays at 1300.

**Question** – Concerned I/I's are getting sack lunches for all the meals for several days, asking about the nutritional value. (2) Asked for the total amount of calories a day. Her loved one is a larger person and would need more calories.

**Answer** – Boxed lunches for two meals and one hot are what we are currently offering. All the meals are meeting nutritional guideline. One of our priorities are to have the kitchen fully staffed so that the population are getting the regular meals. We are currently offering the emergency meals from CI. The state goes of a weekly caloric intake. Assoc. Spooner stated he would provide the info. More discussion regarding nutritional info vs calories.

**Question** – What is happening with comfort items?

**Answer** – ice-cream would be provided on Saturday we intend to provide more comfort items as well.

**Question** – Is there an ETA on kitchen workers going back to work?

**Answer** – No ETA at this point. It is a priority, but not ETA. Our intend and desire to implement as soon as possible.

**Question** – What does CI stand for

**Answer** – Assoc. Spooner explained CI is Correctional Industries. He also explained we are utilizing local farms as well for additional fruits and vegetables. Michelle and Kristi- stated that her loved one appreciates the vegetables and fruits. Carol also had positive feedback regarding the fresh fruits and vegetables

**Question** - Tracy Johnson- Question regarding the level program. Her loved one is a level two but is technically a level 1. Not able to move up

**Answer** – Spooner -During Covid, level is suspended they are working on it the plan to reinstate.

### **Other topics of discussion:**

- Michelle- Loved one in B unit asked for a pull up bar in the day room in lieu of absence of yard and recreation.
- Michelle - Also about the phones about getting more like they were in Shelton.
  - Assoc. Spooner- stated he will look into this.
- Suggestion (Michelle)– Extending the time that the incarcerated are allowed in the dayroom.
  - Assoc. Spooner said that he was talking about that to the unit CUS today.
- Michelle Sommer- For clarification that this meeting is combined. (Weekly Covid and LFAC)

- Assoc. Spooner - extended an offer for everyone on here to be on the Local Family Council if they are not currently. LFAC meetings are every other month and COVID meetings are weekly.
- Talking about how we would still utilize virtual meetings even when we go back to regular meetings.
- Michelle Sommer- Feedback like the TEAMS option/ Her son has asked about a READ to me daddy.
  - Assoc. Spooner - He will look at getting this program going again.
- LBA Gaedtke will include the Financial report for the IBF's.
- Michelle -asked what the betterment fund is
  - LBA Gaedtke explained that the IBF are funds that enhanced the safety and security and is reported once a month.
  - Caroline- stated that the funds are by the phones, vending for visitation, FF, and things that benefit the incarcerated individuals and their families.

Jeri Boe asked if there were any more questions.

Meeting adjourned 1309