



FAMILY COUNCIL MEETING MINUTES

Location: Teams Meeting Date: 07/09/2022 Time: 1000

Teleconference details: _____

Meeting Attendees

Department/facility co-chair: AS: Jeremy Turner Family co-chair: Elizabeth Deleon

Facility/council secretary: AA3: Alex Stevenson Family secretary, if applicable: Beverly Richmond

Members present: Jeremy Turner (Associate Superintendent), Bradley Bowman (Associate Superintendent), Michael Horn (Lieutenant), Lorrie Collins (Visitation Sergeant) Alexandra Stevenson (Administrative Assistant 3), Madison Murphy (CPPC), Linda Dawson, Miriam Fry, Allyson Alexander, Enda Leon, Wendy Wilhelm, Katherine Cummings, Gwen McIlveen, Elizabeth Deleon, Loren Taylor, Sandi Tewes, Mary Mansour, Araceli Delagarza, Kazuko Fowler, and Suzanne Cook

Non-council member attendees: _____

Agenda

Old business

Topic	Discussion/Key Points	Next Steps
Welcome and Announcements	Jeremy Turner welcomed attendees.	Mr. Turner gave an overview of current COVID Information. CRCC is not currently on any kind of COVID Status. As this changes, the Local Family Council will be informed.
Roll Call	Alexandra Stevenson took roll call.	

New business

Topic	Discussion/Key Points	Next Steps
Round table-discussion/Pre-submitted Questions	The purpose of this extra meeting is to discuss any questions that were missed due to running out of time at the last meeting. We apologize for not being able to answer these questions last month, but are thankful everyone was flexible and willing to attend another meeting.	Thank you to all of you who participate in the Local Family Council here at CRCC!

Roundtable open discussion

- When will the new JPAY System be implemented?
 - We do not have an exact time frame currently. Securus is going to be at the facility at the end of July to set up their system. We are hoping by the end of October or November.
- Some of the mail is not being delivered. There have been missing books from amazon orders.
 - Please email either Jeremy Turner or Alexandra Stevenson when some of these issues occur. If we have more details, we can investigate this further.
- Would like to see the new yard scheduled. Why is yard being cancelled at times or yard times being shortened?

- We will attach a copy of the yard scheduled in the meeting minutes. A big part of why yard is being cancelled or adjusted, is because of staffing issues. When we have staffing issues, we take some of the position that are not essential to the security or operations of the facility to fill other spots. We have also had a lot of issues with violence from both D and E unit. This has caused some issues with stopping movement and slowing things down.
- The clocks in visitation are running about 8 minutes fast. Can we get this fixed?
 - They are set five minutes fast to allow for families to say goodbye to their loved ones. The purpose of that is to make sure we are kept on track for EFV and processing other people for.
- Are the condiment boxes for visitation still supplied?
 - Currently still supplied at this time if they are requested. We are looking at having a conversation about whether we will continue it. You can bring minimal size containers the condiments and all staff are aware of it.
 - At the time of scheduling the EFV, if it is requested let staff know if you want the condiment box.
- Number of visits increase from 3 visits a month. If I want to stay for the afternoon and there is room for me, can I stay?
 - We are looking to formulize the process for when visitors would like to stay the afternoon as well. If this occurs, please talk to the visitation staff. We are also looking into how many visits would be realistic for our facility.
- The men who work outside, is there a way for them to wear shorts and bring water with them? There is miscommunication between unit officers and R&M? What about the possibly allowing them to wear shorts to mainline?
 - There is a unit guidebook about what is required for them to wear when working. The people who maintain the grounds inside the facility there is no restriction for bring water with them to work. There is some hot weather direction that we will be putting out that makes allowance for shorts during the hot weather months.
- Any talk about doing the visits outside? Or MSU getting some cover?
 - There has been some discussion on it. We have been looking at the funding for it. However, there is nothing formal on it currently. For MSU, that would be a capital project. I will talk to Ms. Andrewjeski about these to see where we are at. The MSU outside shelter would be a funded project through HQ and funds would need to be approved.
- Have you all been TB testing the individual who have come in?
 - All incarcerated individuals are tested for TB when they arrive at the receiving center. If they are positive, they are then tracked throughout their prison sentence.

Next meeting location: Microsoft Teams Date: 08/06/2022 Time: 1000

Comments: Please email Alexandra Stevenson with any future topics you would like discussed.

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