



FAMILY COUNCIL MEETING MINUTES

Location: Teams Meeting Date: 02/05/2021 Time: 1000

Teleconference details: _____

Meeting Attendees

Department/facility co-chair: AS: Andrew Sawyer Family co-chair: Elizabeth Deleon

Facility/council secretary: AA3: Alex Stevenson Family secretary, if applicable: Beverly Richmond

Members present: Andrew Sawyer (Associate Superintendent), William Copeland (Family Services), Alexandra Stevenson (Administrative Assistant 3), Madison Murphy (CPPC), Patricia Barerra (Business Manager), Jeremy Barclay (Director- Engagement and Outreach), Sean Murphy (Deputy Secretary), Caitlin Robertson (OCO), Monica Ritter (Engagement and Outreach), Elizabeth Deleon, Allyson Alexander, Gwen McIlveen, Mary Mansour, Loren Taylor, Kristen Hunt, Melissa Hunter, Rebecca Karshney, Marcia Corbett, Tasha Haskins, Lisa Rogers, Rondy Alexander, Alan Alexander, Beverly Richmond

Non-council member attendees: None.

Agenda

Old business

Topic	Discussion/Key Points	Next Steps
Welcome and Announcements	Andrew Sawyer welcomed attendees.	
Roll Call	Alexandra Stevenson took roll call.	
Report from Statewide LFC meeting	Gwen McIlveen gave a brief overview of the statewide meeting on 1/27/2022. -Securus Contract has been delayed -REC equipment is being approved -EFV Costs moved to next meeting -The word "Offender" is being removed from all policies -ROI Update -\$15.00 for JPay and \$10.00 Store credit for each incarcerated individual during this outbreak -Waiver of Fees for weight cards during the outbreak Next meeting March 19, 2022	
Review of last LFC meeting on 12/4/2021	Elizabeth Deleon and Alexandra Stevenson gave an overview of the meeting minutes.	Beverly Richmond is the new family secretary.

New business

Topic	Discussion/Key Points	Next Steps
Business Office Information	Pat Barrera reviewed the IIBF for the 2 nd quarter.	
Events	Madison Murphy reviewed the previous the winter family friendly	

	<p>event. She discussed the upcoming events.</p> <ul style="list-style-type: none"> -Due to visitation temporarily working on moving funds around. -Significant Persons Event is from 2/23/2022 to 3/23/2022. This consists of two parts. A relationship building activity and a long-distance care package. -The spring family friend event is tentatively set for 4/23/2022. 	
Word from Deputy Secretary	<p>Sean Murphy thanked everyone for their continued participation and discussed the importance of the support each family member has to the incarcerated individuals. He stated the department is buying TVs to help the individuals during outbreaks. He recognizes this is going to be a challenging time.</p>	Please send in any suggestion on ways the department can continue to improve.
Status Change	<p>Andrew Sawyer addressed the changes that have occurred since the meeting on 12/4/2021.</p> <ul style="list-style-type: none"> -Video Visits- During the outbreak trying to have visits scheduled during their cohort time out. They need to be scheduled as close to the cohort time out as possible until the cohorts get bigger and then they can be scheduled at any point with only one allowed per day. -COVID Calls are occurring weekly. -There will be no more unit closures. F unit will remain closed, however it is being used as alternative housing. 	
Information from OCO	<p>Caitlin Robertson was at CRCC last Sunday and will be there next week.</p> <ul style="list-style-type: none"> -Sign up on the website for any updates. Updates are sent out every Friday. -There is a hotline schedule. 	Please continue to reach out to OCO.
Future Agenda Items	<p>Andrew Sawyer asked for suggestions for the next LFC meeting. Working on having someone come and share information about classification.</p>	Send future LFC meeting suggestions to Alexandra Stevenson.

Roundtable open discussion

- The phones at MSU have not been fixed and there is not a tier rep meeting. Only three work.
 - I will look into this.
- Why are classification reviews not happening?
 - Looking into this as well. This may be due to multiple staff being out due to COVID, however these should be happening.
- It is sad to see the mental health of who were incarcerated during COVID. Anything over 17hrs in their cells is not appropriate.
 - This is on the minds of everyone. The struggles and challenges of this is something we are working through.

- Follow up on the drug issues. No one having jobs and not having any family support it can be easy to turn to drugs.
- How can they provide tablets to individuals?
 - Working on getting an official answer. The switch to a single contract was halted and has moved to the courts. This was supposed to happen.
- Why is property not handing out property?
 - Property should be handed out daily. Looking into this.
- What is being done besides the \$15 JPAY credit?
 - Hygiene bags and greeting cards that can be sent out are being given to the incarcerated.

Next meeting location: Microsoft Teams Date: 2/11/2022 Time: 1030

Comments: _____

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