



FAMILY COUNCIL MEETING MINUTES

Location: DOC FA CCCC B Date: 10-05-2019 Time: 0930-1130

Teleconference details: N/A

Meeting Attendees

Department/facility co-chair: Lt. Chris Bailey Family co-chair: Donna Miller

Facility/council secretary: CPPC Seanne Schlund Family secretary, if applicable: Leslie Redic

Members present: Lt. Chris Bailey, CPPC Seanne Schlund, Sgt. McKinzie, W., Ann Horton, Donna Miller, Leslie Redic, Jennifer Tilford, Suzette Wood, Kay Crampton, Lilieth Hall-McWilliams

Non-council member attendees: _____

Agenda

Old business

Topic	Discussion/Key Points	Next Steps
EFV Bedding	Current ones are very cheap and worn due to constant washing.	Lt. Bailey and Sgt. McKinzie discussed a PR and getting new bedding ordered as soon as possible. Also, B side EFV needs a new hand mixer, the one they have now is broken.
Separate entrances for EFV's	Requesting the current setup not be changed.	Complete - Superintendent Smack has decided to keep the entrances how they are now. Tia will ensure that individuals scheduled for EFV's do not have any conflicts (J&S, Minor, Etc.).
Incarcerated Individuals Representatives for LFC	Lt. Bailey does not have concerns with one individual from each unit attending.	Lt. Bailey does not have concerns with one individual from each unit attending. Does not have to be a tier rep, can be an individual who gets regular visits and is not directly affiliated with any of the F.A.C members.
JPay Improvements	Jpay is still having issues and messages are very delayed.	Lt. Bailey discussed that there have been changes and he is the JPay Liaison for multiple facilities and works directly with JPay to help eliminate lost complaints. JPay is being very receptive. Also discussed that it will be determined in December if DOC continues the contract with JPay or possibly exploring new vendors.
Mail Rejections	Why is there an increase in rejections? Appeal processes for inmates and families.	Lt. Bailey addressed that CCCC has been instructed to strengthen the mail program and ensure that the facility is following policy. Sgt. Hartman reviews the rejections and has the ultimate say at the facility level. Also, discussed 'Keywords' that can cause a message to be flagged for review.

		Lt. Bailey will look into seeing if there is a word list available.
Minutes and Postings	Bulletin Boards	Additional boards to be posted.
Recreation closures	Rec closures due to lack of staffing , Closures of track and unit yards at dusk,	Update on the changes in CCCC Chaplains. Shawn Carnahan is now the rec specialist, this will decrease in rec closures. Lt. Bailey explained the escort process to the gym. Discussed lights being placed on the track for after dusk.

New business

Topic	Discussion/Key Points	Next Steps
Welcome	Lt. Bailey and CPPC Schlund welcomed everyone, introductions from all in attendance.	N/A
Kay Crampton Update	Kay discussed upcoming elections for FAC, and requested that each member provide their contact information including their email addresses. Has concerns with communications. Reviews key points from the 9-28-19 SFC meeting; Health Services Satisfaction Surveys, Possibly updating old mattresses throughout the facility (each facility has an individual budget for this), hot breakfast to be served, and legislative bills (5819).	Lt. Bailey will look into mattresses with Sup. Smack and Tabitha. Hot breakfast served?
New FAC Elections	Limited members who are eligible for election. Donna Miller, Kay Crampton and Leslie Redic are leaving FAC.	Postponed to next meeting in December
OBF Yoga Classes	Can CCCC offer a yoga class for inmates?	Lt. Bailey discussed that he and Mr. Smack are both familiar with 'Yoga Behind Bars' and we will look into options.
Event Updates	Upcoming events and new programs	CPPC Schlund discussed the upcoming events and new programs starting at CCCC.
EFV Rodents	Resolved within a week.	Plant Manager Johnson has hired a pest control contractor and it will be resolved.
Visit check-in time changes	Requesting that it be changed from 15 minutes to 30 due to the conflict it is causing between visitors during the check in process at the PCO.	Lt. Bailey will discuss with visitation and Sup. Smack and see if they agree to the changes, he does not see any issues with doing so as he hopes to eliminate the long line of cars down the hill.

Roundtable open discussion

Next meeting location: CCCC Date: Saturday, December 7, 2019
Time: 0930-1130

Comments: CPPC: possibly developing a DL email for all CCCC FAC members to ensure effective communication regarding meetings and follow-ups. Will speak with CPM and Superintendent to gather their thoughts. FAC is also requesting the OBF/CPPC offer a Health/Dental fair for inmates only. FAC would like CCCC to assign a DOC Secretary for the Family Council Meetings.

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