



# FAMILY COUNCIL MEETING MINUTES

Location: Visitation \_\_\_\_\_ Date: 8/4/2023 \_\_\_\_\_ Time: 4:45 pm \_\_\_\_\_

Teleconference details: \_\_\_\_\_

<b>Meeting Attendees</b>
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Department/facility co-chair: Superintendent Thrasher\_\_ Family co-chair: Devorah Harris \_\_\_\_\_

Facility/council secretary: Erika Schlund \_\_\_\_\_ Family secretary, if applicable: \_\_\_\_\_

Members present: Jodi Kennedy, Diane Sifres \_\_\_\_\_

Non-council member attendees: Justin Johnson, Michael Jackson, Ryna Ra, Hillard Mellin, Sgt. Caldwell, Jean Anderson \_\_\_\_\_

<b>Agenda</b>
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Old business

Topic	Discussion/Key Points	Next Steps
Recruitment of new LFC members and Welcome new members	Diane Sifres	Recruitment is an ongoing process. The facility is still in need of a family secretary. Elections will be held in October
Vending Machine	Justin Johnson from Evergreen vending attended. At this time they are still looking for staff to work the weekends, however, they have been unable to find anyone. The vending machines are filled on Friday and Monday at 4:45 am. Justin is aware of the issues and is working on trying to fill the cold food. At this time there are items out of stock, but he is looking into substitutions for these items. The drink machine is fixed so drinks will be cold now. There is a possibility of adding an ice-cream machine, however, that would add noise and it would eliminate a current machine. They are looking at machines with the capability of holding more items. At this time a machine that takes cards would not be possible, as there is not internet connection at Cedar Creek. There are requests for more options without pork and for cheaper options. Justin will look into this. A survey was brought up to do during visit to see what foods are wanted/ not wanted.	Justin Johnson and Superintendent Tim Thrasher will continue to work together on this issue.
Evergreen Vending	Vending Machine updates. See discussion above.	

New business

Topic	Discussion/Key Points	Next Steps
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Financial Report (Hillard)	Final IIBF Expenditure report for FY 2023.	
Upcoming events (Erika)	Back to School, Pow-wow, Fall Fair, Hispanic Cultural Event	
EFV's	Yard maintenance needs to be done outside. Grounds crews have been very busy but it will be done. There are missing items in the EFV's including some broken items. Jodi Kennedy brought a list and will be sending it to CPM Anderson. There are problems with items going missing after people check out at the EFV's.	CPM Anderson will look into the list of items provided by DOC and what is missing/broken.
Outside visitation	Why were they taken away? When will they come back? Outside visitation will be on hold until further notice. This was a decision made due to the amount of contraband coming into the facility and the safety concerns. Superintendent would like a camera and the ability to monitor outside visiting more.	
Elections	Elections will be held in October. Currently Devorah Harris is the family co-chair and Rachael Smith is the family secretary. Elections will be held at the next LFC meeting.	

**Roundtable open discussion:**

Donation approval forms need to be sent to CPM Anderson.

Next meeting location: Visitation\_\_\_\_\_ Date: 10/6/2023\_\_\_\_\_

Comments: \_\_\_\_\_

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