



FAMILY COUNCIL MEETING MINUTES

Location: DOC FA CCCC B Date: June 8th, 2019 Time: 0930

Teleconference details: N/A

Meeting Attendees

Department/facility co-chair: Supt. Al Smack Family co-chair: Donna Miller

Facility/council secretary: Rick Richardson, CUS Family secretary, if applicable: Leslie Redic

Members present: Supt. Al SMack, CPPC Seanne Schlund, CUS Rich Richardson, Visit Officer McKinzie, W., Visit Officer Gurley, J., Family Services Caroline Meluish, Ann Horton, Donna Miller, Leslie Redic.

Non-council member attendees: _____

Agenda

Old business

Topic	Discussion/Key Points	Next Steps
EFV-Blankets/Mattress covers	Current ones appear worn because of how much they are washed.	Officer McKinzie asked for visitors to let him know and he can order new ones.
Separate entrances for EFV	Not wanting separate entrances.	CCCC will see how other camps run their EFVs as well.
Scheduling for EFV	Families state it is a 3 part process that takes too long to schedule. Additional Day?	They would like a cancellation list to sign up. Additional Day?-With lack of staff to clean the unit and process the EFV this looks unlikely.
Improvement in Jpay lately?	Jpay still an issue, Messages can still take a while to process.	We have a contract with Jpay and we are waiting for them to fulfill what they promised DOC when we agreed on it.
Mail Rejections	Why? Where is information posted and what is listed?	List of reasons why the mail room would reject mail will be posted in the visit room NOT whose mail got rejected and why.

New business

Topic	Discussion/Key Points	Next Steps
Welcome	Superintendent Smack welcomed everyone to the meeting, introduced himself to	

	the council and asked everyone to introduce themselves.	
Family Event update	CPPC Schlund introduced herself as the new CPPC to Cedar Creek and announced the Father's Day event would be June 22nd. Hands on Children's Museum will be bringing some fun things for kids attending.	Also discussed was a Father's day option for incarcerated individuals that don't have kids but an adult option for their father or father figure to attend. Superintendent Smack was open to this in the future but nothing will change right now.
PREA	Upcoming PREA audit:	Superintendent Smack stated he is working with staff to pass the audit correct any standing issues.
Statewide Family Advisory Council update	Caroline Melhuish gave her notes from the last statewide meeting. Belinda Stewart is leaving. Superintendent Flynn attend his last statewide because he is leaving DOC. They will figure out where the next statewide meeting will be held. There are a lot of new CPPC's around the state. Jpay customer service was also discussed.	Updated visit guidelines to include contact at the table between visitors and incarcerated individuals.
Footlockers	New footlockers are here- Superintendent Smack stated that the intention of them is clear up the clutter and clean up the area. Concern that some incarcerated individuals will not be able to store their normal food and quarterly packages as well was brought up and it will be looked into.	Looking into inmates having enough storage space fro all they order through store.
New Correctional Unit Supervisors (CUS)	Cascade (Rick Richardson) and Olympic (Chad Hostetler).	

Roundtable open discussion

Next meeting location: CCCC
(Tentatively)

Date: Friday August 2nd
Time: To be determined.

Comments: Roundtable: PA System in Olympic (and Cascade):

Work orders have been sent in for both units to improve.

The contents of this document may be eligible for public disclosure. Social Security Numbers are considered confidential information and will be redacted in the event of such a request. This form is governed by Executive Order 00-03, RCW 42.56, and RCW 40.14.

Distribution: **ORIGINAL** - Family council co-chairs